

COURSE DROP



IMPORTANT INFORMATION

- This form is only for use by students not able to drop courses online.
- Lodge at the relevant Faculty/School Office for processing.

ID:		Telephone:	
Family name:		Other name(s):	
Program:		Plan:	
		Double Degree:	

Course Drops

Do you wish to drop all courses in the current year?	No:	Yes:
If you wish to make a complete withdrawal from one semester only, specify the semester:		

Indicate the courses you want to drop in the boxes below. When you record the enrolment class number, you will be automatically dropped from any related classes.

Sem	Subject Area	Cat no	Course Name	Enrolment Class No
Student signature:			Date:	

OFFICE USE ONLY FACULTY/SCHOOL	Print name/Signature:
	Date of processing:
Note:	<ul style="list-style-type: none"> • Staff are required to obtain the student's signature before processing the drop. • After this form has been processed, scan to TRIM student file.