



# CONDITIONS OF AWARD

## Postgraduate Research Scholarships – for students commencing from 1 July 2022

Revised 1 August 2022

### Australian Government Research Training Program (RTP) Scholarship

- The Australian Government Research Training Program (RTP) Scholarship includes RTP Stipend, RTP Fees Offset for the duration of the academic program, and RTP Allowances.
- Including awards to Indigenous applicants

### University of Adelaide Research Scholarship (including Master of Philosophy (No Honours) Scholarship)

- University of Adelaide Research Scholarships include Stipend, RTP Fees Offset (domestic students) or Tuition Fee Waiver for the duration of the scholarship (international students), and RTP equivalent Allowances.

**Please note:** For the purposes of this document, periods of support and leave benefits are indicated as full-time equivalent. Entitlements for half-time enrolled students are on a pro-rata basis.

These Conditions of Award apply to recipients of the above-named scholarships only. However, all students should refer to their Letter of Offer for any specific benefits, entitlements, allowances or obligations which may apply.

## 1. ELIGIBILITY

To be eligible for scholarship consideration:

- (i) Applicants must be eligible to enrol in a full-time Higher Degree by Research (HDR) program at the University of Adelaide (Students who are interested in awards for half-time study should see **Section 3 Study Load**).
- (ii) International applicants must maintain 'international student' status for the duration of their enrolment at the University. Should applicants subsequently be granted a different visa sub-class, or be granted permanent residency, they must advise the Adelaide Graduate Research School to obtain information on any applicable transition arrangements.
- (iii) Qualifications in progress will not be considered when determining scholarship eligibility unless the qualification has been satisfactorily completed (and acceptable evidence provided) by the scholarship closing date.
  - a. Domestic and onshore international applicants completing a Coursework qualification in the semester of application at an Australian university (University of Adelaide only for international students) will be eligible for consideration.
  - b. Domestic and onshore international applicants completing a Higher Degree by Research qualification in the semester of application at an Australian university (University of Adelaide only for international students) will only be eligible for consideration if they have submitted their thesis for

examination by the scholarship closing date. **Note: examination results must be provided within 3 months of the scholarship closing date.**

- (iv) International applicants must provide evidence of meeting the minimum English language proficiency requirements for direct entry by the scholarship closing date for their application to be considered.
- (v) Applicants must not currently be in receipt of a RTP Scholarship, an overseas sponsored scholarship, or any other equivalent award or scholarship from the Commonwealth Government designed to offset HDR fees.
- (vi) Applicants must not be in receipt of an equivalent award, scholarship or salary to undertake the proposed degree (equivalent being defined as greater than 75% of the base stipend).
- (vii) Applicants must be able to commence their research in the periods listed in **Section 4 Commencement**.
- (viii) Master of Philosophy (No Honours) applicants only:
  - a. Must be completing, or have completed and been awarded a relevant Bachelor Degree or equivalent with an achieved minimum of a distinction average.
  - b. Eligibility for international students is restricted to students completing, or who have completed, their Bachelor degree at the University of Adelaide only.
  - c. Applicants must not have commenced, be currently enrolled or hold an (Australian equivalent) Honours Degree or postgraduate qualification of any kind at any university.

## **ADDITIONAL CRITERIA**

- (i) Previous Applicants

Applicants who have previously applied and were unsuccessful may re-apply for admission and a scholarship in any subsequent round.
- (ii) Applicants who hold a PhD

Preference will be given to applicants who do not hold an equivalent research degree at the level for which they are applying.
- (iii) Currently enrolled candidates

Currently enrolled candidates may apply. Consideration is only given to work completed prior to the current HDR study for which a scholarship is being sought.

As at 1 January (Major Round) or 1 July (Mid-Year Round), currently enrolled students should have a minimum of 2 years candidature remaining (if applying for a PhD scholarship) or 6 months (if applying for a Masters scholarship).
- (iv) Indigenous applicants

To be eligible for the Australian Government Research Training Program Scholarship (Indigenous), applicants must provide a formal '*Confirmation of Aboriginality or Torres Strait Islander Heritage*'.

## **2. BENEFITS**

RTP Scholarships are provided by the University of Adelaide on behalf of the Australian Government. University of Adelaide Research Scholarships are funded by the University of Adelaide.

