

Finance and Procurement Services

Change of Citizenship Status

Introduction

To record a change of citizenship status at The University of Adelaide, please read carefully the information below and then complete the online form, attaching all relevant evidence.

Documentary evidence required

You will need to attach one of the following types of documentation as appropriate:

Australian Citizenship	Australian birth certificate, OR
	 Australian passport, OR
	Australian citizenship certificate
New Zealand Citizen	 New Zealand birth certificate, OR
	 New Zealand passport, OR
	New Zealand citizenship certificate

Fee information

Please note, any changes will only take effect in the current study period if notification is lodged prior to the current study period's census date.

Each study period has a different census date. Please check carefully which census date applies to the course(s) you are studying by checking the critical dates: <u>www.adelaide.edu.au/student/dates/</u>.

Changing from a temporary resident to Australian citizen or New Zealand citizen

Undergraduate and postgraduate coursework students will be changed from an International place to a Domestic full fee paying place. If your program has Commonwealth supported places available, you will be emailed by the Domestic Admissions office regarding obtaining a Commonwealth supported place.

Note:

- Medicine, Dentistry and Oral Health students should speak directly to the Faculty of Health & Medical Sciences before submitting this form.
- Veterinary Bioscience and Doctor of Veterinary Medicine students should speak directly to the School of Animal and Veterinary Science before submitting this form.

Higher Degree Research Students will be converted to a Research Training Program (RTP) status for the 1st half year period if evidence of the change in status is received prior to the Semester 1 census date.

For the 2nd half year evidence of the change in status must be received prior to the Semester 2 census date. Check the critical dates to confirm: <u>www.adelaide.edu.au/student/dates/</u>.

Changing from a permanent resident / NZ citizen to Australian citizen / HELP eligible NZ citizen

If currently in a Commonwealth supported place a student can enter their Tax File Number into Access Adelaide via My Finances > Tax File Number in order to access <u>HECS-HELP</u>.

Local tuition fee paying students may be eligible for <u>FEE-HELP</u> Assistance. A Request for FEE-HELP Assistance can be made in Access Adelaide via My Finances > Payment Category.

Australian citizens and eligible New Zealand Special Category Visa holders may apply to defer their Student Services and Amenities Fee to <u>SA-HELP</u>. A Request for SA-HELP Assistance can be made in Access Adelaide via My Finances > Payment Category

Further information for Commonwealth Supported students, HECS-HELP, FEE-HELP; SA-HELP and OS-HELP is available at <u>www.studyassist.gov.au</u>.