

AUQA ACTION SUMMARY (as at August 2009)

P.P.= Performance Portfolio

AUQA AUDIT REPORT		UNIVERSITY ACTION PLAN				
Affirmation / Recommendation / Action for Improvement	Ref.	Action	Ref.	Designated Responsibility	Date for completion	Status
AFFIRMATIONS						
Affirmation 1: AUQA affirms the University of Adelaide's development of a series of new policy and management frameworks, to ensure common approaches and understandings.	p.12	A1.1 Introduce a Legislative Compliance Framework to monitor and assure compliance with legislative obligations.	P. P. p.29	VP (S&R)	February 2010	Underway
		A1.2 Introduce a Contract Management Framework that will integrate with the International Agreements Framework (Chapter 2) and will facilitate the improved management and tracking of the University's contractual obligations.	P. P. p.29	VP (S&R)	February 2010	Underway
		A1.3 Further enhance the Institutional Planning and Performance Framework to include annual Faculty Performance Reports, Cohort Performance Reports and Services and Resources Performance Reports.	P. P. p.29	DVC&VP(A)	2009	Underway
		A1.4 Review and rationalise all University policies under the revised Policy Development Framework.	P. P. p.29	DVC&VP(A)/ DVC&VP(R)	2008-2010	Underway
		A1.5 Implement the Accreditation Framework to ensure a systematic approach to the management and review of the external accreditation process.	P. P. p.29	DVC&VP(A)	2008	Completed
		A1.6 Develop Surveys Framework to	P. P.	DVC&VP(A)	2009	Completed

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		improve the co-ordination and efficacy of student feedback mechanisms.	p.30			
		A1.7 Develop web-based frameworks around academic and student related policies and processes to improve communication with stakeholders.		DVC&VP(A)	2009	Underway
<u>Affirmation 2:</u> AUQA affirms the standard benchmarking undertaken by the University of Adelaide but encourages the University to be more specific in defining priority topics for University-wide benchmarking of academic standards and outcomes.	p.13	A2.1 Improve Benchmarking through: <ul style="list-style-type: none"> - formal engagement with international and national benchmarking partners - adopting a more systematic approach to benchmarking and reporting (Benchmarking Framework) - embedding benchmarking standards as an assurance principle in review processes 	P.P. p.29	DVC&VP(A) / DVC&VP(R) / VP(S&R)	2009	Underway
		A2.2 University to be more specific in defining priority topics for University-wide benchmarking of academic standards and outcomes.		DVC&VP(A)	2009	Underway
<u>Affirmation 3:</u> AUQA affirms the University of Adelaide's reconsideration of the role of the Internationalisation Committee and suggests the University consider the need for further rationalisation of committee responsibilities in respect of international matters.	p.16	A3.1 Review Terms of Reference and committee structure for the internationalisation portfolio.		DVC&VP(A)	2009	Proposed

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<p><u>Affirmation 4:</u> AUQA affirms the University of Adelaide undertaking a detailed analysis of students' academic performance by entry pathway to better understand and address the needs of different student cohorts.</p>	p.19	A4.1 Develop cohort performance reports for students admitted under different pathways, from different source countries and with different English Language preparation within the environment of the Data Warehouse in order to better monitor student performance.	P.P. p.62	DVC&VP(A)	December 2010	Underway
<p><u>Affirmation 5:</u> [urgent] AUQA affirms a review by the University of Adelaide of the adequacy of its resourcing for academic language and learning support, noting that this resourcing should take into account the need for diagnostic assessment of students' English language development needs on entry and greater use of discipline-specific approaches for English language development.</p>	p.20	A5.1 Review English language admission requirements and levels of English language support.	P.P. p.62	DVC&VP(A)	2009	Underway
<p><u>Affirmation 6:</u> AUQA affirms the decision of the Board of the University of Adelaide-Ngee Ann joint venture to appoint an Academic Director for the Singapore Campus, as this will assist to reinforce the profile of the University's programs in Singapore and ensure the ongoing quality and relevance of programs.</p>	p.24	A6.1 Appoint and Academic Director, Singapore Campus.		DVC&VP(A)	January 2009	Completed
<p><u>Affirmation 7:</u> AUQA affirms the University of Adelaide's progress towards comprehensive</p>	p.31	A7.1 As part of the University's review of policies (Chapter 1, 6.5) develop an Assessment Policy and a separate		DVC&VP(A)	2009	Underway