The following benefits for RTP Scholarships and University of Adelaide Research Scholarships are provided as applicable:

### **2.1 Stipends**

- (i) RTP Stipend and University of Adelaide Research Scholarships

Full-time students receive a tax free stipend of \$ 28,854 pa in 2022 (indexed annually)  
Half-time students receive a taxable stipend of \$ 14,427 pa in 2022 (indexed annually)

(ii) RTP Stipend for Indigenous applicants

Full-time students receive a tax free stipend of \$ 45,076 pa in 2022 (indexed annually)  
Half-time students receive a taxable stipend of \$ 22,538 pa in 2022 (indexed annually)

- (iii) Half-time awards are not considered to be exempt from taxation. **Note:** award amounts may fall below the tax-free threshold; however, depending on the individual situation of the recipient may be subject to taxation. Students are advised to seek independent financial advice to ensure any taxation liability is able to be met should total income go beyond the tax-free threshold.
- (iv) The level of the stipend does not depend on the student's personal circumstances. The stipend will not be reduced during the period of tenure unless a student converts from full-time to half-time candidature.

## 2.2 **Research Training Program (RTP) Fees Offset / University of Adelaide Tuition Fee Waiver**

All **domestic students** receive the benefit of an RTP Fee Offset which covers the cost of tuition fees as a Higher Degree by Research student of the University for the standard duration of the program. The RTP Fee Offset is provided through the support of the Australian Government and is valued at \$27,411 (2022 rate) per annum (indexed annually). Note that these funds are not paid to the student, but are paid to the University by the Australian Government to offset tuition fees.

For **international students in receipt of a Research Training Program Scholarship**, any gap between the RTP Fee Offset and the tuition fees charged is waived by The University of Adelaide for the standard duration of the academic program.

All **international students in receipt of a University of Adelaide Research Scholarship** have their tuition fees waived for the standard duration of the scholarship.

## 2.3 **Allowances**

(i) Overseas Student Health Cover (OSHC) (International students only)

For Student Visa (Subclass 500) visa holders, the award may provide a compulsory standard Medibank Comprehensive Overseas Student Health Cover (OSHC) policy for the student, their partner and eligible accompanying dependents for the relevant duration\*, as fixed at time of acceptance.

\*Research Masters: up to a maximum of 27 months

\*Research Doctorate: up to a maximum of 48 months

Students will be required to pay an additional 6 months. Please refer to your *Offer of Admission* for details.

(ii) Relocation Allowance

A student who relocates to Adelaide to commence their program of study at the University of Adelaide is entitled to receive a relocation allowance to contribute towards incoming travel and removal expenses (for one-way travel via the most direct route). A Relocation Allowance Claim Form must be completed and lodged within 3 months of travel. Original receipts must be attached; if the original receipts are not in English, a translation must be provided. The maximum value of the allowance is:

- \$1,000 per adult (maximum of 2 adults); and
- \$500 per dependent child.

Claim forms can be downloaded from <https://www.adelaide.edu.au/graduate-research/current-students/forms#scholarships>

(iii) Visa Entitlements and Requirements

International candidates are required to pay any visa application fees and meet the costs of any medical examinations associated with the issue or renewal of visas for themselves, their partners and their eligible accompanying dependents.

It is the responsibility of the candidate to ensure they hold a valid visa while in Australia.

(iv) Early Submission Allowance

Award holders who submit their thesis for examination prior to their scholarship expiry date may be eligible for an early submission allowance.

- a. The value of the allowance is calculated according to the amount of scholarship tenure remaining upon thesis submission, and is capped at up to two months (40 working days FTE) stipend equivalent.
- b. If a stipend overpayment was incurred at the time of thesis submission, the amount will be deducted from the allowance.
- c. The allowance will be paid as one lump sum, directly into the student's nominated Australian bank account, within 4 weeks of thesis submission.

### 3. STUDY LOAD

- 3.1 The scholarship is conditional on maintaining full-time enrolment in an HDR program at the University of Adelaide.
- 3.2 Half-time enrolment **for domestic students** may be approved at the discretion of the University where an applicant is able to demonstrate heavy carer commitments or a medical condition that precludes them from enrolling full-time. Half-time scholarships are not available to applicants seeking to undertake paid employment.
- 3.3 **International** students are not permitted to enrol half-time.
- 3.4 The University may require the holder of a half-time award to convert to full-time if the compelling reasons which were the basis of approval no longer apply.
- 3.5 Holders of awards for half-time study may convert to awards for full-time study at any stage by completing the relevant form. Half-time awards are not considered to be exempt from taxation. Award amounts may fall below the tax-free threshold; however, individual circumstances vary and scholarship holders are advised to seek independent financial advice to ensure any taxation liability is met.

