

CHANGE OF CITIZENSHIP/ RESIDENCY DETAILS FOR STUDENTS



To record a change to residency details at the University of Adelaide, please fill in the details below and lodge this form together with relevant evidence (eg. passport/original citizenship certificate) to the STUDENT CENTRE, Level 4, Wills Building.

FAMILY NAME: _____

FIRST NAME: _____ **Student ID:** _____

Please enter the details you wish to change in the boxes below. Attach copies of the evidence to this form.

International to Permanent Resident <input type="checkbox"/>	Effective date: _____
Student to provide the following documentary evidence: Passport containing PR Notation sticker	

Permanent Resident to Citizen <input type="checkbox"/>	Effective date: _____
Student to provide the following documentary evidence: Original Citizenship Certificate	

Signature: _____ **Date:** _____

Your details cannot be processed unless this form has been signed and appropriate documentation presented and/or photocopies attached (as applicable).

PLEASE NOTE: ANY CHANGES TO FINANCIAL ENTITLEMENTS WILL ONLY TAKE EFFECT FROM THE NEXT CENSUS DATE FOLLOWING THE DATE THIS ADVICE WAS LODGED. (Sem 1 census date is 31st March, Sem 2 census date is 31st August).
 Eg. If student is granted PR/Citizen status on 1st March evidence must be received prior to census date for Sem 1 for student to be charged Local Tuition Fees for Sem 1 (prior to 31st March). If granted PR/Citizen status on 1st March but student does not supply evidence until 15th April then they will be converted to Local fee paying place for Sem 2, **NOT** Sem 1 (supplied evidence after Sem 1 census date of 31st March, therefore too late to take effect for Sem 1).

International to Permanent Residents – students will be changed from International Tuition to LOCAL TUITION FEE PAYING students for the relevant semester only.

Either Int'l to PR or PR to Citizens will be able to apply via SATAC for a Commonwealth Supported place at the next available intake.

OFFICE USE ONLY BELOW

Fill in as appropriate:

STUDENT CENTRE Sighted and photocopied official documentation: Print name of staff member: _____	STUDENT FINANCE Processed by/date: _____	
International to Permanent Resident	Passport Photo <input type="checkbox"/>	PR Notation sighted <input type="checkbox"/>
Permanent Resident to Citizen	Original Certificate of Citizenship <input type="checkbox"/>	
Copy (if applicable) to: Human Resources: _____ and/or Enrolments Office: _____		