

## ADELAIDE UNIVERSITY GRADUATE UNION/RC HEDDLE AWARD

### RULES

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The AUGU/RC Heddle Award of up to \$2,500 is available to assist one doctoral (PhD) candidate who has completed the structured program and is currently enrolled in his/her candidature at the University of Adelaide.

This Grant is to be used by the recipient to travel to present his or her work at a conference or similar gathering, or to travel to another institution to undertake their research or learn a particular method essential to his or her own work. Such travel may be undertaken within the state, within Australia, or overseas; and this travel needs to be undertaken from 1 May of the calendar year in which the application is submitted to 30 April of the next Calendar year.

Retrospective applications will not be considered.

1. Eligibility for a AUGU/RC Heddle Award is confined to one doctoral student who has completed the structured program and is currently enrolled in his/her candidature at the University of Adelaide.

Students are ineligible if they have previously held an AUGU/RC Heddle Award.

2. The applicant must undertake to return to the University of Adelaide at the end of their travel and, following their return, provide to Alumni Relations a short report (maximum one page) of their research activities undertaken during their travel.
3. Every application must include:
  - (a) **Personal statement** describing your work and how you propose to use the grant if you are successful. Your statement should focus on the importance of this travel to your research. 500 word limit.
  - (b) **Statement of Support written and signed by your supervisor and endorsed by your Head of School.** The statement should address the academic merit of the applicant and why the proposed travel is essential to the progress of your candidature. 500 word limit.
  - (c) **Confirmation** from the Conference at which you are presenting, or from the Institution to be visited
  - (d) **Budget** to attend conference/institution
  - (e) **Resume** including any relevant employment history, publications, conference presentations etc.

It is the responsibility of the applicant to ensure all documentation required is included in the submission. Incomplete submissions will not be considered.

4. Applications are to be submitted no later than 5pm Sunday, 1 March 2020. One award to the value of up to \$2500 will normally be available each year. Granting of the award in each year is subject to the availability of funds. All applications should be submitted to Alumni Relations on the prescribed form.

5. Grants are made on the condition that they are used solely for the purpose stated in the application. The successful applicant must notify Alumni Relations immediately should the reason for travel change.
6. Postgraduate students intending to go abroad for research purposes will need to make separate application to the Adelaide Graduate Centre, Level 6, 115 Grenfell Street Adelaide SA 5000, Tel: (08) 8313 5882 for leave of absence to study overseas.
7. Selection will be based on academic merit, necessity of the travel to the applicant's research and any other factors deemed important by the Selection Committee. Alumni Relations is responsible for managing the application process, providing copies of applications and the summary sheet to the Adelaide Graduate Centre for eligibility checking. Alumni Relations is responsible for coordinating the Selection Committee. The AUGU/RC Heddle Award Committee comprises a member of the Heddle family or their nominee, a representative from the Adelaide Graduate Centre, and up to three (minimum of one) additional persons nominated by Alumni Relations.
8. Post selection feedback will not be available due to the volume of applications received.