



THE UNIVERSITY  
of ADELAIDE

Animal Ethics Committee

# Mutual recognition of animal ethics approval with SAHMRI

## Advice for University of Adelaide Staff and Students working at SAHMRI

The University of Adelaide and SAHMRI have signed a Deed of Reciprocal Access enabling the mutual recognition of Animal Ethics Committee (AEC) clearances for research conducted in the premises of the other organisation.

The Deed is now in effect for a period of two years.

### Benefit of the Access Deed

The benefit of the Deed is that University of Adelaide staff and students will no longer need to obtain AEC approval from both organisations where their animal work is solely being conducted in SAHMRI facilities. In addition, existing University of Adelaide approvals that are no longer required because work is covered by SAHMRI AEC approval can be closed off, removing the need to seek approval for minor amendments from both committees and report to both committees.

### Submitting new applications for AEC approval

University of Adelaide staff and students will no longer need to obtain AEC approval from both organisations where their animals are solely being housed/held in SAHMRI facilities.

When University of Adelaide staff and students submit an application for AEC approval the following applies:

- > Where all animals are housed/held in SAHMRI facilities (and no animals are housed/held in another institution's facilities) you only need SAHMRI AEC approval
- > Where all animals are housed/held in University of Adelaide facilities (and no animals are housed/held in SAHMRI or another institution's facilities) you only need University of Adelaide AEC approval
- > Where animals are housed/held in both University of Adelaide facilities and SAHMRI facilities you will need both University of Adelaide AEC approval and SAHMRI AEC approval
- > Where animals are housed/held in another institution's facilities then you will need University of Adelaide AEC approval and AEC approval by the other institution
- > If your work involves any fieldwork, then you need University of Adelaide AEC approval irrespective any other AEC approvals also required

If you obtain approval from SAHMRI AEC you do not need to notify the University of Adelaide AEC of the approval, as the AEC support offices of each institution will be responsible for ensuring that both organisations are fully informed of their animal based research activities.

Please note that you can still choose to obtain approval from both committees. If you obtain 'dual' approval then you also need to obtain approval for minor amendments from both AECs and provide annual and adverse event reports to both AECs.

In summary, the requirements for approval are:

<b>Facility used for housing/holding animals by University staff or students</b>	<b>AEC approval required by University staff or students</b>
SAHMRI facilities only	SAHMRI AEC
University facilities only	University AEC
SAHMRI facilities and University facilities	SAHMRI AEC & University AEC
SAHMRI facilities and Other institution facilities	SAHMRI AEC & Other Institution's AEC & University AEC
Other institution facilities only	Other institution's AEC & University AEC
SAHMRI facilities and Fieldwork	SAHMRI AEC & University AEC
Fieldwork only	University AEC

## Existing approvals

You can choose to close an existing University of Adelaide AEC approval in favour of the existing SAHMRI AEC approval if your animals are housed/held in SAHMRI facilities (and no animals are housed/held in any other institution's facilities). If the University AEC approval is not closed, all existing requirements in relation to requests for amendments and reporting remain as always – you must obtain approval for amendments from each AEC and report to each AEC.

To close an existing University of Adelaide AEC approval please advise the University of Adelaide AEC Secretariat ([aec@adelaide.edu.au](mailto:aec@adelaide.edu.au)) with the following details:

1. Project #;
2. Project title;
3. Chief Investigator's name;
4. SAHMRI AEC approval number

Upon the Chief Investigator's written advice, the AEC secretariat will confirm that the University of Adelaide ethics approval has been closed. Note that you will still be required to provide an annual report on the project for the 2017 reporting period; however, for these projects we will accept the annual report that is required to be submitted to SAHMRI.

## Existing applications (not yet approved)

Any applications to the University of Adelaide AEC that are not yet approved and are no longer required (because you only need SAHMRI approval) should be deleted or withdrawn from the online system.

To *delete* an application that is in Draft status in ResearchMaster (<https://rme6.adelaide.edu.au/>):

- > Find the application in the online forms section
- > Open the application by clicking on the Application Title
- > Go to the Action Menu item or Action Tab and select 'Delete'

To *withdraw* an application that has been submitted in ResearchMaster (<https://rme6.adelaide.edu.au/>) and is under review, please contact the AEC Secretariat ([aec@adelaide.edu.au](mailto:aec@adelaide.edu.au)).

## Mutual recognition with other institutions

We are progressing with establishing additional agreements with other institutions that impact on University investigators. We will advise any new arrangements as any new Access Deeds become effective.

If you have any questions regarding your existing approvals please contact the AEC Secretariat ([aec@adelaide.edu.au](mailto:aec@adelaide.edu.au)).