



Offshore 3-Monthly Progress Review

Division of the Deputy Vice-Chancellor and Vice-President (Research) - Adelaide Graduate Research School

Students in the following situations should complete the Offshore 3-Monthly Progress Review:

- a) If you are on study leave and unable to return to Adelaide because of COVID-19 travel restrictions;
- b) If you have commenced your candidature offshore and have committed to a research plan that provides for you to remain offshore for a flexible period of up to 9 months (subject to extension based on Australian travel restrictions).

Student details (to be completed by student)

Student's full name:	
Student ID No:	
Current scholarship holder:	<input type="radio"/> Yes <input type="radio"/> No
Scholarship name:	
Program name:	
School/Discipline:	
International student:	<input type="radio"/> Yes <input type="radio"/> No
Date left Adelaide:	
Preferred date of return to Adelaide:	
Current location: Country and City:	

Section A

To be completed by the Student:

Review of Progress and Planning

1. Please describe briefly the extent of the work completed during the last 3 months.

2. Have you had adequate access to the resources and facilities required to undertake your research during the review period?

Yes No

If "No", please outline the issue(s) below and the impact they have had on the progress of your research.

3. How often do you meet with your supervisors about the direction and progress of your research by Zoom/Skype/other means?

- More than once per week
- Once per week
- Once per fortnight
- Once per month
- Less often

4. Are you satisfied with the level of supervisory support you have received during the review period?

Yes No

If "NO", please provide details below, quantifying any disruption to the progress of your research.

5. Please provide details of any other concerns/problems/grievances that have impacted on your research progress during the review period.

The University has a four-stage process to assist in the resolution of student grievances. For further information, see the section, "Grievances, Complaints and Problems during Candidature", in the Research Student Handbook (www.adelaide.edu.au/graduate-research/handbook/) and the University's "Student Grievance Resolution Process" at <https://www.adelaide.edu.au/student/grievance/>

Please note: If you feel unable to raise your problem/grievance within your School/Discipline, you may refer the matter to the Dean of Graduate Studies. You may do this by emailing the Dean of Studies directly at: dean.gradstudies@adelaide.edu.au. Note that the Education Welfare Officers are also available to provide you with confidential advice and assistance in dealing with complaints (telephone+61 8 8313 5430 studentcare@adelaide.edu.au).

Section B

To be completed by the Principal Supervisor on behalf of the Supervisory Panel, following discussion with all supervisors.

Assessment of Student Progress

1. If difficulties with any of the following have affected progress during the review period, please tick the relevant box(es).

- | | |
|--|--|
| <input type="checkbox"/> Academic background | <input type="checkbox"/> Financial |
| <input type="checkbox"/> Connectivity (internet etc.) | <input type="checkbox"/> English |
| <input type="checkbox"/> Experimentation | <input type="checkbox"/> Access to resources |
| <input type="checkbox"/> Understanding the work expected | <input type="checkbox"/> Health/Personal |
| <input type="checkbox"/> Communicating with people | <input type="checkbox"/> Supervision |

2. Please outline the steps that have been, or will be taken, to resolve any impediment(s) to progress identified above.

3. Does the student have sufficient work to maintain a full-time enrolment status for the next 3 months, or until their planned return date to Adelaide?

- Yes No

If "NO", please provide details on how this will be managed.

4. Any other comments:

Section C: Certification

C1: Certification by Supervisor.

During this review period the student has:

- Made acceptable progress.
- Made acceptable progress, but with some reservation.
Please attach supporting evidence if the space provided in Section B is insufficient.
- Made unsatisfactory progress.
Please attach supporting evidence if the space provided in Section B is insufficient.

Principal Supervisor name

Sign here

Date

Endorsement by Postgraduate Coordinator

Postgraduate Coordinator name

Sign here

Date

Section C2: Certification by student

I certify that I have made my own assessment of my progress during the review period, as indicated in Section A above. I have discussed my assessment with my supervisor(s) and I agree† with my supervisor(s)' comments in Section B and the recommendation in Section C1.

† Note that if you disagree with your Supervisor's assessment, you may attach a report in confidence for the attention of the Dean of Graduate Studies. Refer to Question 4 in Section A above.

Student sign here

Date

www.adelaide.edu.au/graduate-research

Further Information

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