

INCIDENTAL FEES SCHEDULE 2010

An incidental fee is a fee other than a student contribution or a tuition fee that is charged for a good or service that is related to a student's study (e.g. course reader, field trip, equipment such as a lab coat, safety glasses etc). The University of Adelaide updates its list of incidental fees for all Faculties each year, in accordance with the Higher Education Provider Guidelines, Chapter 8 Fees for Goods and Services Incidental to Studies.

"8.5.1 Provided that its payment is in accordance with the Act [*Higher Education Support Act (2003)*], a fee is of a kind that is incidental to studies that may be undertaken with a higher education provider if it falls into any one or more of the following categories:

- (a) It is a charge for a good or service that is not essential to the course of study.
- (b) It is a charge for an alternative form, or alternative forms, of access to a good or service that is an essential component of the course of study but is otherwise made readily available at no additional fee by the higher education provider.
- (c) It is a charge for an essential good or service that the student has the choice of acquiring from a supplier other than the higher education provider and is for:
 - (i) Equipment or items which become the physical property of the student and are not consumed during the course of study; or
 - (ii) Food, transport and accommodation costs associated with the provision of field trips that form part of the course of study.
- (d) It is a fine or a penalty provided it is imposed principally as a disincentive and not in order to raise revenue or cover administrative costs."

Faculty/School/Discipline	Lecture Notes, Readings	Resource Cards, Photocopying*	Computer Facilities, Printing	Lockers, Building Access, Hire Costs	Miscellaneous
FACULTY OF ENGINEERING, COMPUTER AND MATHEMATICAL SCIENCES					
	Course readers: \$4- \$190 (not compulsory - also available in Library). Prices charged are to cover the cost of printing only, and some readers are subsidised by individual Schools)		None	None	None
Australian School of Petroleum Ph +61 8 83038000	Text books are purchased (primarily from overseas) and sold to students at cost price: \$10 - \$190 Hardcopy of some lecture notes and course notes are provided to students; there is no charge for these.	1st, 2nd and 3rd year undergraduate printing: black and white: 5c per copy; colour A4/A: 40¢/50¢ per copy. Final year students (4th year single degree, 5th year combined degree) and postgraduates have access to printers and copiers at no	The ASP has a computing suite within the Santos Building, which is available to undergraduate students. Final year students are also provided with an account on a specialised computing suite on Level 2. They are also provided with black and white and colour printing free of charge and have	Lockers are provided to final year students only; they are expected to provide their own padlocks. Building access is by a student's card, only cost is if they need a replacement, which is payable to Card Services.	Field trips are provided at no cost to students, although they are expected to have the appropriate clothes.

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		charge although they are expected to pay for private printing-this is on an honour system.	use of a colour plotter.		
Entrepreneurship, Commercialisation, and Innovation Centre Ph +61 8 83037422	None	None	None	None	None
School of Chemical Engineering Ph +61 8 83035446	Course readers: \$3 to \$25.	None	None	None	Voluntary Plant Tour in Level 3 – students pay own living costs. Students purchase their own safety glasses.
School of Civil, Environmental & Mining Engineering Ph +61 8 83035451	Course readers: \$5 to \$40. If text books are purchased from overseas they are sold at cost.	None	See CATS link below	Student Locker rental: \$10 per annum.	Design Pads: \$5 Level 1 Mining students contribute towards cost of field trip. Travel and accommodation for 5 day field trip: \$175 Alternative assessment is available to students who are unable to attend field trips
School of Computer Science Ph +61 8 83035586	Course readers: \$20	Photocopying of final year projects can be arranged through the School Office. Other copying can be done at the Barr Smith Library.	Students are given a printing quota amount dependent on the degree they are enrolled in. This quota can be increased at a cost of \$22.	No lockers. 24-hour swipe-card access for students enrolled in Computer Science courses.	None
School of Electrical and Electronic Engineering Ph +61 8 83035277	The student society EEESAU sells hardcopy lecture notes on a cost recovery basis.	None	See CATS link below	Lockers are provided to final year students only; they are expected to provide their own padlocks. Building access is by a student's card, only cost is if they need a replacement,	Level 1 students pay a refundable deposit: approx \$60 for tool hire, but have the option of keeping the tools and relinquishing the deposit at the end of the course.

