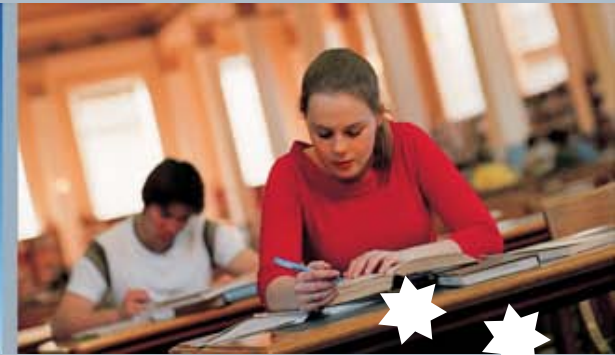
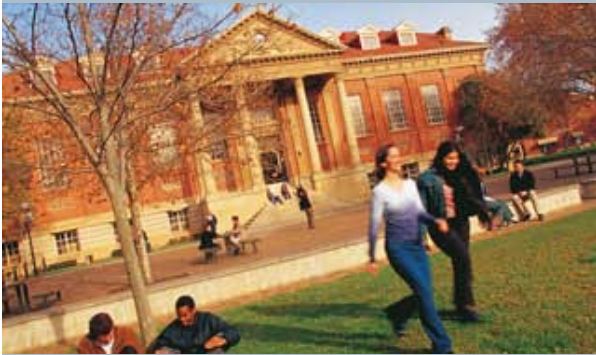


Information Technology Services



POSTGRADUATE RESEARCH INDUCTION Online Services

Fiona Mariner

Information Technology Services

Life Impact The University of Adelaide





Importance of I.T. Services

- Online Services
 - Web, email, online learning, printing, file backup
- Applications Software
 - Word Processing, Data Analysis, Presentations
- Specialist applications and hardware
 - Statistical Analysis, GIS
- Thesis required to be submitted to Graduate Centre in print & electronically in PDF, WORD or RTF Format





What can a Postgraduate student expect?

- Networked Computer Access
 - Individual or shared workstation
 - Local data storage: D: drive (NOT BACKED UP)
Cleared in labs – DATA LOST
 - Network data storage: U: drive
2GB for PG Research,
S: drive shared drive
(ALL BACKED UP)
 - Portable data storage (NOT AS A PRIMARY STORAGE!)





Computing Facilities

- All PGR students will be allocated a faculty based computer with specific faculty based software and access to printers
- Other computing facilities (as at January 2009):
 - Windows XP, Office 2003 or 2007
 - Barr Smith Library (inc. 24 hour suite)
 - Student Centre
 - Union building
 - Windows Vista, Office 2007
 - Business School labs
- All staff machines & student labs will be migrated to Vista & Office 2007 in 2009-10
- Extensive wireless network: setup help from Barr Smith Library Information Desk





Computer Accounts – Logging on

- All students enrolled have a account created in the format
 - username **aXXXXXXXX** & **password**
- Faculty based accounts on other machines may use different usernames and passwords





Password Portal

<http://password.adelaide.edu.au>


Change your password at the new Password Portal website

You can set challenge questions so you can reset your password online if required

Change your password

Username: Password:

[→ I have forgotten my password](#)



If you have any problems with your password, go to the Student Centre





Who can help?

- University Website
 - The Student Centre
<http://www.adelaide.edu.au/student/current/>
- ITS Help Desk
 - 8303 3000 or helpdesk@adelaide.edu.au
- Local IT Computing Officer in some areas
- Wireless network support from the information desk at Barr Smith Library




http://www.adelaide.edu.au/

Life Impact | The University of Adelaide

A to Z Directory | Contacts | Find a Program

The University of Adelaide





Life Impact
James Yong is a double degree student in International Studies and Arts. This has allowed him to study subjects as varied as politics, history, philosophy and Italian, and given him many career options. [read more]

Study at Adelaide
Study options, pathways for getting to university, application process and frequently asked questions.

