

## FACULTY OF THE PROFESSIONS

### RECOGNITION OF OUTSTANDING ACADEMIC PROGRESS POLICY COURSEWORK PROGRAMS



Authorised by: Executive Dean, Faculty of the Professions

Date: February 2008

For assistance with this Policy please phone the Faculty of the Professions on 8303 6295.

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#### 1. OVERVIEW

The Faculty of the Professions is committed to recognising the highest standards of academic performance. As part of this commitment it will monitor the achievement of all students enrolled in coursework programs in the Faculty.

The Recognition of Outstanding Academic Progress Policy provides for determining:

- (i) the level of achievement that constitutes outstanding academic performance
- (ii) procedures to recognise outstanding academic performance

#### 2. DEFINITION

**Average Mark for Year** – The average mark for all courses attempted in the current year, excluding Non-Graded Pass and Withdraw No Fail results. Withdraw Fail and Incomplete Fail results will be assigned a mark of 0. The average mark does not take into account the unit value of each course.

#### 3. POLICY

In December of each year the Faculty of the Professions will undertake a review of the academic progress of all of its coursework students. The review process will consist of:

##### a. **Setting the parameters for Review of Academic Progress**

The Faculty will determine what constitutes an outstanding academic performance by reference to the following criteria:

- Average mark for year
- Number of units that must be undertaken for the average mark for year to take effect.

##### b. **Identifying the students**

The Faculty Business Manager will identify all students who meet the criteria for outstanding academic performance. These students will receive a letter of congratulation from the Executive Dean and a certificate of merit.