

PARTICIPANT INFORMATION SHEET

PROJECT TITLE: National Dental Telephone Interview Survey
HUMAN RESEARCH ETHICS COMMITTEE APPROVAL NUMBER: H-2020-153
PRINCIPAL INVESTIGATOR: Dr Liana Luzzi

Dear Participant,

You are invited to participate in the research project described below.

What is the project about?

You have been selected at random for inclusion in a major Survey of dental health in Australia – the National Dental Telephone Interview Survey. You have been randomly selected as part of a representative sample of people living in Australia aged 18 years and over.

The purpose of the Survey is to obtain information about the frequency of dental problems in the community, and the types and sources of dental care received. The information, which will be collected from 8,000 people, will help us to develop priorities for dentistry, and contribute towards planning dental services across Australia. We are therefore seeking your assistance to ensure that a representative sample of people contribute to the Survey.

Who is undertaking the project?

This project is being conducted by the Australian Research Centre for Population Oral Health (ARCPOH) at The University of Adelaide, in collaboration with the Australian Government Department of Health.

Survey is using opt-out consent model

This Survey is using an **opt-out** consent model. This means that if you do not wish to participate in the Survey, you will need to telephone the administrative coordinator of the study, Ms Nikkita Dodds, on 1800 125 794 (toll free) or send an email to ndtis@adelaide.edu.au stating your name and reference number, printed on the cover letter, within **four weeks** of receiving this letter.

If you opt-out, your contact details will be removed from the Survey database and you will not be contacted to complete the telephone Survey. If you do nothing, Services Australia will provide your contact information to the research team and you may be contacted for a telephone interview, even if you don't wish to participate.

Your participation is voluntary

Your participation in this Survey is completely voluntary and there will be no cost to you. If you do not want to take part in this Survey you do not have to. You should feel under no obligation to participate in this Survey. Choosing not to take part in this Survey will not affect your current and future dental care in any way.

What am I being invited to do?

You are being invited to participate in a telephone or online interview (based on your preference).

(a) Telephone interview

The telephone interview will be conducted by a trained interviewer who will telephone you during the next couple of months to ask you questions about dental health, dental services, and social circumstances that influence dental care choices. The interviewer will ask if you consent to voluntarily participate in the Survey and provide you with the opportunity to ask any questions you may have about the Participant Information Sheet. If you don't wish to participate in the Survey, please inform the interviewer and the interview will not proceed. You may also be asked whether you consent to being contacted for participation in follow-up surveys.

(b) Online interview

If you would prefer to complete the interview online, the interviewer can provide you with the details you need to do this. For those with an email address registered with Services Australia, we will send out an invitation to complete the Survey online prior to calling. The email you receive will provide an option to decline participation, but your consent for the online Survey is implied if you select the appropriate link. If you complete the interview online you may also be asked whether you consent to being contacted for participation in follow-up surveys.

(c) Consent for Children

If there are children aged 5–17 years living in your household, one may also be randomly selected and their parent/caregiver will be asked a few survey questions about the child's dental visits. If your child is aged 5-13 you will need to consent on their behalf, if they are aged 14 years or older they will need to provide their own consent to voluntarily participate in the Survey.

(d) Future follow up Surveys

If you have consented, the researchers may contact you for future follow-up surveys to ask additional questions related to your dental health, and to evaluate any changes in people's dental needs and use of dental services since this Survey.

How much time will my involvement in the project take?

The telephone interview/online Survey should take approximately 20 minutes to complete.

Are there any risks associated with participating in this project?

There are no foreseeable risks associated in participating in the Survey. However, if you decide you no longer wish to participate, please let your interviewer know and the interview will be stopped.

What are the potential benefits of the research project?

The information you provide during the Survey will be used to develop new policies and programs to target population groups of most need and to monitor the utilisation of existing programs. Survey results will help in the planning of future dental services.

What will happen to my information?

If you participate in this Survey, the research team will use and store your contact details from the Medicare enrolment database from Services Australia as a means to contact you. Your information that you provide during the interview will be collected, used and stored for research purposes.

Your information collected during the Survey will be strictly confidential. Your information will be securely stored on servers that are physically located at the University of Adelaide. Your information will be protected by passwords and access will be restricted to the research team for the purposes of the Survey.