Research at Adelaide
The University of Adelaide is one of Australia's most research-intensive universities. Check out news and information about our latest research.

Work at Adelaide
Adelaide offers the opportunity to work with the best staff in the best environment. This guide provides all you need to know.

Latest News & Events 



Monday, 29 January 2007
World body experts in Adelaide.
Adelaide mannequin manufacturer Daisy Veitch will convene a gathering of the world's leading experts in body shape at the University of Adelaide next week. [\[Full Story\]](#)

Wednesday, 24 January 2007
Crime victims sought for study. [\[Full Story\]](#)

Tuesday, 23 January 2007
Folic acid warning for pregnant women. [\[Full Story\]](#)

Monday, 22 January 2007
Breakthrough for heroin addiction treatment. [\[Full Story\]](#)

[\[More News\]](#)

Search For

- information -

[advanced search](#)

- people -

Information For


- [Future Students](#)
- [International Students](#)
- [New Students](#)
- [Current Students](#)
- [Postgraduate Students](#)
- [Future Staff](#)
- [Current Staff](#)
- [Alumni](#)
- [Business and Industry](#)

Information About

- [The University](#)
- [Programs and Courses](#)
- [Library](#)
- [MyUni](#)
- [Learning and Teaching](#)
- [Research Development](#)
- [Faculties and Divisions](#)
- [Campuses and Maps](#)

Quick Links

A-Z Directory




Group of Eight
AUSTRALIA'S LEADING UNIVERSITIES

http://www.adelaide.edu.au/student/current/

The University of Adelaide Home | Faculties & Divisions | Search

The Student Centre

You are here: Student Centre text zoom : S | M | L Login



Welcome to the Student Centre

[Latest News](#)

Monday, February 09, 2009


Enrolments 2009 OPEN NOW
Enrolments for continuing and new students open progressively from Wednesday 7th January [[read more](#)]

NEW CARD FOR ALL STUDENTS IN 2009
ALL students will be receiving a new card in 2009 [[read more](#)]

Orientation Week 2009
Orientation Week 2009 will be held from Monday 23 - Friday 27 February 2009 [[read more](#)]

Student IT Services for 2009
There will be a number of changes to Student IT services in 2009 [[read more](#)]

Latest Student News



[Study Resources](#)

- Academic Dates
- Adelaide Abroad (Student Exchange)
- Centre for Learning and Professional Development (CLPD)
- Course Planner
- Enrolment

[Online Student Services](#)

- Access Adelaide
- Computer Labs
- Dialup Service
- Forgotten Your Password?
- Internet Access
- IT Acceptable Use Policy

- search adelaide - go

- Student Centre
- Student Email
- Access Adelaide
- MyUni
- Change Your Password
- News & Events
- Student Related Policies
- Frequently Asked Questions
- Postgraduate Students
- International Students
- Forms Library
- Request for Letter Form
- A-Z Listing of Services

http://www.adelaide.edu.au/student/postgrad/



- ▼ Find a Program
- Undergraduate
- Postgraduate Coursework
- Postgraduate Research
- Search
 - Search by Subject
 - Search by Career
- Course Planner
- Continuing Education



Enquire Online Anytime
Use the [online enquiry form](#)

Phone: +61 8 8303 7335
(Country and interstate callers toll free on 1800 061 459)

Opening Hours
Mon. Wed. Thurs. Fri.

Postgraduate Pathways

Overview of entry pathways, tuition fees and application process for postgraduate study.

▶ Postgraduate Coursework Programs



[Postgraduate coursework programs](#) enhance your career prospects, allow you to pursue a special interest and are sometimes required for professional accreditation.

