

SEMESTER 2 2009 CONFERRAL OF AWARD

IMPORTANT DEADLINES AND GRADUATION CHECKLIST

NOTE AND RETAIN THIS CHECKLIST RELATING TO YOUR SEMESTER 2 2009 CONFERRAL OF AWARD

Dates/Deadlines	Activity	Checked
Now...	I have read through the information on the Graduations Website	<input type="checkbox"/>
<i>Saturday, 7 November – Saturday, 21 November</i>	<i>Exams</i>	
by 5:00pm on Friday, 20 November	I have completed my online application on Access Adelaide	<input type="checkbox"/>
<i>Wednesday, 9 December</i> by 5:00pm Friday, 11 December	<i>Semester 2 exam results due</i> Masters and PhD Research Students Only I have submitted the final, bound copies of my thesis to the Graduate Centre	<input type="checkbox"/>
by 5:00pm on Tuesday, 15 December	Surrender Parchment Deadline Last day to surrender a parchment (if required)	
From 9:00am Wednesday, 16 December	Graduation Status Letter Date I have viewed my Graduation Status Letter on Access Adelaide	<input type="checkbox"/>
	NOTE: If you are awaiting the results of supplementary examinations and are not still not eligible to graduate on the 22nd of December, your application will be transferred to the “Summer School 2010 Conferral of Award” and it may still be possible for your degree to be conferred early March 2010, provided that you have no other issues preventing graduation	
by 12:00pm Sunday, 20 December	BPAY Deadline Last day to use BPAY to resolve any outstanding debts that are preventing you from graduating	<input type="checkbox"/>
by 5:00pm on Tuesday, 22 December	Anomalies Deadline Last day to: <ul style="list-style-type: none">▪ change any name details or award details▪ resolve any issues preventing graduation	<input type="checkbox"/> <input type="checkbox"/>

What happens next?

Providing you're eligible, an email to confirm your award has been conferred will be sent to your student email address.

Please ensure your intentions to either attend the Graduation Presentation Ceremony, or the collection option of obtaining your certificate are finalised via Access Adelaide. Please note, if you do not wish to attend the Ceremony, your parchment will be available/sent to you in April 2010

PLEASE ATTACH THIS SHEET ON YOUR WALL / FRIDGE / NOTICEBOARD