Your identifying information will be removed from the data prior to storage and any reports will only display combined group data in order to maintain confidentiality. Findings of the Survey will be published and/or presented in a form of reports, journal articles and conference or local presentations. Published results from the Survey will not include your name or any information that could identify you. Your information will only be used for the purpose of this Survey or for future related research as described below.

Retention and Destruction of data

The de-identified data collected for this Survey has long term research value and therefore de-identified data will be retained permanently for the purposes of future oral health-related research.

Unless you provide consent to be involved in follow-up surveys, your contact information will be destroyed from the Survey database on completion of this Survey.

Who do I contact if I have questions about the project?

If you have any questions about the Survey please telephone Ms Nikkita Dodds on 1800 125 794 (free-call) or send an email to ndtis@adelaide.edu.au. Nikkita will be able to answer any questions you may have, or she can direct your call to a member of the research team. Alternatively, you can contact the research team, Dr Liana Luzzi, Professor David Brennan or Mr Sergio Chrisopoulos, directly on 08 8313 4235.

What if I have a complaint or any concerns?

The Survey has been approved by the Human Research Ethics Committee at the University of Adelaide (approval number H-2020-153) and will be conducted according to the NHMRC National Statement on Ethical Conduct in Human Research 2007 (Updated 2018). If you have questions or problems associated with the practical aspects of your participation in the Survey, or wish to raise a concern or complaint about the Survey, contact the Principal Investigator, Professor David Brennan on 08 8313 4235.

If you wish to speak with an independent person regarding concerns or a complaint, the University's policy on research involving human participants, or your rights as a participant, please contact the Human Research Ethics Committee's Secretariat Telephone: 08 8313 6028; Email: hrec@adelaide.edu.au or Mail: Level 4, Rundle Mall Plaza, 50 Rundle Mall, ADELAIDE SA 5000. Any complaint or concern will be treated in confidence and fully investigated. You will be informed of the outcome.

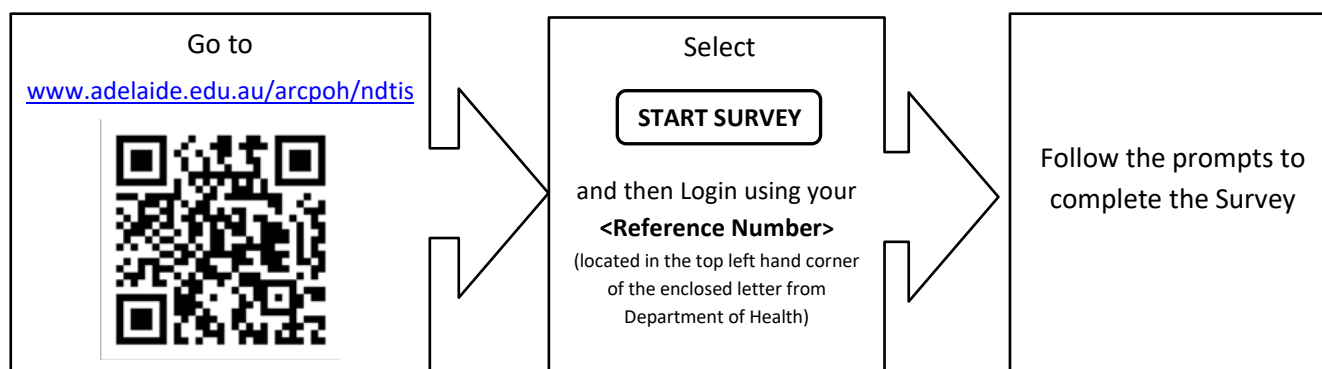
If you have a privacy complaint about the use of the opt-out consent model used to collect and use your personal information contact the Office of the Australia Information Commissioner: Website: www.oaic.gov.au; Telephone: 1300 363 992; Email: enquiries@oaic.gov.au; or Mail: GPO Box 5218, Sydney NSW 2001.

If I want to participate, what do I do?

If you would like to be involved in this Survey you do not have to do anything now. You will be contacted by one of our trained interviewers to conduct the interview over of the phone. You may also receive an email message with instructions of how to complete the interview online.

To complete the Survey online

You can complete the Survey online now by following the instructions below:



Yours sincerely,

Dr Liana Luzzi, Professor David Brennan, Mr Sergio Chrisopoulos, Ms Nikkita Dodds