See also: **Section 7 Employment.**

### 4. COMMENCEMENT

#### 4.1 Scholarship Rounds and Deadlines

**Major Round:** Commencement in Semester 1

**Mid-Year Round:** Commencement in Semester 2

- (i) Domestic and onshore international students should commence within 2-3 months of the start of the semester listed on their offer letter.
- (ii) Offshore international students should commence within the semester listed on their offer letter.

#### 4.2 Payment

- (i) Scholarship payments commence in the year of award and not before 1 January in that year.
- (ii) Stipend payments for students commencing their studies begin from the date on which full time study/ candidature commences (as long as the student is in Australia), and will commence 3 to 4 weeks after submission of a completed online [Enrolment Form](#) and [Banking Authority](#) to the Adelaide Graduate Research School.
- (iii) Students will be paid fortnightly in arrears, directly into the Australian bank account nominated by the student. No payments will be made into overseas bank account.

#### 4.3 The University may withdraw the offer of a scholarship and allocate it to another applicant if an applicant:

- (i) Does not commence by the agreed date.
- (ii) Fails to provide documentation required after a provisional offer.

- (iii) Does not meet legislative requirements or conditions as outlined by the Australian Government and/or the University.
- (iv) Provides false or misleading information or documentation.

## 5. PERIOD OF SUPPORT

Program	Research Training Program Scholarship	University of Adelaide Research Scholarship
Masters	Stipend & RTP Fee Offset: up to 2 years OSHC: up to 2 years	Stipend & Tuition Fee Waiver: up to 2 years OSHC: up to 2 years
PhD	Stipend: up to 3 years & 6 months RTP Fees Offset: up to 4 years OSHC: up to 4 years	Stipend & Tuition Fee Waiver: up to 3 years & 6 months OSHC: up to 4 years
PhD with Research Internship	Stipend: up to 3 years & 9 months RTP Fees Offset: up to 4 years OSHC: up to 4 years	Stipend & Tuition Fee Waiver: up to 3 years & 9 months OSHC: up to 4 years

*\*OSHC = international students only, refer to Section 2.3(i)*

There are no extension provisions.

The duration of the scholarship will be reduced by any:

- (i) Credit received for previous study towards the current degree (if transferring award from another institution).
- (ii) Suspension of the award without intermission of the candidature.

### 5.1 Continuation

Scholarships are renewable annually, subject to satisfactory progress determined by the outcome of the Annual Review and/or other formal progress reviews undertaken throughout the year.

### 5.2 Conversion of Award

The university may approve conversion of an award for a Research Masters study to a scholarship leading to a PhD. Similarly, an award for PhD studies can be converted to a Research Masters as long as the conversion takes place within the first two years of candidature. A student may be required to reimburse the University for any payments received in excess of the two year limit. The maximum duration of a converted award becomes that for the new candidature, either a maximum of two years for a Research Masters or three years for a PhD.

A student completing a Research Masters degree may continue the award for PhD studies provided there is no interval between Masters and PhD candidature, or that such an interval is covered by suspension of the award. Because a scholarship normally expires on completion of a degree, the student must ensure that the progression to the PhD or suspension of the award is arranged before the Research Masters studies are completed. Note that the maximum period of the award for a student progressing from Research Masters to PhD study is three and a half years from the date the student took up the award as a Research Masters student.

RTP Scholarship holders may undertake a Doctorate by Research at a different university from the Masters degree, provided the transfer of the award is arranged between the universities before the Masters studies are completed. See **Section 12 Transfer of Award**.

### 5.3 Deferral

An award must usually be taken up in the intake for which it was awarded and may not normally be deferred (see **Section 4 Commencement**). Application for periods of leave with the express purpose of deferring the commencement date of the award will not be approved unless exceptional circumstances exist and permission is granted by the Adelaide Graduate Research School. Where permission has been granted, the return from leave date must fall within the same commencement period (refer to **Section 4 Commencement** and **Section 5 Period of Support**) and may not extend into a subsequent period.

