

## **Volunteer Position Description**



**Position Title:** Facilitator – Primary School Program

**University Area:**

- Office for Community Engagement

**Description and purpose of the job:**

- Western Region Enterprise Day (WRED)  
WRED is coordinated by the University of Adelaide, providing an opportunity for primary students to learn about the basics for running a business. For further information on this program please visit [www.adelaide.edu.au/community-engagement](http://www.adelaide.edu.au/community-engagement)

**Responsibilities:**

- Facilitate primary students during business enterprise workshops.

**Specific duties to be undertaken:**

- Assist students with business enterprise workshops and product making.

**Qualifications – skills, expertise, experience, knowledge:**

- Experience in working with primary school students

**Training provided:**

- A briefing will be held in early September

**Personal attributes required:**

- Ability to work with young people
- Ability to motivate students during workshops

**Time frame and/or attendance requirements:**

- To attend briefing early September for 2 hours.
- The WRED will be held on **Tuesday, 22<sup>nd</sup> September 2009** and volunteers are required to be available on that day from 8.30am – 3.00pm.

**Location of work:**

- The University of Adelaide, Bonython Hall and Napier Building

**Special requirements – police check, health check, drivers' licence**

- Under legislation it is a requirement to have a police check while working with minors. Police checks can be organised through the Office for Community Engagement.

**Benefits to the volunteer:**

- Gain experience with working with primary school students.

**Other**

- Morning tea and lunch will be provided on the day
- Recognition certificates will be awarded

**Should this Volunteer position interest you please contact:**

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from "Volunteer Management an Essential Guide" Volunteering SA Inc