Postgraduate coursework qualifications can include:

- Graduate Certificates
- Graduate Diplomas
- Masters degree by coursework
- Masters degrees comprising a combination of research and coursework
- Industry-linked short academic programs of varying length

▶ Postgraduate Research Programs



The University of Adelaide also offers [higher degrees by research](#). For more information on scholarships, enrolment, induction and candidature, visit the Adelaide Graduate Centre

▶ Living in Adelaide

South Australia offers an enviable lifestyle in an environment that is ideal for study



Adelaide is a safe, relaxed and affordable place to live. In 2005 it was ranked one of the most liveable cities in the world by the Economist Intelligence Unit (EIU), and other recent EIU research shows that the cost of living in Adelaide is 18% less than Sydney, 17% less than Melbourne and 6% less than Brisbane and Perth.



Email

- Universal, created on enrolment
- Email address format:
 - All students will have an email address
firstname.lastname@student.adelaide.edu.au
 - Some postgraduates will have a staff e-mail address
firstname.lastname@adelaide.edu.au
- Mail storage: Postgraduate Research 1 GB
- University notices will be mailed to your student e-mail account, not to a private account such as hotmail


Check your University mail account regularly




http://webmail.adelaide.edu.au/

The University of Adelaide Home | Departments | Search

The University of Adelaide Web Mail



[Who to Contact for Help](#)



ITS Home
Web Mail Home
Web Mail User Guide
Web Mail FAQ
IT Information for Students
IT Information for Staff
Who to Contact for Help

Welcome To Web Mail

Username

Password

Recent changes to Web Mail:

- **Spam filtering** is available to all staff and students with central e-mail accounts. To find out more, [click here](#).
- Use the new **feedback form** to send feedback to ITS on any aspect of the services that they provide! The form is available in the top menu when you log in to Web Mail.

Web Mail requires a browser with cookies enabled such as Netscape 4.x and above, Mozilla 1.x and above, Internet Explorer 5.x and above, Safari 1.x and above.

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Last Modified 26/06/2002 [Helpdesk](#)
CRICOS Provider Number 00123M

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Printing

- Postgraduate Research cost directed to the discipline
- Postgraduate coursework students:
 - \$36.00 credit per printing period
Period 1 - 1st January to 30th June;
Period 2 - 1st July to 31st December
 - = 600 single sided, A4 pages per annum
 - Printing costs to ITS supported university printers:
 - 6c per page black and white, 10c double-sided (student suite default setting), 25c per page colour





Web Traffic Accounting

- Follow links from the "Current Students" page
- Allowances (as at 01/01/09)
 - Postgraduate Research: Charged to Discipline
 - Postgraduate Coursework: 2 GB

Student Internet Service

- [Internet Service Home](#)
- [How Do Quotas Work?](#)
- [Who is Covered?](#)
- [Check Your Internet Usage](#)
- [Reducing Your Traffic](#)
- [Request Quota Increase](#)
- [Internet Access if you are Under 18](#)
- [Frequently Asked Questions](#)
- [Glossary of Terms](#)
- [Who to Contact](#)

Web Traffic Graph

User ID: TRAINER2
Name: Trainer Account 2
Viewed At: Wed Jun 18 09:32:11 2008
Last Updated: Mon Jun 16 2008

The following chart shows your daily usage over the selected quota period:

The following chart shows your accumulated usage over the same period:



On-line Learning: MyUni

- Web based at myuni.adelaide.edu.au
- Course material, Announcements, Assignment submission, Discussion Boards
- Postgraduates
 - Student Role in MyUni
 - Staff Role in MyUni





Help and Support for MyUni

ITS Services

Login Problems ?

University Email (webmail)

Access Adelaide

Enquiries:

Call 8303 3335
[Online Education Helpdesk](#)

The Helpdesk hours:
weekdays
8am - 6pm
weekends
closed

Login Details
Enter your university of Adelaide username and password.
Username: <input type="text"/>
Password: <input type="password"/>
<input type="button" value="Login"/>

My Uni is unavailable due to maintenance between 12:30am and 1:00am Tuesday to Sunday and from 12:30am to 7:00am on Mondays(Adelaide, CST)

Welcome to MyUni

MyUni is the University of Adelaide's online learning environment. It is used to support traditional face-to-face lectures, tutorials and workshops at the University. MyUni provides access to various features including announcements, course materials, discussion boards and assessments for each online course of study.

