

# Governance

Committees reporting to Council



THE UNIVERSITY  
of ADELAIDE

## Academic Board

### Establishment

<i>When:</i>	1883 (as Education Committee), renamed in April 1993; reconstituted May 2002; reconstituted 23 February 2004
<i>By what authority:</i>	Council 29 April 2002; Council 23 February 2004; Council 6 December 2004; Council 5 December 2011 (amendments to Committees reporting to the DVC&VP(A) – sub-committees of the Academic Board)
<i>For what period:</i>	Indefinitely

### Role/Terms of Reference

<i>Nature:</i>	The Academic Board is the academic committee of the University Council and advises Council on matters of academic policy in education, research and research training throughout the University. It does not have responsibility for the distribution of resources nor of determining the academic profile of the institution.
<i>Terms of Reference:</i>	<p>Academic Board shall:</p> <ol style="list-style-type: none"><li>recommend to Council the accreditation, re-accreditation or withdrawal of the University's academic programs.</li><li>Exercise oversight of and recommend to Council assessment standards and practices and report to Council on the consistency of these standards.</li><li>Exercise oversight of and recommend to Council standards and practices in research and research training and report to Council on the consistency of these standards.</li><li>Consider and report on all matters referred to it by the University Council or by the Vice-Chancellor and President.</li></ol>
<i>Reporting line:</i>	To Council
<i>Quorum:</i>	Half the full membership plus one unless stated otherwise.
<i>Procedures prescribed/determined itself:</i>	Determined by itself
<i>Frequency of meetings:</i>	Monthly from February to November
<i>List of any sub-committees:</i>	<ul style="list-style-type: none"><li>• <a href="#">University Learning Committee (ULC)</a></li><li>• <a href="#">University Research Committee (URC)</a><ul style="list-style-type: none"><li>◦ <a href="#">Graduate Scholarships Committee</a></li><li>◦ <a href="#">Research Education and Development Committee</a></li></ul></li></ul>

- [Internationalisation Committee](#)
- [Library Committee](#)
- [Program Approval and Entry Committee](#)
- [Quality Enhancement Committee](#)
- [Faculty Boards](#)

All the Committees of Academic Board provide regular reports to Academic Board.

## Membership

*Any categories prescribed:*

The Vice-Chancellor and President convenes Academic Board and sets the agenda in consultation with the elected Chair. Both the Chair and the Deputy Chair are professors of the University elected by the Academic Board and normally from within the Academic Board. The role of the Chair is to chair Academic Board meetings. The Vice-Chancellor and President has the option to preside at Academic Board.

Academic Board membership shall be constituted as follows: (The Chair and Deputy Chair to be normally from within the membership of Academic Board.)

- Vice-Chancellor and President (Convenor)
- Deputy Vice-Chancellors and Vice-Presidents
- Pro Vice-Chancellors
- Executive Deans
- Dean of Graduate Studies
- Dean of Postgraduate Coursework Studies/Academic Director, Singapore Campus
- Dean, Aboriginal and Torres Strait Islander Education: Wilto Yerlo
- University Librarian
- Director, Centre for Learning and Professional Development
- Vice-President (Services and Resources)
- Four Heads of School per Faculty (or as proxies, four academic staff members involved in developing academic programs), appointed by the Faculty Board
- One Professor per Faculty, appointed by the Faculty Board
- Two members of the general staff, at a classification of HE07 or above, elected by the general staff who are employed for at least 0.5 of a fulltime equivalent position.
- Two undergraduate students, appointed by the Adelaide University Union.
- Two postgraduate students, at least one of whom shall be a Higher Degree by Research Student, appointed by the Adelaide University Union.

*Term of Office:*

Elected members to hold office for two years.

*Attendance*

Council Secretary or nominee (as Secretary to Academic Board)

**Right of Attendance and Debate**

Any member of Council or the academic staff shall be entitled to be present at a meeting of the Academic Board and, by leave of the Chair, be entitled to speak on any matter before the Board. However, only members of the Board shall be entitled to vote.

The Chancellor and Vice-Chancellor and President are ex-officio members of all Committees of Council. The Vice-Chancellor and President is an ex-officio member of all Committees of the University.

*Agenda:*

All agendas must have a statement on the declaration of any conflict of interest.

*Minutes:*

The Minutes of Council, and all Standing Committees of Council, should be prepared in accordance with the Standing Orders. Reports of Standing Committees to Council should show clearly those matters **recommended** to Council for decision. Reports shall be considered at the ensuing meeting of Council.

**Contact person and phone/email**

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