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				which is payable to Card Services.	The cost of these tools is subsidised by the School and students are at liberty to purchase their tools elsewhere.
School of Mathematical Sciences +61 8 83035407	Course readers: \$5 to \$25.	None	See CATS link below	Honours students' refundable deposit for room and locker keys: \$20.00.	None
School of Mechanical Engineering Ph +61 8 83035460	Course readers: \$5 to \$25 – to cover 75% cost of printing. Design Pads purchased from School Office: \$4 each.	None	See CATS link below	Lockers available for student use: \$100 refundable key deposit.	Workshop Practice – it is a mandatory OH&S requirement that students wear steel-capped shoes. Student to provide own shoes.
Computer Aided Teaching Suite	None	None	For charges for black and white printing, coloured printing and CATS Plotter, see: http://www.adelaide.edu.au/cats/printing/charges/#charges	None	None
FACULTY OF HEALTH SCIENCES					
	Course readers/manuals: \$10- \$165 (also available on My Uni and in Library)		None	None	None
School of Dentistry Ph +61 8 83035256	Bachelor of Dental Surgery (BDS) Manuals: First Year: \$100 Second Year: \$100 Third Year: \$85 Fourth Year - \$165 Fifth Year: \$30 Cost for printing has been subsidised by the School	None	None	Lab coats, safety glasses and clinic coats are required from First Year onwards. More information is provided during Orientation Week.	BDS First Year: purchase of dental equipment: \$1650 Total cost for BDS (5 yrs): approx \$2000 (all equipment becomes the physical property of the student and is not consumed during the course of the study)

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	Bachelor of Oral Health (BOH) Manuals: First Year: \$100 Second Year: \$100 Third Year: \$20 Cost for printing has been subsidised by the School)				Total cost of purchase of equipment BOH (3 yrs): approx. \$1500 Students notified of requirements by start of year. BDS (5 th yr) and BOH (3 rd yr) - some travel costs may be incurred for field placements. BDS students who opt to do a placement in their 4 th or 5 th year need to undergo a Compulsory Police Check: \$33.50 Refer to http://www.sapolice.sa.gov.au/sapol/services/information_requests/national_police_certificate/national_police_certificate_fees.jsp) <i>NB:</i> Total cost may vary with changes to curriculum. Compulsory PCI blood tests for Hepatitis B, C & HIV – for costs, see entry in MBBS Program.
School of Population Health and Clinical Practice Medicine Learning and Teaching Unit (MLTU) MBBS Program Ph +61 8 830335336	Some portions of the MBBS Program delivered through the Discipline of Public Health may require Course readers: \$10 - \$30	Once students have exceeded their quota 10c per copy for Problem Based Learning (PBL) copying and 20 per copy for copying other than PBL.	None	MBBS Years 4-6: Deposit for Hospital Access Card varies depending on the hospital but allow up to \$20.00. Deposit for locker key	Compulsory PCI blood tests for Hepatitis B, C & HIV, when done through University Health (Ph 83035050) and IMVS: IMVS blood test \$50.00 GP consultation <u>\$35.00</u>

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				<p>required on first day attachments: \$10.00 Money refunded when card and key are returned at the end of the attachment. Lab coats and safety glasses are required for many practical classes. These can be sourced commercially or purchased from UniBooks. Lab coats: \$24.95 Safety glasses: \$5.70</p>	<p>Total \$85.00</p> <p>If Hep B immunisation course required: 4 x Vaccination @ \$21.00 4 x Nurse fee @ \$10.85 Total \$127.40</p> <p>Refer to PCI Policy at: www.adelaide.edu.au/policies/591/ Compulsory first aid certificate: \$132</p> <p>Lab coats and safety glasses are required for many practical classes. These can be sourced commercially or purchased from UniBooks. Lab coats: \$24.95 Safety glasses: \$5.70</p>
<p>School of Population Health and Clinical Practice Nursing Ph +61 8 83033595</p>	None	None	None	None	<p>Compulsory PCI blood tests for Hepatitis B, C & HIV – for cost details, see entry in the MBBS Program.</p> <p>Shirt required as a uniform in hospitals and can be purchased from the School - \$32 Stethoscope - \$25</p> <p>Compulsory police check - \$33.50 (Refer to http://www.sapolice.sa.gov.au/sapol/services/information_requests/national_police_certificate/national_pol)</p>

