



# Professional Certificate in Arbitration

## Finding a solution outside of the courts

*"The Courts have come to accept that the best system of justice may well be one in which disputants have available to them a range of methods of dispute resolution."*

John Doyle Chief Justice Supreme Court of South Australia

With delays and escalating costs in the legal system, Arbitration provides a viable alternative to Court action. This is particularly so in the area of commercial disputes, where arbitrators, having expertise both in the subject matter of the dispute and arbitration, can facilitate outcomes expeditiously and cost effectively to benefit all parties involved.

### About the program

The Professional Certificate in Arbitration is offered as a joint venture between the Institute of Arbitrators and Mediators Australia and the Law School at the University of Adelaide. The program provides an appreciation and understanding of the role of Arbitration, the process and the legislative framework.

It comprises two parts: a General Course and an Advanced Course. Taught over two University semesters each course is 13 weeks and includes a mix of face to face workshops and online learning.

The General Course component introduces the concepts, frameworks and practice of dispute resolution, while the Advanced Course component provides a greater depth of the understanding, knowledge and skills needed to determine arbitration outcomes.

The qualification of *Professional Certificate in Arbitration*, awarded by the University of Adelaide, will be granted on completion of the required components of both courses.

### Who should apply?

The program is appropriate for those practising law, medicine, architecture, valuation, engineering, surveying, and other disciplines, and others involved in administration, accounting, construction, finance, insurance, real estate and business, who are interested in improving their knowledge and understanding of the legal principles, tools and techniques of Arbitration.

### Applications close on Monday 8 February 2010

For further details please phone 08 8303 4777 or visit our website.

[www.adelaide.edu.au/arbitration](http://www.adelaide.edu.au/arbitration)



# APPLICATION FORM

## PROFESSIONAL CERTIFICATE IN ARBITRATION



THE UNIVERSITY  
OF ADELAIDE  
AUSTRALIA

### PROGRAM DELIVERY MODE

This program is delivered in a mixed mode over one year, with two face to face workshops per semester and online delivery.

#### Compulsory Face to Face Workshops are held on:

Friday 28 and Saturday 29 May; Friday 17 and Saturday 18 September

Compulsory Workshops are held in Adelaide and in one other Capital City – dependant on numbers.

#### Recommended Face to Face Workshops are held at the start of the course on:

Friday 26 and Saturday 27 February (in Adelaide) or Friday 5 and Saturday 6 March

(in one other Capital City – dependant on numbers);

Friday 23 and Saturday 24 July (in Adelaide) or Friday 30 and Saturday 31 July

(in one other Capital City – dependant on numbers)

Preferred alternative workshop location (capital cities only): .....

#### Please indicate which introductory session you will be attending.

##### General Course

Friday 26 & Saturday 27 February, or

Friday 5 & Saturday 6 March

Not attending – will complete online

##### Advanced Course

Friday 23 & Saturday 24 July, or

Friday 30 & Saturday 31 July

### IMPORTANT NOTES

This is an application to the program only. To be selected for this program, you must have one of the following:

1. a recognised university degree plus 2 years practice in relevant field
2. diploma or other tertiary qualification (University or TAFE) plus at least 3 years practice in relevant field
3. a recognised industry-based qualification (eg: training in business management through the Institute of Management) plus at least 4 years experience holding a senior and responsible position within business/industry
4. at least 5 years experience holding a senior position in a field of practice or discipline.

If your application is successful then an official written offer of a place from the University will be made. You must then enrol and pay for the program via the University's standard online enrolment processes – please see our website for complete details.

### PERSONAL DETAILS

Please note that your name, as provided on this application, is the name that will appear on all printed documentation, including parchment.

Dr / Mr / Mrs / Miss / Ms

Given Name

Family Names

Mailing address

post code

country

Company/business name

Company position/title

Telephone

day

evening

Mobile

Email

Years of work experience

Main organisation(s) in which experience has been gained

Qualifications

Date of birth (for DEST statistical purposes)

### COURSE FEES

**General Course Fee:** \$2,595 (13 weeks from February to June 2010)

**Advanced Course Fee:** \$2,595 (13 weeks from July to November 2010)

**Total 2010 Program Fee:** \$5,190

Payment of fees, including application for FEE-HELP will be made at the time of enrolment.

#### Please indicate your method of payment for this program:

cheque  credit card  FEE-HELP (see below)

### FEE-HELP

Eligible students can apply for FEE-HELP, an interest-free loans facility for students enrolled in fee-paying postgraduate coursework. For further information, please visit [www.goingtouni.gov.au](http://www.goingtouni.gov.au)

### PROGRAM MATERIAL FEES

Materials for the program maybe purchased separately through Professional and Continuing Education (PCE). The Program Materials pack includes:

- A Guide to Arbitration Practice in Australia 2006, a textbook authored by leading academics, professionals and practising arbitrators
- Arbitration DVD and booklet
- Printed copy of tutorial questions and other program materials (also available online)
- Additional materials for the Advanced Course (to be sent prior to this Course)

#### Please indicate if you will be purchasing the course materials below. You will be sent an invoice for payment.

\$352 Course Materials (includes GST)

\$132 Course Materials (includes GST) - discount for members of The Institute of Arbitrators and Mediators Australia (IAMA)

For more information about membership to IAMA see their website: [www.iama.org.au](http://www.iama.org.au)

### REFUND AND CANCELLATION

The University reserves the right to cancel the course if insufficient enrolments are reached.

In the event of a participant cancelling enrolment after commencement of the course, penalty payment of \$100.00 will apply.

No deferment or refund will be offered after the census date, 31 March 2010.

I have read and accept the refund and cancellation conditions.

Signature .....

### PLEASE INDICATE HOW YOU FOUND OUT ABOUT THE COURSE:

Journal (please specify) .....

Newspaper (please specify) .....

IAMA website  PCE website  Flyer  Email

Letter  PCE Brochure  Word of mouth

Other (please specify) .....

### CLOSING DATE FOR 2010 PROGRAM



**Monday 8 February 2010**

Applications for the General Course.

Please complete and fax or mail to:

Professional and Continuing Education (PCE)  
The University of Adelaide, SA 5005

**T:** 08 8303 4777 **F:** 08 8303 4411

**E:** [pce@adelaide.edu.au](mailto:pce@adelaide.edu.au)

[www.adelaide.edu.au/arbitration](http://www.adelaide.edu.au/arbitration)