

# SUMMER SCHOOL 2010 CONFERRAL OF AWARD

## IMPORTANT DEADLINES AND GRADUATION CHECKLIST

NOTE AND RETAIN THIS CHECKLIST RELATING TO YOUR SUMMER SCHOOL 2010 CONFERRAL OF AWARD

Dates/Deadlines	Activity	Checked
Now...	I have read through the information on the Graduations Website	<input type="checkbox"/>
by 5:00pm Friday, 29 January 2010	I have completed my online application on Access Adelaide	<input type="checkbox"/>
by 5:00pm Tuesday, 02 March 2010	<b>Masters and PhD Research Students Only</b> I have submitted the final, bound copies of my thesis to the Graduate Centre	<input type="checkbox"/>
by 5:00pm Friday, 05 March 2010	<b>Surrender Parchment Deadline</b> Last day to surrender parchment (if applicable)	
from 9:00am Saturday, 06 March 2010	<b>Graduation Status Letter Date</b> I have viewed my Graduation Status Letter on Access Adelaide	<input type="checkbox"/>
by 12:00pm Wednesday, 10 March 2010	<b>BPAY Deadline</b> Last day to use BPAY to resolve any outstanding debts that are preventing you from graduating	<input type="checkbox"/>
by 5:00pm Friday, 12 March 2010	<b>Anomalies Deadline</b> Last day to: <ul style="list-style-type: none"><li>change any name details or award status</li><li>resolve any issues preventing graduation</li></ul>	<input type="checkbox"/>

### What happens next?

Providing you're eligible, an email to confirm your award has been conferred will be sent to your student email address.

Please ensure your intentions to either attend the Graduation Presentation Ceremony in April, or the collection option of obtaining your certificate are finalised via Access Adelaide. Please note, if you do not wish to attend the Ceremony, your parchment will be available/sent to you in April 2010

**PLEASE ATTACH THIS SHEET ON YOUR WALL / FRIDGE / NOTICEBOARD**