## 6. LEAVE ENTITLEMENTS (entitlements are adjusted accordingly for half-time students)

Leave of absence will not be permitted during the final 14 days of the scholarship.

**Domestic** students must apply to the Adelaide Graduate Research School for leave of absence (**excluding** Recreation Leave) at least 15 working days in advance.

**International** students are required to lodge an application for **all** leave of absence (**including** Recreation Leave) at least 15 working days in advance.

When taking any periods of sick leave (paid or unpaid) or parental leave, official medical certificates stating specified dates must be provided.

Application for leave forms can be downloaded from <https://www.adelaide.edu.au/graduate-research/current-students/forms#managing-your-candidature>

### 6.1 Recreation Leave

Students are entitled to 20 working days of paid recreation leave per year. Further information on annual recreation leave can be found in the *Research Student Handbook*: <https://www.adelaide.edu.au/graduate-research/current-students/handbook>. Periods of recreation leave do not extend the normal duration of the award. Recreation leave not taken during the tenure of the award is forfeited. Domestic students are not required to lodge an application, however approval must be sought from the principal supervisor. International students are required to lodge an application for recreation leave at least 15 working days in advance.

### 6.2 Sick Leave

- (i) Students are entitled to 10 working days paid sick leave per year (accruable). This period does not extend the normal duration of the award.
- (ii) All applications for sick leave must be accompanied by an official medical certificate from a registered medical practitioner. Certificates must clearly specify the dates for all periods of sick leave applied for.
- (iii) For medically substantiated periods of illness lasting longer than 10 working days, candidates may receive up to a total of 60 working days paid sick leave that is additional to the normal duration of the award. This leave will only be utilised once all accruable sick leave within tenure has been exhausted.
- (iv) Unpaid Sick Leave – periods of unpaid sick leave longer than 60 working days may be accessed through leave of absence provisions. Carer's leave related to the primary care of a family member may be applied for under the allocation of sick leave, and requires equivalent supporting documentation.

### 6.3 Parental Leave

- (i) Students who are the birth parent or primary adoptive parent, who have been enrolled for a period of over 12 months full-time are able to apply for up to 60 working days of paid parental leave.
- (ii) Students who are partners of the birth parent or primary adoptive parent and who have been enrolled for a period of over 12 months full-time are able to apply for up to 10 working days of paid parental leave.
- (iii) Those enrolled for less than 12 months full-time are required to utilise recreation leave or unpaid leave of absence provisions.

### 6.4 Leave Without Pay

- (i) Students may not apply for Leave Without Pay in the first six months of their award.
- (ii) Students may apply for leave without pay for periods not exceeding 12 months in total during tenure of the award. In special circumstances, this may be extended to a total of 24 months with the permission of the Graduate Scholarships Committee. Note: requests for further periods beyond 24 months will not be considered.
- (iii) The scholarship will be suspended during periods of Leave without Pay.
- (iv) Students will be required to repay any monies received to which they ceased to be entitled to for any periods of unpaid leave. Any overpayment will either be automatically recovered in full upon return from leave, or be invoiced for payment.

## 6.5 Jury Service Leave (domestic students only)

The University of Adelaide recognises that students may occasionally be required to attend jury service. Jury service is usually for a period of four weeks and prospective Jurors are required to attend Court on each day to see if their services will be required.

- (i) Students participating in jury service are required to continue working towards their Higher Degree by Research on any days when service as a juror is not required (excepting the time required to present for jury service each day).
- (ii) Scholarship students will continue to receive their regular scholarship payments throughout the period of jury service, however any juror fees received, other than the travel and incidental allowance must be reimbursed to the University.
- (iii) After the period of jury service is complete, scholarship students are required to submit a leave of absence form claiming leave for the number of days on which they were required to participate in a trial.
- (iv) Candidature and scholarship expiry dates will be adjusted by the total number of days of jury service undertaken plus 5 days; the 5 days being an allowance for the daily appearance for duty. The total period being up to a maximum of four weeks.

## 6.6 Return from Leave of Absence

Students granted leave of absence are required, on the prescribed form, to inform the Adelaide Graduate Research School of resumption of candidature within fourteen days of the approved date of return. Failure to do so may result in termination of scholarship and/or candidature.

