

OHS RISK ASSESSMENT AND CONTROL FORMRisk Assessment Completed by:
Kate DixonFaculty: **Science**School: **Molecular & Biomedical Science**

RMSS Number:

Initial Issue Date:
30th March 2010Current Version:
1Current Version Date:
30th March 2010Next Review Date:
30th March 2015**Risk Assessment Title:** FREEZERS**Step 1: Identify the activity**

Describe the activity:

Using freezers in the School

Describe the location:

Multiple locations around the school

Step 2: Identify who may be at risk by the activity

All staff and students who use the freezers

Step 3: Identify the hazards, risks, and rate the risks

- Using the following table, identify the risks and hazards associated with the particular plant, chemical or process.
- List existing controls and determine a risk rating using MBS Risk Rating Procedure.
- Additional risk controls may be required to achieve an acceptable level of risk. Re-rate the risk if additional controls are required.

C: Consequence L: Likelihood R: Rating L - VH

Hazards	Associated Risks	Risk Rating with current controls:			Controls	Risk Rating with Additional Controls:		
		C	L	R		C	L	R
Electrical	Electric shock from electrical components	M (Major)	R (Rare)	M (Medium)	All freezers must be electrically tested and have a current test date.			
Fire	Explosion/violent reaction of substances in the freezers.	M (Moderate)	R (Rare)	L (Low)	Incompatible material must not be stored together in the same freezer.			
Chemical/Biological	Exposure to stored chemicals/biological material.	M (Moderate)	R (Rare)	L (Low)	Segregation of hazardous substances must be followed. Containers must be sealed and fully labeled. MSDS must be available. Appropriate PPE must be used when handling chemicals - taking in and out of freezer.			
Chemical/Biological	Contamination of food	M (Major)	R (Rare)	M (Medium)	Food MUST NOT be stored in laboratory freezers. The School has dedicated food freezers.			

Step 4: Documentation and initial approval:

Completed by: Kate Dixon	Signed: Kate Dixon	Subject Matter Expert:	Date: 30th March 2010
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Step 5: Implement the controls/any additional controls identified

Indicate briefly any additional controls that have been implemented, when and by whom.		
Risk Control:	Date:	Implemented by:
Risk Control:	Date:	Implemented by:
Risk Control:	Date:	Implemented by:

Step 6: Monitor and review the risk controls

It is important to monitor risk controls and review risk assessments regularly. Review is required when there is a change in the process, relevant legal changes, and where a cause for concern has arisen. If the risk assessment has substantially changed, a new risk assessment is warranted.

Review Date:	Reviewed by:	Authorised by:
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Step 7: Add to Hazard Register

If the identified risk is medium or above after controls have been implemented, the Activity should be signed of by the Head of School and then transferred to the Hazard Register.

Date entered onto Hazard Register:	Head of School Signature:
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