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School of Population Health and Clinical Practice Public Health Ph+61 8 93034637	Course readers: \$10 – \$30	None	None	None	None
School of Psychology Ph +61 8 83035693	None	Deposit for E-lock cards for access to photocopying room, and Psychology computer labs after hours: \$10. Photocopying: 5c per page.		Deposit for a locker- \$10 Refund upon return of key: \$8.	None
FACULTY OF HUMANITIES AND SOCIAL SCIENCES					
	Course readers: \$5- \$45 (not compulsory - also available in Library)		None	None	None
Elder Conservatorium of Music Ph +61 8 83035995	Course readers: \$5 - \$20	None	Headphones for Music Technology & Keyboard Laboratory: Up to \$20	Locker fee – one-off payment per study program: \$20 per pre-de.g.ree VET student. \$50 per Undergraduate or Postgraduate student Hire of recording studio for non-course use: from \$50 per hour Instrument hire: Hiring fee up to \$500 per annum plus refundable bond of up to \$250 per person. Proof of insurance required before any instruments are released for hire	Concert attendance: as required Performance tours: occasional recording of final recitals (optional): approx. \$100 Accompanying: Different rates - \$22 - \$44 per hour
School of History and Politics Ph +61 8 83035032					
History	Course readers: \$10 - \$45	None	None	None	None
Politics	Course readers: \$10 - \$45	None	None	None	None
School of Humanities Ph +61 8 83035627, 83035130,					

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Classics English French German Linguistics Media Philosophy	Course readers: \$5 - \$40	None	None	None	None
Centre for Australian Indigenous Research and Studies (CAIRS) Ph +61 8 8303 3623	None	None	None	None	None
School of Social Sciences Ph +61 8 83035654					
Asian Studies	Course readers: \$10 - \$35	None	None	None	None
Anthropology	Course readers: \$14 - \$30	None	None	None	None
Gender, Work & Social Inquiry GWSI	Course readers: \$20 - \$35		None	None	None
Geographical & Environmental Studies	Course readers: \$10 - \$25		None		Field trips: \$20 - \$150 for multi-day field trips. Alternative assessment is available to students who are unable to attend multi-day field trips. No charge on 1-day compulsory fieldtrips (no alternative assessment).
FACULTY OF THE PROFESSIONS					
	Course readers: \$5- \$45 (not compulsory - also available in Library)		None	None	None
Business School Ph +61 8 83035525		None	None	Deposit on Locker keys - \$20	Photographer's fee for student to be included in the Graduate Yearbook: \$50

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Institute for International Trade Ph +61 8 83036900, 83036944	Course readers: \$10-\$30. Refundable deposit for loan of course books provided for some courses: \$120-\$360	None	None	None	None
Law School Ph +61 8 83034017, 83035897	Non-compulsory student materials, eg, Lecture Notes, Readings, Cases available to print via MyUni or in hard-copy format from ICC. Cost: \$5-\$45.	None	None	None	Honours Dissertation - photocopies and binding of Dissertation: \$15
School of Architecture, Landscape Architecture and Urban Design Ph +61 8 83035836	BArch and M Arch students must obtain a copy of the Building Code of Australia. Copies for loan are available from the front office. Most course material available via MyUni. Some texts/readings may be purchased at Image and Copy Centre at a cost of up to \$50. - Students of Natural and Urban Systems need to purchase a text book at a cost of around \$100 (new) or less (used). A number of copies of readings/text are available in the library	None	Students will need appropriate drawing equipment. Costs involved in courses with 2D and 3D presentation work can vary depending on materials etc.	Students borrowing equipment from the School (e.g. Lap top, Digital camera, projector, model making tools) may be required to pay for a refundable deposit of \$50	Students may be required to pay fees to attend field trips. Cost: Approximately \$10 for local day trips and approximately \$180 for field trips held over a number of days/nights. Alternative assessment is available to students who are unable to attend field trips. Students who choose to participate in interstate field trips and/or overseas studios will have the additional costs of travel, accommodation and meals.
School of Economics Ph +61 8 83035540	Course readers: \$5-\$30	None	Postgraduate students will be charged cost price for printing once quota has been met.	None	None
School of Education Ph +61 8 83035892	Course Readers available for purchase at Image and Copy Centre for some courses: \$10-\$50.	None	Postgraduate students will be charged cost price for printing once quota has been met. 2 years Masters students can request extra printing credits for 9 unit research projects		Student nametags for Teaching Practicum: \$1 or \$10 (optional) Criminal History Check \$44 Mandatory Reporting

