

**LETTER OF UNDERSTANDING
BETWEEN
THE COMMONWEALTH OF AUSTRALIA REPRESENTED BY THE DEPARTMENT OF
DEFENCE (DEFENCE)
AND
UNIVERSITY OF ADELAIDE
REGARDING
THE AUSTRALIAN DEFENCE FORCE
HIGHER EDUCATION ADVANCED STANDING SCHEME**

Introduction

1. Education and training are central to the provision of the educated, multi-skilled, adaptable and flexible workforce required by the Defence Organisation. As Defence seeks to both enhance the outcomes from, and improve the efficiency and effectiveness of, its extensive training and education infrastructure, it needs to take cognisance and make use of developments in education and training within Australia. In higher education many universities have been prepared to provide defined advanced standing in agreed programs against defined enterprise provided education, training and work experience.

2. In late August 2004, the Defence Education and Training Committee agreed to seek partnerships with interested universities to identify and provide pre-determined levels of advanced standing that would count towards defined higher education qualifications based on the skills, knowledge and experience gained through Defence.

3. The Defence Education and Training and The University of Adelaide have agreed to conduct themselves with honesty of purpose, without intention to mislead or deceive and with sincerity ("Good Faith").

Purpose of the Australian Defence Force Higher Education Advanced Standing Scheme

4. Advanced standing identified, negotiated and implemented through the Australian Defence Force Higher Education Advanced Standing (ADFHEAS) Scheme will:

- a. facilitate access to a range of development pathways for Defence Force members; and
- b. complement Defence Force retention and transition initiatives.

Duration, Review of and Amendment of the Scheme

5. This Letter of Understanding covers a period of five years, from June 2011 to June 2016. Either Party may, through its Liaison Officer, initiate a review of, or seek amendment to, this Letter of Understanding at any time in furtherance of the continuous improvement of the scheme and its implementation. Any agreed amendment to this Letter of Understanding must be in writing signed by both parties.

6. It is agreed, University of Adelaide will identify the programs and define the levels of advanced standing it will offer.

7. It is agreed, University of Adelaide may add to or subtract from the program of courses it offers within the scheme and or vary the levels of advanced standing it offers. The University agrees to inform in writing the Defence Liaison Officer of any changes within ten working days of the decision being taken to add or subtract a program or vary any levels of advanced standing.

8. The parties have agreed to act in Good Faith and Defence will not use the levels of advanced standing offered by University of Adelaide as a bargaining tool with other higher education providers.

Eligibility for Advanced Standing

9. It is agreed, eligibility for the scheme is determined by possession of either a:

a. Defence Graduate Certificate or Graduate Diploma (issued up to and including 2005); or

b. Defence issued Certificate of Eligibility



c.

10. It is agreed, Defence will establish processes whereby Defence Force members without a Defence issued Graduate Certificate or Graduate Diploma may claim have verified and gain a

- a. Education and Training Websites;
- b. Service Newspapers;
- c. Career Transition Seminars; and
- d. DEFGRAM system.

15. It is agreed, University of Adelaide may publicise the scheme through its:

- a. Websites; and
- b. Newspapers, Newsletters and Journals.

Funding

16. Other than access to assistance through its extant assisted study and career transition schemes, Defence will not provide funding to its members for participation in the ADFHEAS Scheme.

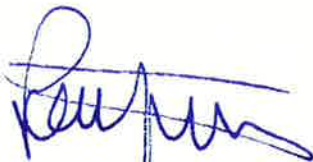
Liaison Between the Parties During the Scheme

17. The Defence member occupying the position of Executive Manager Education Assistance Schemes within the Directorate of Defence Learning and Development Solutions, Defence Education and Training Development Branch, is the Defence Liaison Officer for this scheme and contact details are:

Office of Defence Education Training & Development
BP35-3-053
Brindabella Business Park
CANBERRA ACT 2600
Telephone: 02 6127 2559

18. The person occupying the position of Deputy Vice-Chancellor (Academic) is University of Adelaide's Liaison Officer for this scheme and contact details are:

The University of Adelaide SA 5005 Australia
Telephone: +61 8 8303 5901
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deputyvc@adelaide.edu.au



P. C GATES
Brigadier, ARA
Director General
Defence Education, Training and Development



PROFESSOR PASCALE QUESTER
Deputy Vice-Chancellor and Vice-President (Academic)
University of Adelaide

17 June 2011

20 June 2011