Non-Award Study
Application and Enrolment Form

THE UNIVERSITY of ADELAIDE

LODGING YOUR APPLICATION

Students should lodge this application with the relevant Faculty Office, at locations listed under the General Terms and Conditions section of this form. This form should only be completed for applications for courses offered towards University award programs.

SECTION 1: PERSONAL DATA

ID:	Title (Mr, Ms, Mx, Dr):		Gender:	Male ☐ Female ☐ X: Indeterminate/Intersex/Unspecified ☐
Family Name:			Other Names:	
Previous Name: (if applicable)			Date of Birth: (DD/MM/YYYY)	__ __ / __ __ / __ __ __ __
Residency Status:	Australian citizen ☐ New Zealand citizen ☐ Permanent Resident ☐ International Temporary Resident ☐ If yes, state your visa type (eg student, business) _____ Permanent Resident ☐			
Home Address: International students must provide an overseas address.	No / Street:			
	Suburb/Town:	State/Country:	Post Code:	
Mailing Address: International students must provide an Australian address.	No / Street:			
	Suburb/Town:	State/Country:	Post Code:	
Email:				
Telephone:	Home:	Work:	Mobile:	

Have you previously studied at the University of Adelaide? Yes ☐ No ☐ If yes, please provide Student ID:

SECTION 2: COURSE ENROLMENT DETAILS

- The information you require to complete this section of the form is available on the University's Online Course Planner at http://access.adelaide.edu.au/courses/search.asp. You can conduct a search to view the course description, subject area, catalogue number and the number of class components that you must attend, the timetable and the fee applicable to that course. Not all courses are available non-award so check the section 'Available for Non-Award Study' in the course entry before completing this application.
- There will usually be more than one class for each course. If there is more than 1 option for a class activity, you must nominate up to 3 preferences in the spaces below.
- Please note these abbreviations: **LEC** – Lecture **TUT** – Tutorial **PRA** – Practical **WRK** – Workshop **SEM** – Seminar

COURSE 1

Term	Subject Area	Catalogue Number	Course Name	Class Component	Class Number (1st choice)	Class Number (2nd choice)	Units

COURSE 2

Term	Subject Area	Catalogue Number	Course Name	Class Component	Class Number (1st choice)	Class Number (2nd choice)	Units

COURSE 3							
Term	Subject Area	Catalogue Number	Course Name	Class Component	Class Number (1st choice)	Class Number (2nd choice)	Units

COURSE 4							
Term	Subject Area	Catalogue Number	Course Name	Class Component	Class Number (1st choice)	Class Number (2nd choice)	Units

STATEMENT OF ASSUMED KNOWLEDGE

I have checked the specified education requirements and assumed knowledge for the course/s I have applied for. (This information is available in Course Planner and the University Calendar). I hereby declare that I meet those education requirements and submit my application on this basis. I understand I may be requested to provide evidence of my academic preparation so that my application can be assessed.

Signature: Date:

INTERNATIONAL STUDENTS ONLY – Proficiency in English

Please attach your IELTS or TEOFL results to this application. English Proficiency requirements are included in the General Information and Conditions section of this form. Photocopies of results must be legible certified copies of the original.

Declaration – All Students

I have read and understood the general rules and conditions set out on the back of this form.

I agree to abide by the Statutes, Regulations, Rules and Policies and other such conditions as may be stipulated by the University from time to time.

I agree that the University may release my details, including details of my enrolment and other student information (including academic performance) to the:

- Department of Education and/or
- Department of Employment and/or
- Department of Immigration and Citizenship (DIAC) and/or
- Australian Taxation Office (ATO) and/or
- Centrelink and/or
- Department of Foreign Affairs and Trade (DFAT) and/or
- State Department of Further Education, Employment, Science and Technology (DFEEST).

If I am an international student studying in Australia, I understand that these reports may have implications for my student visa.

I agree that the University may disclose my enrolment and other information to third parties contracted to provide access to the University's online learning materials, for the purpose of allowing access to these materials.

The University of Adelaide will not otherwise disclose such information without my consent, unless required or authorised by law or to reduce the threat to the life or safety of any person, as outlined in the University's Privacy Policy.

I understand that if any of the information provided by me is subsequently found to be incomplete, incorrect or misleading, the University may elect to terminate my enrolment from a date to be determined by the University, or deem my enrolment to be void from the date of enrolment without any liability on the part of the University. The University is not obliged to reimburse any costs and expenses I have paid or incurred as a consequence of my enrolment.

Signature: Date:

SECTION 3: STATISTICAL INFORMATION (you must complete this section)

The information you provide below is required by the Commonwealth Government. The University undertakes to provide the information to the Commonwealth Government as statistical data only and will not provide information that identifies individual students.