## 7. EMPLOYMENT (Paid or voluntary work)

### 7.1 Full-time students

- (i) The University does not require a scholarship student to undertake employment.
- (ii) Full-time candidates should limit work/activity unrelated to their research project to eight hours per week during normal office hours (Monday to Friday 9am to 5pm), and any work undertaken must be consistent with the conditions of the student's visa, where applicable.
- (iii) Employment may only be undertaken with the approval of the Principal Supervisor and Head of Department.
- (iv) Outside of normal working hours, there is no limit on the amount of time that a student can work.
- (v) Students are required to maintain an appropriate level of contact hours in accordance with their enrolment. If students undertake employment they must ensure that it does not impede academic progress. A student's award may be terminated or a student may be placed on probation if the University does not consider that progress is satisfactory.
- (vi) The Principal Supervisor and Head of the School/Discipline in which a student is enrolled will be responsible for ensuring that excessive employment is not undertaken to the detriment of the student's study program.
- (vii) Work commitments will not be considered applicable grounds for extension to the scholarship.
- (viii) Where there are exceptional circumstances, a written request to increase the allowable hours may be lodged with the Adelaide Graduate Research School. **Note:** lodgement of a request is not a guarantee of approval.

### 7.2 Half-time students

- (i) Half-time scholarship holders are subject to the same employment restrictions and obligations as a full-time scholarship holder indicated above.

## 8. SUPPLEMENTARY or TOP UP SCHOLARSHIPS



- 8.1 Scholarships or top-up funding from other sources may be accepted by scholarship holders as supplements to their main award.
- 8.2 Supplementary or top up scholarships can only be paid if a student is currently in receipt of a Major Scholarship at the University of Adelaide.
- 8.3 The total value of the additional awards must not exceed 75% of the value of the main award.
- 8.4 Students must forward a copy of any external scholarship agreements to the Adelaide Graduate Research School (for review and legal clearance) prior to acceptance of any other scholarship.
- 8.5 Student may also obtain operating funds for fieldwork, equipment, travel or other expenses not covered by the major award. There is no limit on the value of these funds.
- 8.6 The Adelaide Graduate Research School must be informed of any proposed supplementation of a major award from University of Adelaide sources via the scholarship establishment form, to be completed and approved by the Principal Supervisor and Head of School.

## 9. EXTERNALLY FUNDED AWARDS

- 9.1 All scholarships administered by the University are subject to the acceptance and approval of the Graduate Scholarship Committee.
- 9.2 Except where specified otherwise, the minimum stipend value of an RTP scholarship will apply. Benefits and allowances may vary at the discretion of the funding body and individuals should check the conditions with the Adelaide Graduate Research School.
- 9.3 The University accepts no responsibility if funding ceases or if an external scholarship is terminated for any reason before the holder has completed their program.
- 9.4 If a student transfers from the University without approval, the funds designated for the award revert to the grantee or Adelaide Graduate Research School. These awards are generally not transferable.
- 9.5 Conditions of award for externally funded scholarships are subject to the specifications of the funding body. Information contained in this document therefore does not apply.

## 10. SUSPENSION OF AN AWARD

- 10.1 The University will not approve suspensions or study away earlier than six months into the program.
- 10.2 A student who wishes to take leave of absence should refer to **Section 6 Leave Entitlements**.
- 10.3 Students who receive payments during a period of leave without pay (due to late lodgement of leave form) will be required to repay monies received to which they are not entitled. Any overpayment will either be automatically recovered in full upon return from leave, or be invoiced for payment.
- 10.4 **Non-Lodgement of Milestones:** Students who do not meet required program milestones (e.g. Core Component of the Structured Program (CCSP), Annual Reviews, Major Review, Pre-Submission Review) will have their stipend payments suspended. No reimbursement for periods of suspension under these circumstances will be granted.

## 11. RESEARCH OFF CAMPUS

### 11.1 Study Away

- (i) Payments will continue during periods of study away.
- (ii) Except in the case of Endeavour and Fulbright Scholarships, any period of study away will not extend the period of award.
- (iii) Endeavour and Fulbright Scholars must apply for study away prior to taking up their award. Scholarship payments will be suspended during tenure of these awards, however candidature will remain active.
- (iv) For information regarding 'Research Internships and Placements' refer to **Section 13**.