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documentation of policies and procedures for curricula, assessment and learning, including the development of an Assessment for Coursework Programs Policy.		Credit Transfer Policy.				
<u>Affirmation 8:</u> AUQA affirms the University of Adelaide's development of an Articulation and Credit Transfer Framework and encourages the University to implement appropriate precedent databases.	p.31	A8.1 Enhance the Articulation and Credit Transfer Framework informed by the Credit Transfer Policy, Academic Coursework Programs Policy, and a University-wide strategy for the Vocational Education Sector.	P.P. p.80	DVC&VP(A)	2009	Underway
		A8.2 Implement a credit transfer precedent database.		DVC&VP(A)	2010	Proposed
<u>Affirmation 9:</u> AUQA affirms the actions being taken by the University of Adelaide to improve assessment procedures and practices across the University including initiatives being undertaken by the Assessment Monitoring Committee.	p.37	A9.1 Audit assessment practices and processes and implement a more formal governance requirement for Examination /Assessment Boards which will systematically moderate and monitor assessment.	P.P. p.80	DVC&VP(A)	January 2010	Underway
		A9.2 Implement a more formal governance requirement for Examination / Assessment Boards which will systematically moderate and monitor assessment.		DVC&VP(A)	January 2010	Underway
RECOMMENDATIONS						
<u>Recommendation 1:</u> AUQA recommends that the University of	p.10	R1.1 Revise the PDR process to better meet the needs of staff.	P.P. p.30	VP (S&R)	Aug 2009	Underway

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Adelaide make a concerted effort to implement staff performance management and developmental reviews consistently across all areas of the University, noting that this was a recommendation from the 2003 AUQA audit.						
<u>Recommendation 2:</u> AUQA recommends that the University of Adelaide give priority to the development and use of integrated data to better support management decision-making and monitoring of progress and outcomes.	p.14	R2.1 Develop an enhanced Business Intelligence Platform to provide timely accessible information and an improved analytical capability.		DVC&VP(A)	2009-2011	Underway
<u>Recommendation 3:</u> [urgent] AUQA recommends that the University of Adelaide more actively promote the value of social and cultural inclusivity and implement activities and programs to ensure effective two-way interaction between domestic and international students.	p.22	R3.1 Implement the recommendations of the Mixing of International and Local Students Working Party.	P.P. p.60	DVC&VP(A)	2011	Underway
<u>Recommendation 4:</u> AUQA recommends the University of Adelaide clarify its policy on dual degree programs and its use of the term 'dual degree'.	p.26	R4.1 Review International Agreements Framework to clarify policy on dual degrees.		DVC&VP(A)	2009	Proposed
<u>Recommendation 5:</u> Given its plans to increase numbers of international higher degree by research (HDR) students, AUQA recommends the	p.39	R5.1 Actions identified from review of policies.		DVC&VP(R)	2010	Underway

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University of Adelaide review the implementation of its policies to support HDR students, paying particular attention to the provision of minimum resources and the ways in which students are able to confidentially express any concerns and have them addressed.						
Recommendation 6: AUQA recommends the University of Adelaide review the effectiveness and responsiveness of IT services and support to better meet the needs of students and staff.	p.39	R6.1 Student IT Services Action Plan.		VP(S&R)	September 2009	Underway
		R6.2 Technology Transformation Plan.		VP(S&R)	October 2009	Underway
		R6.3 Desktop Excellence Project.		VP(S&R)	December 2009	Underway
		R6.4 Student Online Services.		VP(S&R)	November 2009	Underway

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OTHER ACTIONS FOR IMPROVEMENT FROM THE PERFORMANCE PORTFOLIO MENTIONED IN AUQA'S REPORT						
	2.4 p.10	Further improve internal communication channels under the guidance of the Staff Survey Oversight Working Party.	P.P. p.30	DVC&VP(A)	Ongoing	Underway
	3.10.1 p.24	Rationalise Student Exchange agreements and promote exchange opportunities to students.	P.P. p.60	DVC&VP(A)	Ongoing	Underway
	3.4 p.17	Collect and analyse program SELT surveys for international students separately to domestic students to identify specific issues relating to the international cohort.	P.P. p.60	DVC&VP(A)	2009	Underway
	3.3 p.16	Review articulation agreements to ensure alignment with strategic direction.	P.P. p.61	DVC&VP(A)	2009	Underway
	3.9.2 p.24	Develop relationships with key partners in China to exploit collaborative research and commercialisation opportunities.	P.P. p.61	DVC&VP(A) / DVC&VP(R)	Ongoing	Underway
	3.9.2 p.24	Expand operations in NAAEC and establish a new off-shore presence in Hong Kong to increase student numbers.	P.P. p.61	DVC&VP(A)	2009-2012	Underway
	3.3 p.16	Implement an International Agreements Database and a schedule for the review of agreements.	P.P. p.61	DVC&VP(A)	July 2008	Completed

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	4.5.2 p.32	Revise the program approval process to include a first stage strategic review by a senior university committee.	P.P. p.79	DVC&VP(A)	December 2008	Completed
	4.5.2 p.32	Revise PAC documentation to improve efficiency and effectiveness of process.	P.P. p.79	DVC&VP(A)	2008	Completed
	4.5.6 p.34	Review current practices of undertaking course reviews and develop a more formal approach to the management of this process. This will include the definition of quantitative and qualitative measures (e.g. benchmarking against appropriate standards; input from key stakeholders (i.e. employers, graduates); currency of curricula) required for course reviews.	P.P. p.80	DVC&VP(A)	2009	Proposed
	4.5.7 p.35	Develop standard, University-wide Course Profile in the form of a 'minimum requirement template' which will ensure all students have access to relevant information in a timely manner, including assessment requirements and workload expectations.	P.P. p.80	DVC&VP(A)	2009	Underway
	4.5.4 p.33	Identify and adopt best practice strategies for embedding and mapping graduate attributes.	P.P. p.80	DVC&VP(A)	2009	Underway
	4.5.4	Raise student awareness and	P.P.	DVC&VP(A)	2009	Proposed

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	p.33	appreciation of how graduates attributes link to learning activities.	p.80			
	4.2.2 p.28	Implement the recommendations of the Retention Project to improve attrition rates to the target set in the Strategic Plan.	P.P. p.80	DVC&VP(A)	2009	Underway
OTHER ACTIONS FOR IMPROVEMENT FROM THE PERFORMANCE PORTFOLIO NOT MENTIONED IN AUQA'S REPORT						
		Implement formalised Enterprise-wide Risk Management program that complies with AS4360-2004 standards.	P.P. p.29	VP(S&R)	Aug 2009	Underway
		Develop a timetable for systematic and regular reviews of organisational units.	P.P. p.29	DVC&VP(A)	2008	Completed
		Develop and implement strategies to assess the extent of the internationalisation of the curricula, raise awareness among staff of the value of including international content in courses, and better disseminate examples of good practice.	P.P. p.60	DVC&VP(A)	Ongoing	Underway
		Improve participation rates in Cultural Awareness Training.	P.P. p.60	DVC&VP(A)	2009	Underway
		Review the University-sponsored scholarship programs with the aim of increasing student mobility.	P.P. p.60	DVC&VP(A)	2010	Underway
		Develop regional strategies and a co-	P.P.	DVC&VP(A)	2010	Underway

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		ordinated marketing plan with the aim of broadening the international student market and the range of programs in which international students enrol.	p.61			
		Develop summer and winter semester courses that will attract study abroad students.	P.P. p.61	DVC&VP(A)	2010	Underway
		Develop a more coordinated approach to orientation for students at NAAEC.	P.P. p.62	DVC&VP(A)	2009	Underway

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