1. Are you of Aboriginal or Torres Strait Islander origin? ☐ Yes ☐ No

   If yes, please select one of the following:

   ☐ Aboriginal
   ☐ Torres Strait Islander
   ☐ Aboriginal and Torres Strait Islander

2. Citizenship and residence status during this semester (tick only one box)

   (1) ☐ Australian Citizen
   (2) ☐ New Zealand Citizen
   (3) ☐ Permanent resident status (excluding New Zealand citizenship).
   (4) ☐ Temporary entry permit/visa or you are a diplomat or dependant of a diplomat (except New Zealand) and reside in Australia during the semester
   (5) ☐ Reside overseas during the semester and are NOT an Australian or New Zealand citizen and you do NOT have permanent resident status

   Country of Citizenship: _____

   Day, month and year permanent residence was granted — Day ☐☐ Month ☐☐ Year ☐☐☐☐

3. In what country is your PERMANENT home address?

   ☐ Australia
   ☐ Other

   If you answered 'Australia' please provide the postcode for the address of your permanent home residence: _____

   If you answered 'Other' please provide the name of the country: _____

4. In what country were you born?

   ☐ Australia

   ☐ Overseas Country Name of Country: _____ Year of first arrival in Australia: ☐☐☐☐

5. Do you speak a language other than English at your permanent home residence? ☐ Yes ☐ No

   If you answered yes, please tick a box: ☐ Italian ☐ Greek ☐ Cantonese ☐ Mandarin ☐ Vietnamese ☐ Arabic ☐ Other

   Please specify other language: _____

6. This question is for domestic students only. If you are enrolling at University for the first time and have completed Year 12 in the last year

   Enter the postcode of your permanent home residence in your last year of secondary studies: ☐☐☐☐

   Enter the suburb or town or locality of your permanent home residence in your last year of secondary studies: _____

7. What education had you completed before your current program? All questions must be answered.

   Post-Graduate Program of any type (Higher Doctorate, PhD, Master's Preliminary or Qualifying, PG Certificate):

   (1) ☐ Never commenced
   (2) ☐ Commenced but not all requirements completed
   (3) ☐ Completed all requirements for the award

   If you answered 2 or 3, please provide: Last year of enrolment: ☐☐☐☐

   Bachelor Degree at any institution:

   (1) ☐ Never commenced
   (2) ☐ Commenced but not all requirements completed
   (3) ☐ Completed all requirements for the award

   If you answered 2 or 3, please provide: Last year of enrolment: ☐☐☐☐

   Advanced Diploma, Diploma or Associate Diploma at CAE, University, Teacher's College, Institute of Technology, Advanced Education or Tertiary Education – (Non Vocational education & Training (VET) Sub-Degree Program):

   (1) ☐ Never commenced
   (2) ☐ Commenced but not all requirements completed
   (3) ☐ Completed all requirements for the award

   If you answered 2 or 3, please provide: Last year of enrolment: ☐☐☐☐

Advanced Diploma, Diploma or Associate Diploma studied at Technical & Further Education (TAFE) or Technical College (Vocational Education (VET) Award Program):

(1) ☐ Never commenced
(2) ☐ Commenced but not all requirements completed
(3) ☐ Completed all requirements for the award

If you answered 2 or 3, please provide: Last year of enrolment: ☐☐☐☐

Final Year of Secondary Education at a High School, or TAFE:

(1) ☐ Never commenced
(2) ☐ Completed

If you answered 2, please provide: The year in which you completed the final year of secondary education: ☐☐☐☐

Other qualification:

(1) ☐ Never commenced
(2) ☐ Completed

If you answered 2, please provide: The year the requirements for the qualification or certification were completed: ☐☐☐☐

8. What is the education level of your parents or guardians?

These questions are about the highest level of education completed by your parents or guardians.

Please answer about the people (up to two) who, during all (or most) of your school years, were your parents or guardians. If you have more than two, answer about those you have spent the most time with.

Parent/Guardian 1:

☐ Male ☐ Female ☐ No parent/guardian

What is the highest level of education completed by your parent/guardian 1? (tick one):

(1) ☐ Postgraduate qualification (eg graduate diploma, masters degree, PhD)
(2) ☐ Bachelor Degree
(3) ☐ Other post-school qualification (eg associate degree, diploma, advanced diploma, completed apprenticeship, VET/TAFE certificate)
(4) ☐ Completed Year 12 schooling*
(5) ☐ Completed Year 10 schooling*, continued at school, but didn't complete Year 12 schooling*
(6) ☐ Completed Year 10 schooling*
(7) ☐ Didn't complete Year 10 schooling*
(8) ☐ Don't know

* or equivalent

Parent/Guardian 2:

☐ Male ☐ Female ☐ No parent/guardian

What is the highest level of education completed by your parent/guardian 2? (tick one):

(1) ☐ Postgraduate qualification (eg graduate diploma, masters degree, PhD)
(2) ☐ Bachelor Degree
(3) ☐ Other post-school qualification (eg associate degree, diploma, advanced diploma, completed apprenticeship, VET/TAFE certificate)
(4) ☐ Completed Year 12 schooling*
(5) ☐ Completed Year 10 schooling*, continued at school, but didn't complete Year 12 schooling*
(6) ☐ Completed Year 10 schooling*
(7) ☐ Didn't complete Year 10 schooling*
(8) ☐ Don't know

* or equivalent

SECTION 4: EMERGENCY CONTACT

Full Name:		Relationship:	
Residential Address:			
Telephone Contact:	Home:	Work:	Mobile:

SECTION 5: LIBRARY SERVICES

Do you give permission for your name to be disclosed to a reader who wishes urgently to consult a book that you have on loan from the library?

