

Governance

Advisory/Management Committees



THE UNIVERSITY
of ADELAIDE

Philanthropy Committee

Establishment

When: July 2018; reviewed by VC&P January 2021

By what authority: Vice-Chancellor & President

For what period: Indefinitely

Role/Terms of Reference

Nature: Strategic Advisory

- Terms of Reference:*
1. To co-ordinate and communicate engagement and fundraising strategies across the faculties and wider University
 2. To design a comprehensive case for support in key schools of study, with fundraising targets for endowment and spendable gifts
 3. To develop a faculty-based structure for alumni and development that will generate high levels of engagement and fundraising
 4. To develop, grow and monitor the Class reunion programme in key Schools of Study, targeting Board of Benefactors' gifts with appropriate KPIs at School and Faculty levels
 5. To oversee a structured growth in School and Faculty endowment funds, with appropriate KPIs, that will underpin their core activities
 6. To develop an agreed policy and practice for scholarships that will maximise benefit with minimum administrative burden
 7. To co-ordinate School and Faculty fundraising with other key areas of the University, including the Research Centres, Institutes, Scholarships Office, Legal and Risk, Finance and Marketing
 8. To consider significant incoming gifts to the University and ensure appropriate due diligence has been undertaken on the donor, recommending acceptance of gifts to the Vice-Chancellor & President for gifts over \$250k or in cases where the donor is considered to be significant based on reputation or other matters and interests.
 9. To make recommendations to the Vice-Chancellor & President in relation to the expenditure of gifts over \$250k.

Reporting line: To the Vice-Chancellor & President

Quorum: The quorum for all Committees is half of the full membership plus one unless stated otherwise.

Procedures prescribed/determined itself: Determined by itself

Frequency of meetings: Quarterly

List of any sub-committees: n/a

Membership

Any categories prescribed:

- a) Chief External Relations Officer (Chair)
- b) Vice-Chancellor (ex officio)
- c) Executive Deans of all faculties
- d) Director of Advancement
- e) Chief Financial Officer

Gender balance and Diversity To be considered before members are appointed or re-appointed.

Term of Office: Ex officio

Attendance Deputy Director Advancement, External Relations
Executive Officer, External Relations (Secretariat)
Other invitees as deemed appropriate

Contact person and phone/email Ms Alison Lane, Executive Officer – 08 8313 3250

RMO File Number D2021/14281