

PROFESSIONAL MANAGEMENT PROGRAM

DARWIN [NT] INTAKE (MARCH 2010)

To be presented at Darwin Airport Resort

Cnr Henry Wrigley Drive & Sir Norman Brearly Drive, Marrara, NT.

Module	Duration and Timeline
Orientation An explanation of the program, its goals, outcomes and workload.	20 minutes Prior to 1 st module 23 March
Leading and Managing People (CORE MODULE) Different Leadership styles. What works? Dealing with Conflict. Teamwork and Coaching. How to Manage yourself and your boss. Influencing, persuading and negotiating. Understand different sources of power. Dr Jill Thomas BA (ANU), MBA (Adel), PhD (UniSA)	2 days Module 1 23 & 24 March 2010
Business Fundamentals (CORE MODULE) Applied problem-solving tools and techniques Challenging the process, concepts of process-thinking, benchmarking and re-engineering. Understanding the drivers of customer satisfaction Team based approaches to improving customer service, business processes and the concept of customer's value of quality. How to foster a business climate of "continuous improvement". Max Zornada BE (Mech) (Hons), MBA	2 days Module 2 5 & 6 May 2010
Financial Management (CORE MODULE) Understanding and analysing financial information and accounting reports. Applying techniques of financial evaluation to assess proposed projects, including evaluating risk as part of preparing a business case. Understanding and applying 'good practice' methods in preparing budgets and in exercising budgetary control. Mark Coleman, BEc, MBA, FAICD	2 days Module 3 17 & 18 June 2010
Project Management Assessing project scope and feasibility. Project planning, control and frameworks. Planning methods and critical path. Project budgeting and cost control issues in project management Alina Lebed MBA, BSc., G.Cert. Ed., DMIT	2 days Module 4 3 & 4 August 2010
Effective Change Management Explores change from three interrelated perspectives: the individual, the organisation, and the change agent. Review trends and developments in the field of change management. Identify attributes of the effective change agent and consider the strengths and limitations of your own change leadership expertise. Consider tactics for dealing with organisational politics, which can become more significant in the context of change. Apply methods, techniques and ideas to specific change projects in which you may be currently involved. Lois Whittall BA Hons (Liverpool), MBA (Adel), FCMA	2 days Module 5 15 & 16 September 2010
Strategic Management (CORE MODULE) Developing skills in strategic thinking. Analysing the internal and external environments. Evaluating long term strategies and guiding the direction of a business unit, department, division or organisation. Creating strategic flexibility. How to generate strategic alternatives and select the best option for implementation. Dr John Viljoen BCom (Hons), MCom, PhD (Rhodes)	2 days Module 6 28 & 29 October 2010
Final Examination (multi disciplined case study)	5 November 2010
Work Based Project – 1 st Preparation session	18 November 2010
Work Based Project – 2 nd Preparation session	3 February 2011
Work Based Project Presentations	3 March 2011
Informal Graduation	3 March 2011

Insert to: Professional Management Program Brochure

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