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					course: \$70 Students will cover the cost of food, incidentals and in some cases travel for rural practicum placements
UG Student Hub Ph +61 8 83034755 Postgraduate Student Hub Ph =61 8 83036455	None	None	Postgraduate students will be charged cost price for printing once quota has been met.	Refundable Locker key: \$20 (PG)	None
THE FACULTY OF SCIENCES					
School of Agriculture, Food and Wine Ph +61 8 83037248	None		Binding of reports and other material - cost is dependent on size of binding and materials used.	Lab coats and safety glasses are required for many practical classes. These can be sourced commercially or from Unibooks if available For those who forget on the day these items are available for hire for a small fee: <\$10	Field trips, which involve overnight accommodation, have an associated fee for the cost of providing food, accommodation and transportation where applicable. Where the trip is compulsory, students are at liberty to organise their own transport, accommodation & food. Food cost for field trips associated with some agricultural horticulture courses: approx \$100 Safety Glasses: \$15 Laboratory coats: \$25 Secateurs: \$30

School of Chemistry & Physics Ph +61 8 83835996	Physics IA first set of notes: approx \$4.50 and Astronomy I notes: \$2. Also avail from MyUni. All others provided free in lectures/labs	None	None	Lab coats and safety glasses are required for many practical classes. These can be sourced commercially. For those who forget on the day these items are available for hire for a small fee:<\$10	Bike shed key deposit: \$20
School of Earth & Environmental Sciences Ph +61 8 83033999	None	None	None	Lab coats and safety glasses are required for many practical classes. These can be sourced commercially or from Unibooks if available	Field trips that involve overnight accommodation have an associated fee of 25% of the cost of providing food, accommodation and transportation. Students progressing past 1 st year Geology are expected to supply a hand lens, field note book, compass and safety glasses for use in the field. These are readily available from Unibooks or other suppliers.
School of Molecular and Biomedical Sciences Ph +61 8 83035434	None	Option to use photocopier: 5c per copy	None	Refundable key deposit (Hon./P/grad students): \$20 Refundable deposit for key to bike shed: \$5	None
School of Animal and Veterinary Sciences				Lab coats and safety glasses are required for many practical classes. These can be sourced commercially or from Unibooks if available For those who forget on the day these items are available for hire for a small fee: <\$10)	Accommodation and food purchases for field camp - Ecology and Management of Vertebrate Pests: approx \$100 Food cost for field trips associated with some courses (usually only lunch)

Professional and Continuing Education	Professional Certificate in Arbitration - course materials: \$320 plus \$32 GST (\$120 plus \$12 GST for members of The Institute of Arbitrators & Mediators) Australia) All materials are available via MyUni, the library and/or other suppliers.	None	None	None	Professional Certificate in Arbitration - penalty payment for withdrawal from the Professional Certificate in Arbitration once teaching has commenced: \$100
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* Undergraduate and Postgraduate Coursework students are provided with a University funded quota of \$36.00 for each printing period (i.e. Printing Period 1 - 1st January to 30th June and Printing Period 2 - 1st July to 31st December). Any unused University quota from a previous printing period will not be carried forward into the next period. If a student's printing balance becomes \$0.00 while printing a document, the job will be allowed to complete and this amount will be deducted from any future quota applied.

Students have the option to purchase additional quota, which are charged at the following rates:

- 6 cents per sheet for black and white, A4 size, single-sided
- 10 cents per double sided page, black and white, A4 size
- 25 cents per sheet for colour, A4 size, single-sided