☐ Yes ☐ No

SECTION 6: EXTERNAL STUDENTS ONLY

Do you give permission for your name to be released to another external student? ☐ Yes ☐ No

SECTION 7: DISABILITY SUPPORT SERVICES (optional)

Please note that this information will be treated with utmost confidentiality. It is requested for the purpose of providing appropriate student support.

Please contact the Disability Liaison Officer for further assistance.

Do you have a disability, impairment or long-term medical condition, which may affect your studies? ☐ Yes ☐ No
If yes, please indicate the area(s) of impairment: ☐ Hearing ☐ Learning ☐ Mobility ☐ Vision ☐ Medical ☐ Other
If yes, would you like to receive advice on support services, equipment, and facilities that may assist you? ☐ Yes ☐ No

Please note: Your application cannot be processed unless all sections of this form have been completed correctly and signed.

OFFICE USE ONLY			
Academic Area:		Date:	Staff member:
International Students only			
Proof of English Proficiency documents attached or originals sighted.		Date:	Initials:
VISA sighted ☐ Yes ☐ No	Type:	Date:	Initials:

There is no legal requirement to sight the visa of an international non-award applicant. It is the responsibility of the student to ensure that they meet the requirements of their particular visa. It is a requirement of the University's Admissions Policy that international non-award applicants meet the English language proficiency required for entry to the relevant academic program.

GENERAL INFORMATION AND CONDITIONS

NON-AWARD STUDY

Non-award students are formally enrolled in University of Adelaide courses. Studies they undertake will be recorded on an official University of Adelaide transcript. They are assessed in the same way as award students, and are bound by all relevant University Statutes, Regulations, Rules and Policies and other conditions relating to students. Non-award students will be required to observe the academic dates set by the University (ie withdrawal and census dates). Critical dates are published at www.adelaide.edu.au/student/dates/ .

Non-award students will have access to online and library resources necessary for their studies. However, they do not have a place in any University program and are not guaranteed a place in any program should they apply. Non-award studies in some courses may be subsequently credited to an award program, within unit limits set by the relevant Faculty or School, and published each year in the Program Rules in the University Calendar. For some academic programs in the Faculty of Arts, non-award studies may be considered for admission. Contact the Faculty of Arts for further information.

Non-award students will be permitted to enrol in award courses on the basis of a statement of assumed knowledge specifying the level of educational attainment required for the course rather than on the basis of prerequisites.

LODGING YOUR APPLICATION AT YOUR FACULTY/SCHOOL OFFICE

- Faculty of Engineering, Computer & Mathematical Sciences – Level 1, Ingkarni Wardli Building, North Terrace Campus, 8313 4148.
- Faculty of Health Sciences – Barr Smith South Building, Level 2, Reception room 2031, 8313 5336
- Faculty of Arts – Ground Floor, Napier Building, North Terrace Campus, 8313 5245.
- Faculty of the Professions at North Terrace Campus
  - Arch: Architecture Building, 8313 5836
  - Professions Postgraduate Hub (for Business & Economics), 8313 0718
  - Professions Undergraduate Hub (for Business & Economics), 8313 4755/8131
  - Law: Ligertwood Building, 8313 5063
- Faculty of Sciences - Ground Floor, Darling Building, North Terrace Campus, 8313 5673

TUITION FEES AND CHARGES

Information on Tuition Fees, and other Student Finance information is available at http://www.adelaide.edu.au/student/finance/

PAYMENT FOR COURSES

The University provides invoices online through Access Adelaide, prior to each census date. This enables you to view and print your invoices as soon as they have been generated. An email message to your University of Adelaide student email account will advise you when an invoice is available. A hard copy invoice is not provided. More information on invoices and payment options is available at http://www.adelaide.edu.au/student/finance/

ENROLMENT PROCESS

You will receive an official response to your application in the mail. If your application is approved your letter will advise you how to gain access to the library and online resources, as well as all the other information required to begin your studies. It is your responsibility to check the lecture times and venues on the Course Planner at http://access.adelaide.edu.au/courses/.

INTERNATIONAL APPLICANTS

International non-award applicants are required to meet the same standards of English proficiency as international students seeking admission to academic programs at the University of Adelaide, and be proficient in speaking, reading, listening to and writing English.

The general requirements applicable to most programs are as follows:

- IELTS Academic Test:
  Overall band score of at least 6.0 with a minimum band score of 6.0 in Writing and Speaking, and 5.5 in Reading and Listening.
- TOEFL:
  Score of at least 60 with a minimum score of 21 in Writing, 18 in Speaking, and 8 in Reading and Listening.

However, exceptions apply so please see the website for full details at http://www.international.adelaide.edu.au/admission/

The maximum validity for these tests is 2 years preceding the date of application.

There are other recognised English Language qualifications and alternative English Language Proficiency pathways and students should enquire whether their qualifications meet the entry requirements.

CRICOS Provider Number 00123M