

Volunteer Position Description



Volunteer Student Guide

University Area:

- Professional and Continuing Education

Description and purpose of the job:

- To act as a guide and chaperone for groups of student visiting local tourist and cultural sites

Responsibilities:

- Ensure students arrive at location on time, through the appropriate transportation
- Enrich students experience through knowledge of the activity or location
- Answer questions and help student learning
- Ensure students return to designated location upon completion of activity

Specific duties to be undertaken:

- Take students groups to places such as Glenelg beach, Cleland Wildlife Park, Kangaroo Island, Flinders Ranges, amongst others

Qualifications – skills, expertise, experience, knowledge:

- Knowledge of local attractions a benefit
- Knowledge or interest in the country of origin of the student group desirable – most groups come from Japan, Korea, China or South East Asia

Training provided:

- PCE Volunteer Induction

Personal attributes required:

- Reliable
- Punctual
- Outgoing

- Energetic

Time frame and/or attendance requirements:

- Must be in attendance with students at all times for the duration of the trip or tour

Location of work:

- Local tourist or cultural locations as described above

Travel involved:

- Always required to some extent – all associated costs connected with the trip are provided by PCE

Supervision (to whom do volunteers report):

- Simon Futo, ELC Operations Manager

Special requirements – police check, health check, drivers' licence

- None required

Benefits to the volunteer:

- Meet International Students
- Experience working in a busy and dynamic University unit
- Gain valuable tourist guide and International student liaison experience
- Visit local attractions for free

Should this Volunteer position interest you please contact:

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