

(Example of the online version of an ad)

Human Resources

Workforce Strategy Consultant (Equity & Diversity)

Job Reference Number: 3102

To become a great research and learning institution the University must enable all of its staff to contribute fully to its vibrant work community. This role supports the development and implementation of equity and diversity people management strategies and policies that assist the University to meet its goals and legal obligations. Activities will include workforce analysis, policy development, provision of expert equity and diversity advice, preparation of equity and HR planning reports and executive support of key groups and committees. The role will contribute to projects that address staff recruitment and retention, especially of diversity target groups, and will oversee the development and delivery of Equity and Diversity training and professional development programs.

You should:

- have the demonstrated ability to develop and maintain up-to-date knowledge of equity and diversity issues
- be aware of best practice and any recent developments which may affect policies, procedures and practices
- have well-developed facilitation and liaison skills, and strong analytical, management and communications skills
- have high level of knowledge of Equal Opportunity and Discrimination Legislation

Salary: (HEO7) \$60,061 - \$67,382 per annum

Plus an employer superannuation contribution of 17% applies.

This continuing position is available immediately.

Please refer to the position description or alternatively contact Ms Josie Vartuli, telephone: 8303 5255 or email: <josie.vartuli@adelaide.edu.au>.

Deadline: 18 April 2008

Your application must:

- include your résumé/Curriculum Vitae
- address the selection criteria
- quote the relevant reference number
- include residency status
- include the names, addresses and/or email details of three referees

Email applications to <josie.vartuli@adelaide.edu.au>:

Ms Josie Vartuli
Human Resources
The University of Adelaide
South Australia 5005

(Example of the shortened version for the newspaper)

WORKFORCE STRATEGY CONSULTANT (EQUITY & DIVERSITY)

Human Resources (Ref 3102)

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Closing date 18/04/08

Contact: Ms Josie Vartuli

Email: josie.vartuli@adelaide.edu.au

Phone: 8303 5255