[Computer and software requirements](#)

All students and staff are responsible for complying with University policy including Copyright, Spam and Acceptable Use: [Compliance, Copyright and University Policy](#)

http://myuni.adelaide.edu.au/

The screenshot shows the MyUni website interface. At the top left is the 'myuni' logo with the phone number '8303 3335' and email 'myuni.help@adelaide.edu.au'. To the right are 'Home', 'Help', and 'Logout' links. The top right corner features the University of Adelaide Australia logo. Below the header is a navigation bar with buttons for 'MyUni', 'Courses', 'Community', 'IT Services', and 'For Students'. The main content area is titled 'Welcome, Suzanne' and includes 'Contents' and 'Layout' buttons. On the left is a 'Tools' sidebar with links for Announcements, Calendar, Tasks, View Grades, Send E-mail, Address Book, and Personal Information. The main content is divided into three sections: 'Institution Services' with links to Access Adelaide, University Email (webmail), Help and Support with MyUni, University of Adelaide Library, 2006 Course Planner, and Online Microsoft Office Courses; 'My Announcements' (empty); and 'My Calendar' showing no events for the day. On the right is the 'My Current Courses' section, which lists courses in which the user is participating and courses they are teaching. The participating courses include 'Human Resources Chat Room', 'MyUni Demonstration Tour For Staff', 'Welcome - University of Adelaide Induction Course', 'Writing and Speaking at Uni', 'Occupational Health and Safety for Staff', and 'Reflective Practice in Learning and Teaching'. The teaching courses include '*** TEMPLATE *** :- MyUni Demonstration Tour For Staff' and various 'Access' database courses from 2000 to 2003, plus a 'Classroom IT Training Course Feedback' link.

myuni 8303 3335
myuni.help@adelaide.edu.au

Home Help Logout

THE UNIVERSITY OF ADELAIDE AUSTRALIA

MyUni Courses Community IT Services For Students

Tools

- Announcements
- Calendar
- Tasks
- View Grades
- Send E-mail
- Address Book
- Personal Information

Welcome, Suzanne Contents Layout

Institution Services

- [Access Adelaide](#)
- [University Email \(webmail\)](#)
- [Help and Support with MyUni](#)
- [University of Adelaide Library](#)
- [2006 Course Planner](#)
- [Online Microsoft Office Courses](#)

My Announcements

My Calendar

No calendar events have been posted today. [more...](#)

My Current Courses

Courses in which you are participating:

Other

- [Human Resources Chat Room](#)
- [MyUni Demonstration Tour For Staff](#)
- [Welcome - University of Adelaide Induction Course](#)
- [Writing and Speaking at Uni](#)

Occupational Health and Safety

- [Occupational Health and Safety for Staff](#)

Semester II, 2006

- [Reflective Practice in Learning and Teaching](#)

Courses you are teaching:

Other

- [*** TEMPLATE *** :- MyUni Demonstration Tour For Staff](#)
- [Access - Introduction to Application Development](#)
- [Access 2000 Advanced](#)
- [Access 2000 Level 2](#)
- [Access 2003: Creating Queries](#)
- [Access 2003: Designing a Database](#)
- [Access 2003: Improving Usability with Access Macros](#)
- [Access 2003: Improving the Effectiveness of an Access Database](#)
- [Access 2003: Maintaining Existing Databases](#)
- [Access 2003: Structure and Analyze Data with Advanced Queries](#)
- [Access 2003: Working with Forms](#)
- [Access 2003: Working with Reports](#)
- [Classroom IT Training Course Feedback](#)



