Application for Seed Funding, August, 2019 – *GUIDELINES*

Please forward an application using the pro-forma on pages 3 and 4 of this document to [carolyn.mitchell@adelaide.edu.au](mailto:carolyn.mitchell@adelaide.edu.au) by the deadline of 5pm on Friday 30 August 2019. No extensions will be considered.  
  
Applications must not exceed two pages (use 11 pt Arial minimum, 1.27 cm margins).

Applications will be ranked by a cross-disciplinary panel on their merits, agri-food and wine sector relevance/need, and their attention to the following criteria:

1. The funds must be spent before the end of 2019.
2. Projects should represent new activity not currently funded, and act as a pilot study, or funding for equipment, to gain significant external funding considerably in excess of this seed funding e.g. generation of data for high impact papers, fellowships, larger external project applications or building business cases and support for new Centres.
3. Applications must include a budget, clearly identified outcomes and a firm timeline for delivery, including identification of future funding sources and timeline for such applications (if applicable).
4. Interdisciplinary applications will be viewed favourably, as will applications that have leveraged funds from other sources.
5. Although principal applicants must be University of Adelaide staff (or affiliates), additional applicants may include external partners.
6. Successful applicants will be required to submit a short report at the conclusion of the project.
7. All applicants need to have an active University of Adelaide Researcher Profile.

See specific information for each of the proforma questions on following page.

Applications will be scored (out of 100) and ranked based on the following:

* Chief Investigator – track record of delivery relative to opportunity (5)
* Project Team – composition matched to project delivery (5)
* Project Quality and Scope (quality of application, domains, interdisciplinarity, industry links) (20)
* Project innovation (20)
* Likelihood of full project delivery prior to Dec 2020 (20)
* Budget request relative to projected leverage (30)

Enquiries to: Carolyn Mitchell, Executive Officer, WRI   
T: 8313 4184 E: [Carolyn.mitchell@adelaide.edu.au](mailto:Carolyn.mitchell@adelaide.edu.au)

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Notes (numbers corresponding to questions):

1. For all researchers, include school, faculty or organisation.
2. For all researchers, include school, faculty or organisation.
3. Include researcher profile for all University staff and affiliates (or equivalent link for external applicants).
4. State domain of research, list all if interdisciplinary.
5. State where research will be conducted (Include lab, location, school, faculty as relevant)
6. Limit title to under 25 words
7. List all aims of project
8. List all activities and outcomes of project with stated time for delivery [divide into i. prior to 31st December 2019; and, ii) prior to 31st December 2020].
9. Include fully costed budget; ***note project funds have to be acquitted by 31st December 2019.***

For additional leveraged funds from other sources, attach approval of co-investment from relevant authority. Attach quotes for equipment or consultancy as relevant.

1. Include any details required to justify investment request. Include at a minimum, answers to:

*What is the project relevant background? (include preliminary data and references if applicable)*

*How does the project break new ground or advance University capabilities?*

*Why this research team? (relevant background, track record of delivery, guarantee of capacity to conduct research).*

*Attach email approval of supervisor if involving fixed term contracted staff on other project funding)*

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# Name of Chief Investigator:

# Name(s) of Additional Applicants:

# Researcher Profile links (or equivalent):

# Area(s) of Agricultural Research:

# Where is Research to be Conducted:

# Title of Project:

# Aim(s) of Project:

# Timeline of activities and outcomes.

1. Within funding period (Sept-Dec 2019):
2. Activities outside funding period stemming from WRI investment (<Dec 2020):
3. Budget

|  |  |
| --- | --- |
| Total project cost |  |
| Amount requested from WRI |  |
| Amount acquired from other sources |  |
| BUDGET ITEMS |  |
| e.g. Staff – Jane Doe (level X, x months) |  |
| e.g. Consumables |  |
| e.g. Equipment |  |
| e.g. Consultant costs |  |
|  |  |
|  |  |
|  |  |

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1. Additional project information