

# ***Laboratory Animal Transportation Policy***

14 February, 2002

## **LAS insulated and air conditioned van (local deliveries)**

- animals are to be transported in approved containers
- containers are to be secured and spaced to provide free air flow around containers
- containers are to be appropriately labelled to identify content and delivery details
- each consignment is to be checked against an order list
- facilities receiving a delivery are to be contacted prior to arrival to ensure no delays in receipt (unpacking)
- upon delivery to destination facility, orders are to be checked by a member of the receiving facility
- any errors to orders are to be addressed immediately

## **Private Courier Service-Ansett Couriers (local and interstate orders)**

- animals are to be transported in approved containers
- containers are to be appropriately labelled to identify content and delivery details
- containers are to be secured and spaced to provide free air flow around containers
- courier is to be booked as an “exclusive hire”
- LAS to provide receiving facility notification of delivery details
- receiving facility is to notify LAS of consignment arrival and report condition of animals

## **Air Freight (Australian Air Express-Qantas)**

- overnight flights are to be used where possible
  - LAS to confirm consignment has left on correct flight
  - LAS to confirm consignment status with destination facility
- **ALL CONSIGNMENTS TO AND FROM LAS FACILITIES ARE TO BE COORDINATED THROUGH THE OFFICE MANAGER AND FACILITY MANAGER**

## High Temperature Policy (> 30° C)

### Variations to Laboratory Animal Transportation Policy

#### LAS Consignor

- private courier service is not to be used between 11.00am and 5.00pm on days over 33°C
- “exclusive hire” of private courier service on days between 30°C and 33°C MUST specify an air conditioned van
- when a private courier service cannot be used and/or an air conditioned van cannot be guaranteed the **LAS insulated and air conditioned van** is to be used
- all transport boxes/cages are to contain appropriate moisture packs
- prior to unpacking containers are to be located in an air conditioned environment
- on days over 33°C interstate orders will be sent on morning flights (ie. not the 4.00pm pick up for overnight flights) unless the destination city has a forecast temperature greater than 33°C in which case the order will be postponed

#### LAS Consignee

- if a LAS facility is receiving animals from another institution, they are to notify the consignor of order arrival and animal condition
- if LAS facilities are to receive animals from another institution on days with a forecast temperature above 30°C LAS Office Manager is to contact consignor and advise of forecast temperature and recommend moisture packs and a reduction in stocking density
- if the forecast temperature is above 33°C our recommendation to the consignor will be to postpone the order
- if an order is cancelled/postponed due to hot weather the investigator(s) is/are to be advised and alternative arrangements made

ANDREW BARTLETT