

# CONTINUING INTERNATIONAL DEGREE STUDENTS

## ESOS AND VISA CHECKLIST



### MIGRATION LAW

Migration laws limit some of your study options, and you must consider them when making decisions about your study. Staff members can assist you, but you are responsible for meeting visa requirements.

This checklist is a summary of the important points that relate to most students. It does not cover all requirements or apply to every student's individual situation. For comprehensive information you need to consult your visa conditions or the ESOS legislation directly.

### MEETING YOUR VISA AND ESOS OBLIGATIONS

#### CONTACT DETAILS

- update your contact details on Access Adelaide within 7 days of changing address or phone number

#### ENROLMENT

- enrol promptly during the online enrolment period for the full academic year
- be enrolled in every semester that you are in Australia

#### LEAVE OF ABSENCE

- can apply for up to 12 months leave according to the University's Student Leave of Absence Policy
- DIAC only supports leave for up to **6 months** and in **exceptional medical or compassionate** circumstances
- If you take leave for longer than 6 months or on other grounds you may have your visa cancelled

#### 100% STUDY LOAD

- if you don't maintain a 100% study load you might not complete your program within the duration specified in your CoE
- if you don't complete your program within the duration specified in your CoE, your visa can only be extended as a result of:
  - compassionate or compelling circumstances e.g. illness supported by a medical certificate stating that you were unable to attend classes
  - the University implementing an academic intervention strategy because you were at risk of not making satisfactory academic progress
  - you were granted an approved deferment or suspension of studies

#### PART-TIME (PT) STUDY

- you must be enrolled in at least one course per semester and this must not be via online or distance education
- if you choose to enrol less than full-time during a semester, you must take extra courses in another study period, such as summer school, to ensure that you will complete within the duration as specified in your CoE

#### ATTENDANCE

- you must attend 80% of all scheduled classes in every teaching session

## **ONLINE, DISTANCE AND CROSS-INSTITUTIONAL STUDY**

- you can do cross-institutional study if your faculty approves it
- you can undertake a maximum of 25% of your program by online or distance education if it is allowed under the program rules

## **ACADEMIC PROGRESS**

- your academic results will be monitored according to the University's Review of Academic Progress Policy
- if you don't meet your Faculty's definition of satisfactory academic progress you could be precluded

## **WITHDRAWING**

- you can withdraw from your program by dropping all your courses through Access Adelaide
- if you do not drop your courses you will pay tuition fees for them
- please talk to an International Student Adviser before deciding whether to withdraw

## **COMPLETION**

- you must leave Australia within 28 days if you complete your program early

## **MORE INFORMATION ON VISA AND ESOS REQUIREMENTS**

- is available in your Orientation Handbook, and
- the University's ESOS website <http://www.adelaide.edu.au/esos/student/faq/>

## **IF YOU BREACH VISA CONDITIONS**

- if you breach your visa conditions the University will report you to DIAC, and you may have your visa cancelled and be required to leave Australia. If you stay in Australia without permission you may be detained, removed from Australia, and stopped from holding a student visa for 3 years.

## OTHER POINTS TO REMEMBER

### HELP IS AVAILABLE

- the University provides personal and academic counsellors, employment, careers, health and dental services, disability support, accommodation services and child care, program advisers and student advocates
- you can contact any of these services directly, or talk to the ISC about a referral

### SUGGESTIONS AND COMPLAINTS

- you can complain or make suggestions about any academic, administrative or support services through the Students Complaints Policy

### TRANSFER TO ANOTHER UNIVERSITY OF ADELAIDE PROGRAM

- you can transfer to another program offered here any time, if you meet its entry requirements. You will have to wait to start the new program until the next semester if you miss more than 2 weeks of classes

### STUDY ABROAD AND EXCHANGES

- you are eligible to undertake any study abroad, exchanges or in-country studies offered by the University

### EXTENSION OF A PROGRAM

- if you will not complete your program on time you need to complete an ISC Request for Visa Renewal Documents (Confirmation of Enrolment form – COE) Form and apply for a new visa