

Graduate Certificate in Online Learning (Higher Education)

These Program Rules should be read in conjunction with the University's policies (<http://www.adelaide.edu.au/policies>).

1 Duration of program

This program is only offered fully online. To qualify for the Graduate Certificate, a candidate shall satisfactorily complete the equivalent of one semester of full-time study over a period of not less than one year, and not more than three years, of part-time study.

The Graduate Certificate is offered only on a part-time basis.

2 Admission

2.1 An applicant for admission to the academic program for the Graduate Certificate in Online Learning (Higher Education) shall have qualified for a degree of the University or a degree of another institution accepted by the Faculty for the purpose as equivalent to a degree of the University.

2.2 An applicant for admission must have teaching experience in a tertiary institution and have had some exposure to online learning management systems as a teacher and/or learner. Applicants should also be familiar with standard desktop software applications.

2.3 The Faculty may, subject to such conditions as it may see fit to impose in each case, accept as a candidate for the Graduate Certificate a person who does not satisfy the requirements of Rules 2.1 and 2.2 above but who has presented evidence satisfactory to the Faculty of fitness to undertake work for the Graduate Certificate.

2.4 Status, exemption and credit transfer

2.4.1 Except with special permission of the Faculty, no candidate will be granted status for any course that he or she has presented for another award.

2.4.2 A candidate who fails a course and wishes to repeat that course shall, unless exempted partially there from by the Executive Dean of the Faculty, again complete the required work in the course to the satisfaction of the teaching staff concerned.

3 Assessment and examinations

3.1 There shall be one classification of pass in any course for the Graduate Certificate: Non-Graded Pass.

3.2 A candidate who has failed a course twice may not re-enrol in that course except by special permission of the Faculty and then only under such conditions as may be prescribed.

4 Qualification requirements

4.1 To qualify for the Graduate Certificate, a candidate shall satisfactorily complete courses to the value of 12 units, as follows:

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| EDUC 5405 ICT Literacy in Higher Education | 3 |
| EDUC 5406 Online Learning Design, Assessment and Evaluation | 3 |
| EDUC 5407 Online Learning Communities | 3 |
| EDUC 5408 The Changing Nature of Educational Research..... | 3 |

4.2 No candidate will be permitted to count towards the award any course, together with any other course, which, in the opinion of the Faculty, contains a substantial amount of the same material; and no course or portion of a course may be counted twice towards an award.

4.3 Graduation

Subject to Chapter 89 of the Statutes, candidates who have satisfied the requirements for any award of the University shall be admitted to that award.

5 Special circumstances

When in the opinion of the relevant Faculty special circumstances exist, the Council, on the recommendation of the Faculty in each case, may vary any of the provisions of the Academic Program Rules for any particular award.