Announcements
Course
Information


Essay Writing
Writing
Paragraphs
Cohesive Writing
Communication
Skills

Plagiarism,
Citation and
Referencing

Grammar for
Engineers

Research
Education
Programs

Discussion Board

 Course Map

[COURSES](#) > [WRITING AND SPEAKING AT UNI](#) > RESEARCH EDUCATION PROGRAMS



Research Education Programs

These interactive online learning modules have been developed for postgraduate research students by the [Research Education Programs Unit](#), Adelaide Graduate Centre, in cooperation with the [Online Education Service](#), Centre for Learning and Professional Development. The module and all materials by the REP Unit are copyright Research Education Programs, Adelaide Graduate Centre, University of Adelaide. The modules require a Java Script and CSS stylesheets enabled browser such as Internet Explorer 6, Mozilla, Opera 7 or higher. They will NOT function properly in obsolete browsers like Netscape 4.7

If you have any comments about these modules, or experience difficulties using them please email christina.eira@adelaide.edu.au or dayle.hall@adelaide.edu.au.



Plagiarism and independent research writing

[Plagiarism and independent research writing](#) (Package file)



Writing a Research Proposal

[Writing a Research Proposal](#) (Package file)



Citation is more than referencing!

[Citation is more than referencing!](#) (Package file)



Access Adelaide

- Web based
- Access via Current Student page or myuni.adelaide.edu.au
- View personal details (some updates possible)
- Exams
- Fees
- Enrolment
- Check candidature details





Access Adelaide – Welcome

**Access
Adelaide**

**Personal
Menu**

Students

My Finances

Email

Graduations

Resources

/enrol Chat

[Need Some Help with Access
Adelaide?](#)

Welcome

Welcome to the Access Adelaide system at The University of Adelaide.

According to our records you last accessed this service on Friday, 24 June 2005 at 12:39:29pm. If this is not correct, please contact the Student Centre on +61 8 8303 5208. Country and interstate callers toll free on 1800 061 459.

Your current and completed programs are as follows:

Program	Plan	Status
D.Education	D.Education	Active in Program
GDip.Education	GDip.Education	Completed Program

To review your current university information, select a menu item on the left.

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CRICOS Provider Number 00123M

[top](#)
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Access Adelaide
Personal Menu
 | [Maintain Addresses](#)
 | Telephone Numbers
 | Emergency Contacts
Students
My Finances
Email
Graduations
Resources
 /enrol Chat

Access Adelaide
Personal Menu
Students
 | [Enrolment](#)
 | Academic Results
 | Academic Transcripts
 | Exam Times
 | Expected Completions
 | Statistics
 | Change Password
My Finances
Email
Graduations
Resources
 /enrol Chat

Access Adelaide
Personal Menu
Students
My Finances
 | [My Account](#)
 | My Invoices
 | Commonwealth Assistance Notice
 | Payment Category
 | Tax File Number
Email
Graduations
Resources
 /enrol Chat

Access Adelaide
Personal Menu
Students
My Finances
Email
 | [Student Email](#)
Graduations
Resources
 /enrol Chat

Access Adelaide
Personal Menu
Students
My Finances
Email
Graduations
 | [Applications](#)
 | Eligibility
 | Guest Tickets
Resources
 /enrol Chat

Access Adelaide
Personal Menu
Students
My Finances
Email
Graduations
Resources
 | [Resources](#)
 /enrol Chat





Access Adelaide – Enrolment details

- Access Adelaide
- Personal Menu
- Students
 - Enrolment**
 - Research Candidature
 - Academic Results
 - Academic Transcripts
 - Exam Times
 - Expected Completions
 - Statistics
 - Change Password
- My Finances
- Email
- Graduations
- Resources
- /enrol Chat

[Need Some Help with Access Adelaide?](#)

Enrolment List - 2005 Semester 1

[Change Semester](#) [Weekly Timetable](#)

Postgraduate Research 2005 Semester 1							
Subject/ Catalog Nbr	Course Title	Course Components	Official Grade	Progress Units	Enrolment Status	Program	Action
RSCHH&SS 8103	RSCH Education	Thesis (12128)		12.00	Enrolled	DREDU	
Census Date: 30/06/2005		Last Day to WNF: not applicable		Last Day to WF: not applicable			

