

## OFF CAMPUS PACKAGE CONTENTS

### **Exam Supervisors will require:**

- Letter to Supervisor with details (date, time, duration, etc.)
- Supervisor Instructions Manual
- Announcements sheet
- Incident Report forms
- Illness Advice Forms
- Student declarations
- Student Code of Conduct in Exams
- Spare exam answer books
- Return addressed Xpress Post envelope

### **Students will require:**

- Examination question paper
- Exam answer books
- Scribble paper
- Additional materials as required (eg. graph paper, attachments, etc.)

PLEASE CHECK YOUR FAX MACHINE PRIOR TO COMMENCEMENT OF THE EXAM FOR ANY ALTERATIONS TO THE EXAM PAPER.