- 11.2 Students may undertake research outside Australia for periods not exceeding 12 months in total during the tenure of an award, (up to 18 months for Anthropology students and for students undertaking research in Antarctica). Joint Higher Degree by Research students are exempt from this Clause.
- 11.3 Domestic Students should consult with the Adelaide Graduate Research School and should not leave Australia before approval for study away is given. See also **Section 6 Leave Entitlements**.
- 11.4 International Students should consult with International Student Support to check any visa implications as soon as possible and should not leave Australia before approval for study away is given. See also **Section 6 Leave Entitlement**
- 11.5 Approval for continued tenure of an award will only be given where the overseas study is essential for completion of the student's degree at the University of Adelaide. The student must remain enrolled at the University of Adelaide and have arrangements for supervision approved.
- 11.6 By formal arrangement, the University may approve a student to undertake research at organisations outside the higher education system. Arrangements for the student's supervision, training, research freedom and support must be approved by the University of Adelaide who will retain overall responsibility for the study program. The student must remain enrolled as a full-time Higher Degree by Research candidate at the University of Adelaide.
- 11.7 The award may be terminated if the student does not resume full-time studies at the University of Adelaide at the end of any period of approved absence.

## 12. TRANSFER OF AWARD

- 12.1 Students who wish to transfer to another university may continue to receive their RTP scholarships only if their new university agrees to their continuation and subject to the new university having sufficient RTP grant amounts available. The new university must ensure that it has received information from the University of Adelaide on any RTP payments the student has received and the duration of the RTP already consumed.
- 12.2 Students who wish to transfer their RTP scholarships from another university to the University of Adelaide should first apply for admission to the degree through the normal process, then contact the Adelaide Graduate Research School to ascertain whether the University is able to accept the transfer of their awards. There is no guarantee that a RTP scholarship awarded by another institution can be transferred to the University of Adelaide.
- 12.3 University of Adelaide Research Scholarships (including Master of Philosophy (No Honours) Scholarships) are not transferable to another university.

## 13. RESEARCH INTERSHIPS (PhD candidates only)

The University of Adelaide is supporting eligible research internships with a 3 month extension of their RTPS / UARS scholarship for PhD students (3 years and 9 months in total). Further eligibility conditions apply as below and upon advice from the Adelaide Graduate Research School.

- 13.1 The research internship must be undertaken at an eligible 'Research End-User' (excluding affiliates, controlled entities, subsidiaries, or other higher education providers).
- 13.2 Students must be progressing satisfactorily in candidature and not have previously received funding from the University of Adelaide for participation in a research internship.
- 13.3 International students must be able to complete the proposed internship and doctoral degree within the student visa duration (where applicable).
- 13.4 All students completing a research internship are required to complete the CaRST 'Preparing for your Research Internship' course prior to commencement.
- 13.5 The internship must be a minimum of 60 full-time days in duration/ minimum of three calendar months and can be undertaken on a full-time or part-time basis. Mode of attendance can vary, i.e. full-time block, set days per week, part-time, face-to-face or virtual.
- 13.6 Research and Development activities must be related to the student's area of research.

- 13.7 A Letter of Intent detailing Research & Development activities must be signed by the Research End-User, the supervisor and the student by 18 months of candidature.
- 13.8 If a student receives additional funding support to undertake an internship, the payment must not exceed 75% of the value of the major scholarship.
- 13.9 For specific information regarding scholarship holders intending to undertake an APR Internship opportunity (3-5 months), please contact the Adelaide Graduate Research School.

## 14. TERMINATION

Termination of the scholarship will take place in the following circumstances:

- (i) Submission of the thesis.
- (ii) Scholarship expires or is no longer available.
- (iii) Student no longer meets the eligibility criteria to hold the award.
- (iv) The student has not fulfilled the obligations of the award.
- (v) Where a student has not completed compulsory milestones by the due date or has not made satisfactory progress.
- (vi) A student withdraws from study, ceases to be enrolled or does not apply for approved leave or suspension of award.
- (vii) A student has provided false or misleading information.
- (viii) A student is guilty of serious misconduct in terms of the University Policy Rules for Student Conduct in the University.

A student receiving benefits to which they are not entitled will be required to repay the University on receipt of an invoice.

**International students only:** if the Fee Offset / Tuition Fee Waiver expires or is terminated before submitting the thesis for examination (and candidature is extended beyond the standard program duration) then a student will revert to a full fee-paying student for the remainder of candidature and all associated expenses will be the student's responsibility.

