



Cover Sheet for Individual Assignments

Your assignment cannot be returned to you unless you clearly **print your name and address in the box below.**

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Name	Student ID
Subject name	
Lecturer name	Due date

KEEP A COPY

Please be sure to make a copy of your work before you submit it. On rare occasions an assignment gets lost in the system. In such a case you must be able to provide another copy.

PLAGIARISM

Plagiarism is the presentation by a student of an assignment that has been copied in whole or in part from another student's work, or from any other source (eg published books or periodicals or internet sites) without proper acknowledgment in the text.

COLLUSION

Collusion is the presentation by a student of an assignment, as his or her own which is in fact the result in whole or part of unauthorised collaboration with another person or persons.

CONSEQUENCES OF PLAGIARISM AND COLLUSION

In any case where a student has been involved in plagiarism or collusion, this will be reported to the Dean. It may be reported to Student Administration and recorded on the student's academic file.

In any case where a student has been involved in plagiarism or collusion in an assessable task the marks awarded for that task will be zero, and no substitution of an alternative task will normally be permitted.

In any case in which a student has been involved in plagiarism or collusion the Dean may refer it to the Departmental Assessment Committee under the terms of Statute Chapter XII. Where an allegation is substantiated, penalties may include exclusion from the University or a substantial fine.

DECLARATION

I declare that this submission is my own work and does not involve plagiarism or collusion.
I give permission for my assignment to be scanned for electronic checking of plagiarism.

Signature

Date