

Instructions for application to the Master of Science in Addiction Studies

Please provide us with a signed copy of the Application Form together with all of the documents listed below. **All required documents should be sent together in a single envelope** (known as your **application packet**) to one of the individuals listed at the bottom of these instructions. If you are applying as an US, UK or Australian citizen or resident, you may be asked for more demographic data at a later date. This information will not be used for student selection, only for administration purposes at the University level.

1) Application form

Please fill out the online application form. Fill out the form as completely as possible.

2) Standardized Test scores

If you have standardized test scores (as mentioned in Item 10 of the application form), please provide them on the application form. You will also need to have the scores sent officially to the University of Adelaide through the appropriate testing service.

Only information on TOELF or IELTS scores is mandatory, and then only for students from a country where English is not the first language or who have not successfully completed a degree studied in the English language.

These students must provide us with a (certified) certificate with their TOELF or IELTS score.

We require scores of 7 or above on the IELTS, a TOEFL minimum score of 250 (computer based) or 600 (paper based) or the equivalent in a more recent TOEFL version.

Other tests are optional and not required for admission.

3) Personal Statement

Please provide a statement on what your personal aims are in wishing to undertake the Master of Science in Addiction Studies. A description of what should be included in a personal statement is included in Item 15 of the application form.

4) Curriculum vitae with employment history

The curriculum vitae should include information on organisations that you have worked or volunteered for, and the corresponding period of employment, position and responsibilities.

5) Academic transcript(s)

Please instruct the University that granted you a degree (and other Universities or Colleges that you have attended) to provide you with an original or certified copy of a transcript of your grades. You can find an example of a request letter for a US university [here](#). Include this copy of your transcript in your application packet.

6) Referee reports (Reference Letters)

Please provide three referee reports using the Reference form provided [here](#). The referees should be an academic or professional referee. If you are approaching a US resident for a referee report, you could chose to officially waive your right to inspect the contents of the lecture as indicated in the form.

Referees should give their recommendation letters to you in sealed envelopes with their signature written across the seal of the envelope. These sealed envelopes should be mailed, along with all other documents, in a single envelope.

Once you have gathered the required documents and information please send completed application packets to:

**Dr. Femke Pijlman
Discipline of Pharmacology
Level 5, Medical School North
Frome Road
Adelaide SA 5005
Australia**

If preferred, students in the United States may return the application to:

**Dr. Mary Loos
Department of Psychology
Virginia Commonwealth University
806 West Franklin Street
Box 842018
Richmond, VA 23284-2018
USA**

In the UK, students may return the listed documents to:

**Dr. Kim Wolff
Senior Lecturer in Addictions
Head of Taught Studies, Institute of Psychiatry
Institute of Psychiatry, Box P048,
De Crespigny Park
London, SE5 8AF
United Kingdom
(For courier use: 4 Windsor Walk, London, SE5 8 AF, UK)**

We will not be able to enrol you in the program until the requested documents are provided to us.