

MAJOR REVIEW OF PROGRESS

The first twelve months of Higher Degree Research candidature (or half-time equivalent) are on a provisional basis. A Major Review of Progress at the end of this period will recommend confirmation of candidature, the extension of provisional status, conversion to the appropriate Master (if applicable), or termination of candidature. In the case of extension, a series of milestones is to be agreed by the student, Head of School/Discipline, Postgraduate Coordinator and supervisory panel for completion within a specified timeframe (normally three months). A further review at the end of this period will form the basis for confirmation, or termination, or (if applicable) conversion to a Master's enrolment.

MINIMUM REQUIREMENTS FOR THE CONFIRMATION OF CANDIDATURE

Confirmation of candidature requires at a minimum:

- Attendance at the Induction Program organised by the Adelaide Graduate Centre;
- Satisfactory completion of the Core Component of the Structured Program including:
 - participation in a School Induction;
 - completion of the Minimum School Resources Proforma;
 - regular attendance of the School Seminar Program;
 - the completion of a research proposal and (normally) its presentation at a School seminar/workshop;
 - and for international students (who have not been granted an exemption), participation in the Integrated Bridging Program (IBP).
- Satisfactory progress during the preceding twelve months (or half-time equivalent) as determined by the Head, Postgraduate Coordinator and supervisory panel.

UNSATISFACTORY PROGRESS

Where the Head of School/Discipline, Postgraduate Coordinator and supervisory panel deem that the student has failed to satisfy one or more of the above criteria, an extension of provisional status for one specified period only or termination or (if applicable) conversion to the appropriate Master is to be recommended.

Note: It is expected that unsatisfactory progress would have been discussed with the student and attempts made to address the issue(s) prior to the Major Review. Unsatisfactory progress should be documented, particularly on occasions where progress is formally reviewed eg during completion of the Core Component of the Structured Program and Annual Review of Progress forms.

SIGNATURES

Your principal supervisor (representing the views of the supervisory panel) should sign this form together with the Head of School/Discipline and Postgraduate Coordinator. If the Head of School/Discipline OR the Postgraduate Coordinator is a member of the student's supervisory panel, the Deputy Head of School/Discipline should also sign. In the rare instance where the Head of School/Discipline and Postgraduate Coordinator are one and the same person AND are a member of the student's supervisory panel, both the Deputy Head of School/Discipline and another senior member of the Academic Staff of the School should sign the form.

FURTHER INFORMATION

Additional information about the Major Review of Progress is available from your Postgraduate Coordinator or from the Adelaide Graduate Centre on 8303 5882.

A copy of this form may be obtained from the web at: <http://www.adelaide.edu.au/graduatecentre/policy/> or on request from the Adelaide Graduate Centre

Anne Witt
Manager, Graduate Administration and Scholarships

MAJOR REVIEW OF PROGRESS

(* Delete as necessary)

Student Name: _____ ID No: _____

School/Discipline: _____ Program: _____

E-mail address: _____ Candidature Commencement Date: _____

SCHOOL REVIEW OF PROGRESS

1. Has the student attended the Induction Program organised by the Adelaide Graduate Centre?
 YES NO

2. Has the student completed the Core Component of the Structured Program satisfactorily, including attendance at a School induction, completion of the Integrated Bridging Program (where applicable) and lodgement of all relevant documentation with the Adelaide Graduate Centre?
 YES NO

3. During provisional candidature, has overall progress been satisfactory?
 YES NO

SCHOOL RECOMMENDATION

We recommend: († where required)

- Confirmation of Candidature
- Extension of Provisional Status for a period of 3/4/5/6* months
- Conversion to the appropriate Master Specify _____ the _____ Master
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 Please note that in this instance a completed "Transfer Candidature from a PhD to a Master's Application" should accompany this form. A copy of this form may be obtained from the web at: <http://www.adelaide.edu.au/graduatecentre/policy/> or upon request from the Adelaide Graduate Centre.
- Termination of candidature

In the case of recommendation 2, 3 or 4 please attach details of unsatisfactory progress. In the case of recommendation 2, please also attach details of the milestones to be completed by the student during the extended period of provisional status.

Head of School/Discipline's signature	Date
Postgraduate Coordinator's signature	Date
Supervisor's signature	Date
Senior School Academic Staff Member's signature†	Date

STUDENT'S ASSESSMENT OF PROGRESS

- I agree with the School's assessment of my progress
- I agree with the milestones set for completion during the extended period of my provisional status

In the case of disagreement with the School's recommendation, please attach details separately.

Student's signature	Date
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