

Fraedom Expense app – getting started

From receipt capture and coding, to approvals and reconciliation, the Fraedom Expense app makes it simple for you to complete all your expense tasks on the move.



Download the app

The Fraedom app is available for both Apple and Android devices. Download it by searching 'Fraedom'.

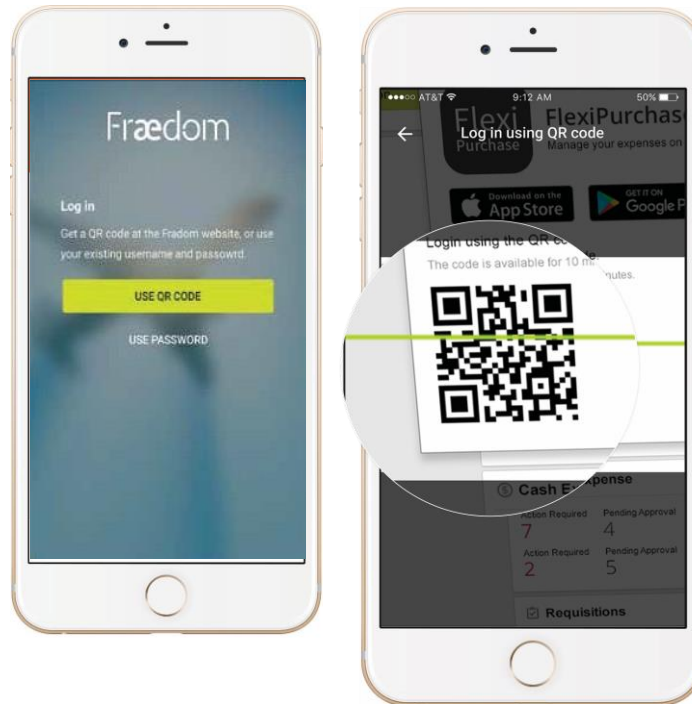


username
password

Log in

The first time you log in to the Fraedom app you will be asked to register it against your profile. Follow these 3 easy steps:

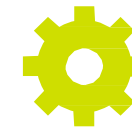
- 1 Log into the Fraedom website on your desktop, open the user settings menu and select 'Mobile App'
- 2 Click 'Get QR Code' to generate your unique account barcode.
- 3 Launch the Fraedom app on your mobile device and select 'Use QR Code' to scan the code generated on the website.



Create a PIN

We recommend creating a PIN for your device so you can log in to the Fraedom app quickly next time.

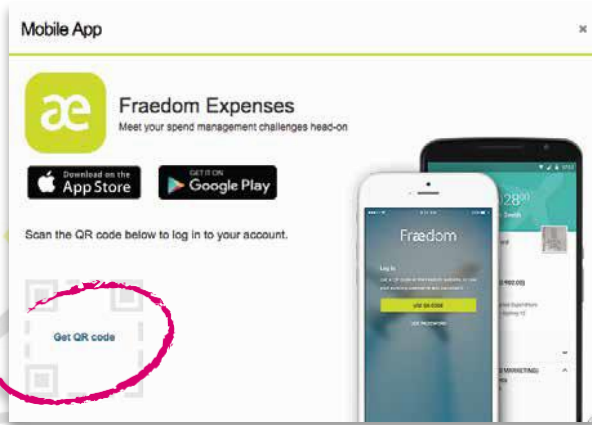
Your PIN needs to be 5 digits long and cannot contain repetitive or consecutive numbers. Your PIN can be managed from within the settings menu in the app.



Manage your devices

You can log into the Fraedom app on multiple supported devices, each will be registered under your user settings menu so you can manage the devices you want to grant access to.

To view and manage your devices select the **User Settings menu > Personal Settings > Mobile Devices**



Need Help?

For further support or questions, contact Finance & Procurement Services on (08) 8313 3330 or corporate.cards@adelaide.edu.au

Mobile Devices			
You can register another device via the Mobile App window.			
Device name	Registration date	Last login date	
2degrees LGE Nexus 5	03 Jul 2016	-	Remove
Huawei Nexus 6P	03 Jul 2016	03 Jul 2016 21:28:29	Remove
Skinny HUAWEI ALE-L02	04 Jul 2016	-	Remove