[Change Semester](#) [Weekly Timetable](#) [Class Times](#)

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Access Adelaide – Research Candidature

Access Adelaide

Personal Menu

Students

Enrolment

Research

Candidature

Academic

Results

Academic

Transcripts

Exam Times

Expected

Completions

Statistics

Change

Password

My Finances

Email

Graduations

Resources

/enrol Chat

[Need Some Help with Access Adelaide?](#)

Research Candidature

Program	Degree	Status	Action
D.Education	Doctor of Education	Active in Program	View

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Access Adelaide – Research Program

Access Adelaide

Personal Menu

Students

- Enrolment
- Research Candidature
- Academic Results
- Academic Transcripts
- Exam Times
- Expected Completions
- Statistics
- Change Password

My Finances

Email

Graduations

Resources

/enrol Chat

[Need Some Help with Access Adelaide?](#)

Research Program Details

Program	Degree	Status
D.Education	Doctor of Education	Active in Program

Primary School/Department	School of Education
Commencement Date	2 February 2002
Candidature Expiry Date	23 October 2006
RTS Expiry Date	23 October 2009
Attendance Status	Full-Time, Internal
Research Topic	Sociology of Education

Supervisor Details

Supervisor Name	Role	Percentage of Responsibility for supervision	School/Dept
Dr Margaret Secombe	Principal Supervisor	40%	School of Education
Prof Kevin Marjoribanks	Co-Supervisor	40%	School of Education
Dr Roula Tsokalidou	External Supervisor	20%	School of Education

Key Milestones

Milestone	Due date	Status	Completion date
Core Component	1 February 2003	Completed	6 December 2002
Major Review	2 February 2003	Completed	21 February 2003
Annual Review	31 October 2006	Not Completed	
Research Induction		Completed	25 July 2002





Access Adelaide – Academic results

Access Adelaide
Personal Menu
Students
 Enrolment
 Research
 Candidature
Academic Results
 Academic Transcripts
 Exam Times
 Expected Completions
 Statistics
 Change Password
My Finances
Email
Graduations
Resources
 /enrol Chat

[Need Some Help with Access Adelaide?](#)

Academic Results - all years

Below are your results for all years. Go [back](#).

2002				
D.Education				
Subject/Cat Nbr	Course	Units	Mark	Grade
EDUC 5007	EDUCATION MULTILINGUAL SETTING			
EDUC 5018	MULTICULTURAL SOC & ED POL			
EDUC 9003	RES STRAT EDUC: QUALITATIVE			
2003				
D.Education				
Subject/Cat Nbr	Course	Units	Mark	Grade
2004				
D.Education				
Subject/Cat Nbr	Course	Units	Mark	Grade





Access Adelaide – Expected Completion

Access Adelaide
Personal Menu
Students
Enrolment
Research
Candidature
Academic
Results
Academic
Transcripts
Exam Times
Expected Completions
Statistics
Change
Password
My Finances
Email
Graduations
Resources
[/enrol Chat](#)

Expected Completions

Academic Program: DREDU - D.Education
Start Date: 2 February 2002
Academic Plan: D.Education
Degree: D.Education

Update Expected Completion

I expect to complete this degree in:

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[Need Some Help with Access Adelaide?](#)





Remote Access

Student Dialup Service **8124 8124**

- 500 lines available
- Details for computer set up available from <http://www.adelaide.edu.au/its/desktop/dialup/>

