

# Postgraduate Program

Application form for Student Application | Singapore

Please tick the relevant box for the program which you are applying:

- |   |  |
|---|--|
| <input type="checkbox"/> Master of Business Administration (Advanced) (16-course) | <input type="checkbox"/> Master of Project Management                |
| <input type="checkbox"/> Master of Business Administration (12-Course)            | <input type="checkbox"/> Master of Educational Studies               |
| <input type="checkbox"/> Master of Commerce (Accounting)                          | <input type="checkbox"/> Graduate Certificate in Project Management  |
| <input type="checkbox"/> Master of Commerce (Applied Finance)                     | <input type="checkbox"/> Graduate Certificate in Management          |
| <input type="checkbox"/> Master Accounting & Finance                              | <input type="checkbox"/> Graduate Diploma of Business Administration |
| <input type="checkbox"/> Others(please specify): _____                            |  |

**Commencement:**  Jan  Apr  Jul  Oct, Year \_\_\_\_\_

## APPLICATION FEE

Application fee of SGD \$107.00 is required upon application submission. Payment made by:

- Cash  
 Nets  
 Cheque, payable to "Ngee Ann – Adelaide Education Centre Pte Ltd"

## PERSONAL DETAILS

Title: \_\_\_\_\_

Family Name: \_\_\_\_\_

Other Name(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender:  Male  Female

Marital Status  Single  Married

Country of Citizenship: \_\_\_\_\_

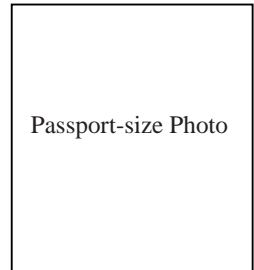
Country of Birth: \_\_\_\_\_

IC/ Passport No.: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Tel (Office): \_\_\_\_\_ (Home): \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_



<b>OFFICE USE</b>	Application Form	Application Fee	Transcripts	Photographs	References	GMAT	IELTS
Received/Date							

### ACADEMIC RECORD

A **certified copy** of your complete academic transcript must accompany this application. If you submit the original copy, it will be photocopied and returned to you. English translation is required if the original is not in English.

Name of Institution	Years Attended	Course of Study	Qualifications Obtained

Details of professional qualifications and year obtained:


### ENGLISH PROFICIENCY

If your first language is not English, please include: IELTS Band Score: \_\_\_\_\_

Provide details of education in English Language:


### GRADUATE MANAGEMENT ADMISSION TEST (GMAT)

Have you ever taken this test?  Yes  No

If yes, what score did you achieve: \_\_\_\_\_

If you intend to take this test in the future, please indicate the date of the test: \_\_\_\_\_

Please attach documentary evidence of your GMAT score.

## EMPLOYMENT HISTORY

Name of Employer	Position	Period Of employment

## INTERESTS AND APTITUDES

Please provide details of your personal aim in wishing to undertake this program. You should draw attention to relevant aspects of your work experience, your range of interests and special achievements in any field. If there is insufficient room here, please continue on a separate page.


## REFEREES

Please provide the name, position, employer and address of two people, preferably from business or a profession, whom you nominate to provide a referee report, on the form supplied, regarding your suitability for this program.

1.


2.


Please give a copy of the enclosed Referee Report to each of these people and request them to send the completed form directly to the address shown at the end of this form, 2 weeks before the commencement of term.

## WHERE DID YOU ATTAIN INFORMATION ABOUT THIS PROGRAM?

- Newspaper/Magazine/On-line Advertisement  Please specify publication: \_\_\_\_\_
- Website
- Direct enquiry
- Recommended by friend(s)/relative(s)
- Recommended by academic staff of home university
- Others (please specify): \_\_\_\_\_

## DECLARATION

I declare that I have read the instructions on this application form and that, to the best of my knowledge, the information provided by me is true and complete in every particular. I acknowledge that The University of Adelaide may vary or reverse any decision regarding admission or enrolment on the basis of incorrect or incomplete information provided by me.

I understand the above conditions and am prepared to accept them in full. I understand that I or my sponsor, will be responsible for the full costs of the program for which I am seeking admission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## CHECKLIST

- Have you completed all sections of this application, including your preferred commencement date?
- Have you attached **certified copies** of your academic transcripts/qualifications?
- Have you arranged for referee reports to be sent? (*For Postgraduate program ONLY*)
- Have you signed and dated this application form?
- Have you attached GMAT results (if applicable)?
- Have you attached two (2) passport-size photographs of yourself?
- Have you attached **certified copies** of your IELTS results? (*Only when applicable*)
- Have you attached a cheque payable to:   Ngee Ann – Adelaide Education Centre Pte Ltd

This application cannot be considered unless **ALL** sections have been completed and the required documentation and information is attached.

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Please dispatch this form promptly by mail or in person:

### The Registrar

**Ngee Ann - Adelaide Education Centre Pte Ltd**

**97 Tank Road, Level 4, Teochew Building**

**Singapore 238066**

Tel: +65 6738 2910

Fax: +65 6738 3314

Email: [registrar@naaec.com.sg](mailto:registrar@naaec.com.sg)