

In compliance with the RTS guidelines, it is not possible to make retrospective changes to candidature details across the reporting dates of 30 June and 31 December.

APPLICATION FOR REFINEMENT OF RESEARCH TOPIC DESCRIPTION OR CHANGE OF RESEARCH TOPIC

(*Delete where appropriate)

Student Name: _____ ID No: _____

School/Discipline: _____ Program: _____

E-mail address: _____

Are you an International Student? YES NO

Please read this BEFORE you complete the relevant part of this form

A refinement involves altering the wording of the research topic in order to more accurately or more clearly reflect the nature of the topic. Refinement DOES NOT involve a change in candidature.

A change to a research topic may involve change to any or all of the following: supervisor(s), department/school/discipline, faculty, program plan, sub-plan, socio-economic (SEO) and research fields, courses and disciplines classification (RFCD) codes.

A change in research topic is possible without having to withdraw from the current candidature and start a new candidature. However, a change in research topic which results in the previous study not being counted in the new study involves an Application for the commencement of a new candidature (effective from the date of change to the new research topic) and a Withdrawal from the current candidature. This will affect your RTS place (HECS exemption) and may affect any scholarship(s) you hold. It is recommended that you consult your Head of Department/School/Discipline/Postgraduate Coordinator or Supervisor and the Graduate Centre prior to lodging your application for Admission and Withdrawal.

Applications for changes to research topics **MUST** be accompanied by a new research proposal and supporting statement(s) from the relevant department(s). If there is/are any change(s) in addition to the change in research topic, you will also need to complete and lodge the appropriate form(s) available from <http://www.adelaide.edu.au/graduatecentre/forms/>

The length of any refinement or change to a research topic is limited to a maximum of 250 characters.

Refining Research Topic Description

I wish to inform you that my research topic description has been changed with effect from _____ / _____ / _____

My previous research topic description was: _____

My new research topic description is: _____

Changing Research Topic

I wish to inform you that my research topic has been changed with effect from _____ / _____ / _____

My previous research topic was: _____

My new research topic is: _____

I wish to remain in my current candidature **OR** I wish to change my candidature

I wish to change my SEO code to _____ I wish to change my RFCD code to _____

Certification by Student

Student's signature

Date

Endorsement by Supervisor and *Head of School/Discipline*/Postgraduate Coordinator

Supervisor

Head of School/Discipline/Postgraduate Coordinator

Date: _____

Date: _____

Lodging Application & Enquiries

Completed applications must be lodged with the Graduate Centre, Level 6, 115 Grenfell Street.

Tel: 8303 5882 Email: graduatecentre@adelaide.edu.au

For Office Use Only

| | |
|-----------------------------|----------|
| Approved as specified above | Comments |
| Date: _____ | |