Remote access your U: drive

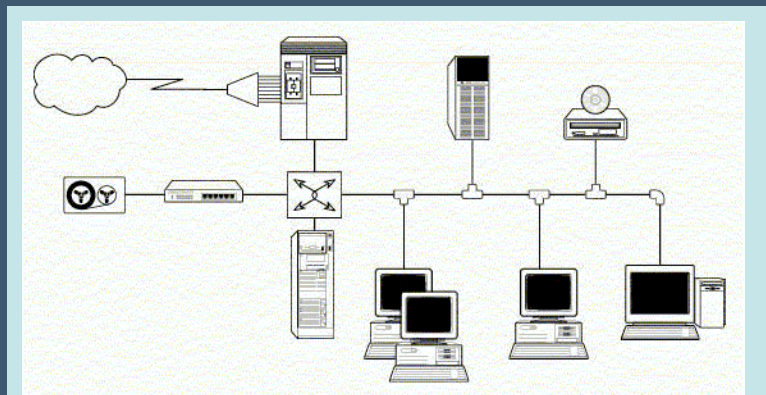
- you can remote access your U: drive - details at http://www.adelaide.edu.au/its/student_services/remote_files.htm



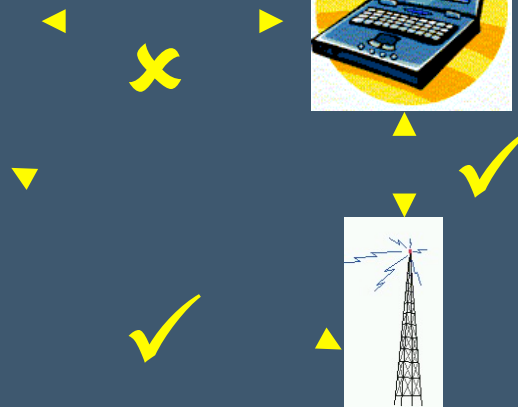


Wireless Access

You **must only** connect personal computers to the university network via a wireless card (not cables)



University network





Wireless networking

- Visit the Barr Smith Library for wireless assistance.
- Configuration guides are available for PC, Mac & Linux at <http://wireless.adelaide.edu.au/guide/>





Wireless networking

- No traffic charges will be applicable to any data from University of Adelaide Online Education Systems, internal web servers, library system and other internal services
- All Internet traffic downloaded by students over this service will be offset against their web traffic quota
- Go to <http://www.wireless.adelaide.edu.au/> to check on hotspots for wireless access at North Terrace, Waite and Roseworthy





Face-to-face training

- Word, Excel, PowerPoint, Project, Visio, Access
Specialist Excel courses – Data Management & Pivot Tables
- **FREE** for all **postgraduate students**
- Current → Office 2003: from August 2008 → Office 2007
- View face-to-face course names and details and booking schedule at

<http://www.adelaide.edu.au/its/training/>





On-line training

- All staff and students can access **FREE** on-line training in the Microsoft Office 2007 and Office 2003 applications
 - Word, Excel, Access and PowerPoint
- Enrolment
 - 2 courses
 - 3 weeks at a time
- Enrol on-line at www.adelaide.edu.au/its/training/online/
- Booked courses accessed through MyUni





Training & Certification

- Certification – **Microsoft Office Specialist**
 - Specialist and Expert Levels
 - International proof of competency
 - Free for postgraduates. Usually \$75





File Recovery

- Backing up of files
 - Serial backup not overwriting
 - **Version 1; Version 2; Version 3; Version 4;**
 - Multiple locations
 - **Network drive; Local Drive; Portable media**
 - Print & electronic versions
 - Consider **security** and **reliability** aspects of storage





ITS Acceptable Use Policy

You are responsible for:

- The security of your login and password details
- Setting a password (that is not easily guessed)
- Not logging in using another student's details
- Not allowing other students to use your account
- Not harassing or threatening other individuals via email (please tell a staff member at the Student Centre if you are being harassed yourself)

You will not :

- Use the computing facility in an unauthorised way
- Attempt to make the systems unavailable
- Violate software agreements
- Create or transmit material that is likely to cause stress to individuals or cultures
- Corrupt information or introduce viruses to the information system
- Make copies of software and data that has copyright attached to it.

