

New Handbook for Research Students

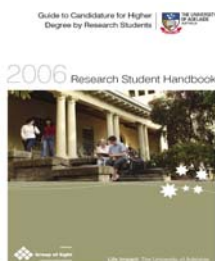
The 2006 Research Student Handbook is now available on the web at: http://www.adelaide.edu.au/graduatecentre/forms/rs_Handbook_2006.pdf

This publication replaces the Code of Practice for Maintaining and Monitoring Academic Quality and Standards in Higher Degrees by Research. The content of the Handbook is intended to provide an introduction and a guide to studying for a higher degree by research at the University of Adelaide. It is hoped that supervisors, Postgraduate Coordinators and Heads of School will also find it a useful resource.

The information detailed in the Handbook is applicable to all currently enrolled research students, however, if any research student who enrolled prior to 2006 considers themselves disadvantaged by any of the policies, procedures or requirements stipulated in the Handbook, they may apply to the Dean of Graduate Studies for dispensation to be treated, as far as possible, in accordance with the policies, procedures or requirements in place in their year of enrolment.

Hard copies of the publication will be forwarded to Postgraduate Coordinators shortly for distribution to key staff with responsibility for academic matters and interested research students.

If you would like a hard copy of the Research Student Handbook please put in a request to your Postgraduate Coordinator. For your information, the current list of Postgraduate Coordinators is available on the web at: <http://www.adelaide.edu.au/graduatecentre/forms/pgcoordinators.pdf>



Core Component of the Structured Program and Major Review Notice

In future confirmation of completion of the Core Component of the Structured Program (CCSP) and Major Review (MR) will be sent to students by e-mail rather than a posted letter. A copy of the e-mail will be copied to Postgraduate Coordinators.

IBP—Integrated Bridging Program for international postgraduate research students

The first meeting for this course was on **Tuesday 28 February**.

If you are an international HDR student who enrolled since September 2005 and have not yet registered for the IBP, or if you are a local student with English as an Additional Language who wishes to join the IBP-R, please contact Melina Magdalena on (830) 33022, or melina.magdalena@adelaide.edu.au

Suspension and Termination of Candidature

The majority of students do the right thing, however, for those who don't, you should be aware that your candidature and any scholarship payments will be suspended if you do not comply with any formal requirement of your candidature, including:

- (i) failing to undertake a required review of progress within two months of the due date or extended due date;
- (ii) taking unapproved leave of absence;
- (iii) failing to return from leave of absence on the expected date or to notify the Graduate Centre of your return from leave within two weeks.

In the event that your candidature is suspended, a record of the suspension will be placed on your academic transcript. It is important to note that, except in exceptional circumstances:

- **the record of the suspension will remain on your transcript even if your candidature is reinstated;** and
- **suspended students will not be permitted to submit a thesis for examination.**

Full details regarding the consequences of suspension and termination of candidature are detailed in the 2006 Research Student Handbook.

REP PROGRAM FOR SEMESTER 1 2006

The program of Research Education workshops for Semester 1 2006 is now available on the Adelaide Graduate Centre web site.

New online module: *Writing a Research Proposal*

This module is designed to guide students through the steps of producing a Research Proposal for a postgraduate thesis in The University of Adelaide. It uses a range of relevant successful examples, which will be expanded in future semesters. To support learning using the module, a monitored online Discussion Board has been set up for all questions and comments. This can be accessed via the module or directly from the MyUni website. We look forward to your feedback and suggestions

Also online: *Plagiarism and Independent Research Writing*

On-Line Modules - Access Instructions

All enrolled students and staff can access these new resources via MyUni - through Writing and Speaking at Uni (click on Research Education Programs).

1. Login to MyUni (<https://myuni.adelaide.edu.au/webapps/login>)
2. Under 'My Current Courses', select 'Writing and Speaking at Uni'
3. In the menu on the left-hand side of the screen, select 'Research Education Programs'
4. Begin your selected On-Line module by clicking the relevant link.

Attention all APA (Industry) Recipients and Supervisors

It has just come to our attention that the stipend for APA (I) holders has increased for 2006 from the previously advised stipend. Please note the changes are as follows:

- For projects that commenced in 2004 and earlier: \$24,851 pa (full-time)
- For projects that commenced in 2005 and 2006: \$25,118 pa (full-time)

Due to the volume of students that this change will effect, arrangements for backpay effective from 1 January 2006 will be made to adjust any full stipends and any supplementary scholarship indexed to APA (Industry) rates as soon as possible.

'Unless otherwise advised, the Adelaide Graduate Centre will make arrangements for the stipend increases to take effect commencing from the next available pay period after 31/3/06'.

Forms, Forms, Forms!!

Looking for a form to apply for leave of absence, change your attendance status or advise of your intention to submit? These forms and all the others you may need during your candidature are available, in alphabetical order, on the Graduate Centre website at:

<http://www.adelaide.edu.au/graduatecentre/policy/> or, over the counter at the Graduate Centre.

Our forms are updated regularly, so please ensure you download or obtain the current version. Old versions of forms may not request all the information needed to process your request and may therefore delay processing or in some cases, even result in the form being returned to you.

REP Programs continued

Face-to-face workshops include:

The New Research Student Handbook: everything you wanted to know (For all students)

Monday 20 March 12:30-2:00

Professor Rick Russell (Dean of Graduate Studies) and Donna Frost (Deputy Manager, Graduate Administration and Scholarships) will present this workshop.

Reviewing Literature

For students in Experimental and Clinical Studies (Sci/Hsci):

Monday 27 March 3:00-5:00 pm

For students in the Social Sciences Monday: 27 March 12:00-2:00 pm

This 4-hour workshop focuses on writing effective justifications of particular research directions. The workshop first considers how this is done through an extensive review of the relevant literature, and then looks at what is done differently in the more confined space of a research proposal. Teaching examples are taken from example documents in the relevant discipline area/s recommended by research supervisors.

Pronouncing English Sounds (For all EAL students)

2 sessions: Session One: March 13. Session Two: March 20

This module of two 2-hour workshops focuses on oral communication in English, for research students from non-English speaking backgrounds, at the level of pronouncing sounds and words. The second session will involve small group consultations to address specific needs of students as expressed in the workshop of the previous week. A Waite campus group can be arranged for this consultation if there is sufficient interest.

Department of Surgery present:

Writing and Speaking Workshop Learn about the “do’s” and “don’ts” in medical writing

- * Write Abstracts
- * Write, Submit & Present papers
- * Avoid plagiarism

Speakers: Murray Brennan, Christina Eira, Glyn Jamieson and Guy Maddern

Thursday March 16th 2006, 8am—5pm

Venue: Department of Surgery Level 6 Conference Room,

Eleanor Harrald Building, Royal Adelaide Hospital

Cost: \$20 (incl GST) covers morning and afternoon tea, & lunch

Closing date for registrations: 10th March 2006

For further information contact Lisa Leopardi on 8222 6759 or Lisa.Leopardi@nwaahs.sa.gov.au