X.X CONSULTANT Certification of Compliance with UoA Design Standards AND Project Brief

 The below template (or equivalent) must be used to certify compliance with the UoA Design Standards, and Project Brief and disclose any departures for approval at specified intervals throughout the project. Refer to UoA Design Standards Volume A- Project Process Checklist and Volume K- Documentation at the following link for further information: <https://www.adelaide.edu.au/infrastructure/projects/info/>

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| Project details and schedule of documentation  |
| **Project details** UoA Project Number (Aconex/ Other)  | *EXMPLE SHOWN IN GREY e.g. 1234* |
| Project Name  | *Amenities Upgrade* |
| Campus  | *North Terrace (NT)* |
| Building Name and Number  | *Big Building (21)* |
| Location (level and room)  | *Ground (GN) Room 12* |
| UoA Design Standard technical discipline volume/s certified, including revision*e.g. - UoA Design Standard Volume B Building and Architecture, Rev B;* *- UoA Design Standard Volume F, Hydraulic Services, Rev B* |
| Project delivery phase/ purpose of issue (refer UoA Vol A Project Delivery Checklist for phase names)*Contract Documentation 50% Complete / mandatory milestone checkpoint* |
| Certification submission date *09/10/2018* |
| **Schedule of documentation** to be certified* *1234- A- NT21- GN12- WD01 – Floor Plan- Rev D- 08/10/2018- Contract Documentation 50% Complete- for approval;*
* *1234- A- NT21- GN12- WD02 – Internal Elevations- Rev B- 08/10/2018- Contract Documentation 50% Complete- for approval;*
* *1234- A- NT21- GN12- Architectural Specification- Rev C- 08/10/2018- Contract Documentation 50% Complete- for approval;*
* *1234- A- NT21- GN12- Room Data Sheets- Rev D- 08/10/2018- Contract Documentation 50% Complete- for approval.*
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| Statement of compliance and Schedule of departures/ clarifications |
| **Statement of compliance**The documentation listed above, complies with all clauses, of all Volumes, of the UoA Design Standards, and with the Project Brief, with the exception of the departures/ clarifications listed below. Exceptions are submitted here for consideration and shall not be adopted until approval is received. |
| Signature of certifying person (consultant/ contractor) *A.N.Architect*  | Date *08/10/2018*  |
| Contact details of certifying consultant/ contractor*Architects RUs Consultants****A. Architect (Project Architect)****Phone number**Email* |
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| **UoA Design Standard** technical discipline Volume, to which departure/ clarification refers*e.g. UoA Design Standard Volume B Building and Architecture, Rev B* |
| Clause | Description | Departure from Standard *and justification* | Approval ofA.D. Capital Projects Delivery*signature or email* *and date* | Approval of Director Infrastructure*signature or email* *and date* | Status *and direction/ notes* |
| *3.4.5* | *Hand dryer and paper towel dispenser* | *Paper towel dispenser proposed in lieu of hand dryer.**Value management proposal.* *Cost comparison attached.* | *Denied* *(on advice from UoA technical representative)**Email 10/10/2018* | *N/A**(denied by A.D).* | *Denied**Alternative VM options to be investigated* |
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| **UoA Project Brief**, including revision/ date reference to which departure/ clarification refers*e.g. Return Brief, approved 08/08/2018*  |
| Clause/ Reference | Description | Departure from Brief*and justification*  | Approval ofA.D. Capital Projects Delivery*and date* | Approval of Director Infrastructure*and date* | Status*and direction/ notes* |
| *BR.01* | *First aid room* | *Consultative risk assessment identified first aid room is not required.* *Outcomes of assessment attached.* | *Approved**A.D.Cpd**10/10/2018* | *Approved**D.Infrastrucure**17/10/18* | *Approved**Proceed to next phase* |
| *BR.12* | *Cooling tower* | *Deletion of cooling tower.**Value Management proposal.* *Alternative proposal and order of cost attached* | *Approved**(on advice from UoA technical representative)**A.D.Cpd**10/10/2018* | *Denied**(alternative proposal failing to meet strategic requirements)**Email 17/10/2018* | *Denied**Cooling tower required.* *Alternative VM and funding options to be investigated (during next phase)* |

X.X STAKEHOLDER approval

The below template (or equivalent written documentation) must be used to record approval of stakeholders at specified intervals throughout the project. Approval must be granted prior to proceeding to the next phase of the project. In the case of post construction documentation approval must be granted prior to the approval of payment of the final consultants invoice. Refer to UoA Design Standards Volume A- Project Process Checklist and Volume K- Documentation at the following link for further information: <https://www.adelaide.edu.au/infrastructure/projects/info/>

NOTE Stakeholders may include: end-users; UoA Technical Staff; Local/ State/ Federal Government Agencies; Authority Representatives (eg SAMFS); Neighbouring occupants; Campus partners; External building owner; Campus/ building manager; Service Delivery; Technology Services (Communications and AV, end-user technical representative); HSW Representative from Infrastructure and Faculty/ Department; Animal Ethics Committee;

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| Stakeholder approval |
| **Project Details** UoA Project Number (Aconex/ Other)  | *e.g. 1234* |
| Project Name  | *Amenities Upgrade* |
| Campus  | *North Terrace (NT)* |
| Building Name and Number  | *Big Building (21)* |
| Location (level and room)  | *Ground (GN) Room 12* |
| Project delivery phase/ purpose of issue (refer Vol A Project Delivery Checklist for phase names) *e.g. Contract Documentation 50% Complete / mandatory milestone checkpoint* |
| Schedule of certified documentation/ revision details (or reference to Aconex transmittal)* *1234- A- NT21- GN12- WD01 – Floor Plan- Rev D- 08/10/2018- Contract Documentation 50% Complete- for approval;*
* *1234- A- NT21- GN12- WD02 – Internal Elevations- Rev B- 08/10/2018- Contract Documentation 50% Complete- for approval;*
* *1234- A- NT21- GN12- Architectural Specification- Rev C- 08/10/2018- Contract Documentation 50% Complete- for approval;*
* *1234- A- NT21- GN12- Room Data Sheets- Rev D- 08/10/2018- Contract Documentation 50% Complete- for approval.*
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| **Statement of approval** The documentation listed above reflects discussions to date with clarifications/ comments follows  |
| Comments *Nil* |
| Stakeholder*UoA Stakeholders may be:** *UoA Technical Staff (ITS, Service Delivery, SBI Data Staff, CPD peer-reviewer etc)*
* *End-Users*
* *Other*

*e.g. End-User Name, Title, School* |
| Stakeholder signature *S.Holder* | Date*10/10/2018* |