

Oral presentation skills assessment sheet

	Good	Fair	Poor
Presenter			
Pleasant manner			
Confidence			
Use of slides			
Knowledge of subject			
Use of notes			
Timing			
Eye contact			
Response to questions			
Avoidance of unnecessary interruptions			
Fluency			
Volume			
Speed			
Engagement with topic			
Humour			
Content			
Introduction			
Structure and links			
Identification of main points			
Clarity			
Accuracy			
Originality of material			
Appropriateness of language			
PowerPoint			
Size of font			
Colour of font			
Background of slides			
Spelling			
Punctuation			
Capitalisation			
Overall effect			
Use of sound			
Use of images			
Use of technology			
Handout			
Relevance			
Academic style			
Usefulness			