

## APPLICATION FOR CREDIT

PLEASE READ THE INFORMATION BELOW BEFORE COMPLETING THIS FORM

This form is used to apply for credit towards an academic program on account of:

- courses passed at another institution
- VET programs, recognition of prior learning (RPL) on account of studies and equivalent experience
- completion of the International Baccalaureate.

For courses passed at another institution, the application will be considered only if it is accompanied by:

- an official certified copy of the applicant's complete academic record, and syllabus details of the course(s) for which credit is being sought. You must submit photocopies or printouts of the syllabuses as they appear in the Calendar/Handbook of the relevant institution for the relevant year.
- a brief description of the structure of the degree or diploma, including information stating how many units are required for a full time load (eg 24 units a year is a full time load at the University of Adelaide).

### STUDENT TO COMPLETE FORM ON REVERSE SIDE

The completed form should be lodged with your Faculty or School Office as soon as possible. You will be notified of the outcome of this application. Correspondence will be sent to your Mailing Address or via email.

(Your Mailing Address can be updated via Access Adelaide).

**PERSONAL INFORMATION TO BE PROVIDED BELOW**

<b>ID:</b>	<b>Family Name:</b>	<b>Other Names:</b>	<b>Tel no:</b>
<b>If not a current student at the University of Adelaide, provide address:</b> <i>(Current students should update their address details via Access Adelaide)</i>			
<b>Program to which credit if awarded will be added: eg BSc</b>		<b>Plan to which credit if awarded will be added: eg BSc (Biot)</b>	
<b>Previous Institution:</b>			<b>Previous Program:</b>

**COURSE INFORMATION TO BE PROVIDED BELOW**

University of Adelaide courses for which Credit is sought					Office Use only	Previously Completed Courses				
Subject Area	Cat No	Course Title	Unit Value	Sem	Course Id	Subject Area	Cat No	Course Title	Year Completed	Result
<b>Student signature:</b>							<b>Date:</b>			
<b>Approved by Head of Discipline/Course Coordinator/Program Coordinator (signature &amp; comments):</b>							<b>Date:</b>			

<b>FACULTY/SCHOOL OFFICE USE ONLY</b>	<b>VET / Non-VET Program:</b>	<b>Processed by (print name):</b>
	<b>Student advised:</b>	<b>Signature and Date:</b>