

**BORROWING RULES – UNIVERSITY OF ADELAIDE LIBRARY
2009**

	Main Collection			Reserve (3 hour loans)	
	No.	Loan period (weeks)	Renewals	No.	Renewals
1. Staff & postgraduate students	50	10	4	2	1
2. Undergraduate Students	30	4	4	2	1
3. Year 12, Community, Short course	10	4	4	2	1

1) University of Adelaide staff, visiting academics, council members (past & present), retired staff of 10 years standing, part-time staff over 3 hours with letter from Head of Dept. stating specific time, postgraduate students, others granted full privileges.

2) University of Adelaide honours and undergraduate students, external students of interstate institutions registered with the National Borrowing Scheme, contract students, part-time staff less than 3 hours, institutional borrowers.

3) Community borrowers \$110 (includes GST). Alumni Association members \$55 (includes GST). Friends of the Library \$55 (includes GST), short course borrowers \$33, Reciprocal Borrowers, students registered in the Year 12 Student Access scheme.

External students (non Adelaide metropolitan area) and students as recommended by DLO may receive extended loan periods.

All loan periods subject to recall; ie loan period will be shortened to one week when required by another user.

Special borrowing conditions apply to materials in Law, Elder Music, Roseworthy and Waite.

DEMERIT SCHEDULE

Demerit points are allocated when borrowed items are not returned by the due date.

ITEM DEMERIT POINTS

Reserve collection items 5 per hour overdue per item.
Overdue recalled items 10 demerit points per day overdue.
All other items 2 points per day overdue per item.

The user's right to borrow from the open collection (but not to use the Library in other ways) is suspended for 7 days for each multiple of 60 points.