## 15. STUDENT OBLIGATIONS

Students are subject to the University's rules and requirements as outlined in the 'Academic Program Rules' for the degree of enrolment: <http://calendar.adelaide.edu.au/agc> and the 'Research Student Handbook' which can be found at:

<https://www.adelaide.edu.au/graduate-research/current-students/handbook>

International students are also subject to the requirements of the Education Services for Overseas Students Act 2000 (ESOS Act), the National Code of Practice for Providers of Education and Training to Overseas Students (The National Code 2018) and to the University's policies and procedures, which can be found online at <http://www.adelaide.edu.au/policies>.

- 15.1 Students must abide by the NHMRC codes on human and animal experimentation, guidelines established by the Australian Government's Recombinant DNA Monitoring Committee and rulings of the safety and ethics committees of the University of Adelaide.
- 15.2 Students are required to comply with the Regulations of the University of Adelaide.
- 15.3 Students must provide progress reports as required by the University including an Annual Review of Progress.
- 15.4 The award may be terminated or the student placed on probation if the University does not consider that progress is satisfactory and the situation cannot be favourably resolved after consultation with the student and the department concerned. See also **Section 14 Termination**.
- 15.5 Students are required to notify the Adelaide Graduate Research School in writing in the event they:
  - (i) Obtain permanent residency (international students).

- (ii) Receive a living allowance or stipend from any other source.
- (iii) Discontinue their studies.
- (iv) Change their attendance status.
- (v) Are unable to work at full-time capacity.
- (vi) Require sick leave.
- (vii) Intermit higher degree candidature.
- (viii) Propose to study overseas.
- (ix) Transfer from a Doctorate to a Masters by Research candidature or vice versa.
- (x) Change department/supervisor(s).
- (xi) Submit a thesis for examination.
- (xii) Make any changes that in any way affect their candidature.
- (xiii) Are in receipt of any scholarship monies they may not be entitled to.

**Note:** Students are requested to give advice of any such change of circumstances at least ten working days in advance of the event in order to implement the necessary changes before the payroll is run. If a student receives benefits in excess of his or her entitlement as a result of a change in circumstances the University will take action to recover the amount overpaid.

#### 15.6 Concurrent Enrolment

Except with the permission of the Dean of Graduate Studies, a candidate may not enrol concurrently in another academic program. Failure to comply with this condition **will result in immediate termination of the scholarship.**

### 16. SUPERVISION

Candidates will be subject to the University's rules as outlined in the 'Research Student Handbook' which can be found at: <https://www.adelaide.edu.au/graduate-research/current-students/handbook>

### 17. GRIEVANCE PROCEDURES

The appropriate appeal procedures for higher degree candidates are those defined by the Student Grievance Resolution Process. Information can be found online at: <http://www.adelaide.edu.au/student/grievance/>.

### 18. ACKNOWLEDGEMENT OF RTP SCHOLARSHIP IN PUBLICATIONS

RTP Scholarship holders are required to acknowledge the Commonwealth's contribution to their RTP Scholarship when at any time during or after completion they, their supervisor or any other party publishes or produces materials which relate to the research project carried out during the period of support. Materials include the thesis, books, articles, newsletters or other literary or artistic works. The acknowledgement must be in a prominent place and include the mention of the student's support through an **"Australian Government Research Training Program Scholarship"**.

### 19. ENQUIRIES AND INFORMATION

A summary of information about available scholarships is published on the scholarships web page at: <https://scholarships.adelaide.edu.au/>

Enquiries about these Conditions of Award may be addressed to the Scholarships Team at:

Telephone: (08) 8313 3044  
 Email: [research.scholarships@adelaide.edu.au](mailto:research.scholarships@adelaide.edu.au)

<b>Further Information on Higher Degrees by Research:</b>	
Adelaide Graduate Research School Level 10, Schulz Building The University of Adelaide, South Australia 5005	Telephone: (08) 8313 5882 Email: <a href="mailto:research_degrees@adelaide.edu.au">research_degrees@adelaide.edu.au</a> Website: <a href="http://www.adelaide.edu.au">www.adelaide.edu.au</a>

This Information is correct at the time of publication. Please note, these Conditions of the Award may be changed without notice to comply with legal requirements or University policy.