

Refund Request

To be completed by all students requesting a refund.

Once completed and signed please return this form to:

Student Centre
Level 4, Wills Building
THE UNIVERSITY OF ADELAIDE
SA 5005
AUSTRALIA

or fax: Student Finance
+61 8 8303 6445

Please direct any refund queries to:
studentfinance@adelaide.edu.au

Please note: Refund process may take up to 2 weeks from submission of this form.

Personal details:

Student ID:

Family name:

First name(s):

Date of birth:

Email address:

Reason for refund request:

Amount to be refunded: \$

Refund payment options:

(Choose One)

CHEQUE

Address:

Important please ensure your address details are correct in Access Adelaide as this is where the cheque will be sent. <https://access.adelaide.edu.au/sa/login.asp>

DIRECT DEPOSIT INTO BANK ACCOUNT

BSB No:

Bank name:

Account No:

Branch address:

Account name:

SWIFT Code:

Conditions of refund:

- Refunds will be processed in accordance with University Refund Policy available at: <http://www.adelaide.edu.au/policies/cat/21/>
- Minimum amount is \$10.00
- Refunds will be issued in Australian dollars

Student declaration:

I agree with the conditions of refund and declare that I am the person for whom this refund is to be paid and I understand that I remain liable to the University of Adelaide for all of my future tuition expenses.

Student's signature:

Date: