

# Non-Award Study Amend Enrolment



Lodge this application with the relevant Faculty Office. Locations of all offices are on the reverse side of this form.

## SECTION 1: PERSONAL DATA

Student ID No:		Courtesy title:	
Family Name:		Other names:	
Telephone no:		Date of Birth: (DD/MM/YYYY)	
Campus Email:			

## COURSE DROP \* see note

Sem/ Term	Subject Area	Catalogue Number	Course Name	Class Number	Units

\* Dropping (withdrawing) from the enrolment component will automatically drop you from the related components as well (if applicable).

## COURSE ADD \*\* see note

Sem/ Term	Subject Area	Catalogue Number	Course Name	Class Number	Units

\*\* Please check your timetable in Access Adelaide via UNIFIED within 3 days of lodging this form to verify your change of class. Whilst all reasonable efforts will be made to accommodate your request, due to class size limitations, we cannot guarantee that your class change will be approved.

## OFFICE USE ONLY

Faculty:	Staff:	Date:	Student advised:	HPE:
Comments:				

## GENERAL INFORMATION AND CONDITIONS

### TUITION FEES AND CHARGES

Information about your financial obligations, Tuition Fees, Refunds and other Student Finance matters is available at [www.adelaide.edu.au/student/finance/](http://www.adelaide.edu.au/student/finance/)

### PAYMENT FOR COURSES

The University provides invoices online through Access Adelaide, prior to each census date. This enables you to view and print your invoices as soon as they have been generated. An email message to your University of Adelaide student email account will advise you when an invoice is available. A hard copy invoice is not provided. More information on invoices and payment options is available at <http://www.adelaide.edu.au/student/finance/>.

### ENROLMENT PROCESS

You will be advised by your Faculty if your request to amend your enrolment has been successful.

### LODGING YOUR APPLICATION AT YOUR FACULTY/SCHOOL OFFICE, NORTH TERRACE CAMPUS

- Faculty of Engineering, Computer & Mathematical Sciences
  - AskECMS: Level 1, Ingkarni Wardli Building, T 8313 4148, E [askecms@ask.adelaide.edu.au](mailto:askecms@ask.adelaide.edu.au)
  - Architecture: Level 1, Ingkarni Wardli Building, T 8313 4148, E [architecture.enquiries@ask.adelaide.edu.au](mailto:architecture.enquiries@ask.adelaide.edu.au)
- Faculty of Health & Medical Sciences – Student & Program Support Services Centre, Ground Floor, Helen Mayo North Building, Frome Road, T 8313 0273, E [askhealthsc@adelaide.edu.au](mailto:askhealthsc@adelaide.edu.au)
- Faculty of Arts – Ground Floor, Napier Building, T 8313 5245, E [arts@adelaide.edu.au](mailto:arts@adelaide.edu.au)
- Faculty of the Professions
  - Professions Hub: Marjoribanks Wing, Nexus 10, Pulteney Street, T 8313 4755, E [professions@ask.adelaide.edu.au](mailto:professions@ask.adelaide.edu.au)
  - Law: Ligertwood Building, T 8313 5063, E [lawenquiry@adelaide.edu.au](mailto:lawenquiry@adelaide.edu.au)
- Faculty of Sciences - Ground Floor, Darling Building, T 8313 5673, E [faculty.sciences@adelaide.edu.au](mailto:faculty.sciences@adelaide.edu.au)

### CENSUS DATES

Non-Award students will be required to observe the academic and critical dates set by the University of Adelaide (ie withdrawal and census dates). Academic and Critical dates are available at [www.adelaide.edu.au/student/dates/](http://www.adelaide.edu.au/student/dates/)

### QUESTIONS AND ADVICE

If you have any questions or need help, please contact Ask Adelaide by email at <http://www.adelaide.edu.au/ask-adelaide> or call +61 8 8313 5208 or visit Hub Central at the North Terrace campus or at <https://www.adelaide.edu.au/student-hubs/>

CRICOS Provider Number 00123M