

Searching for an Activity

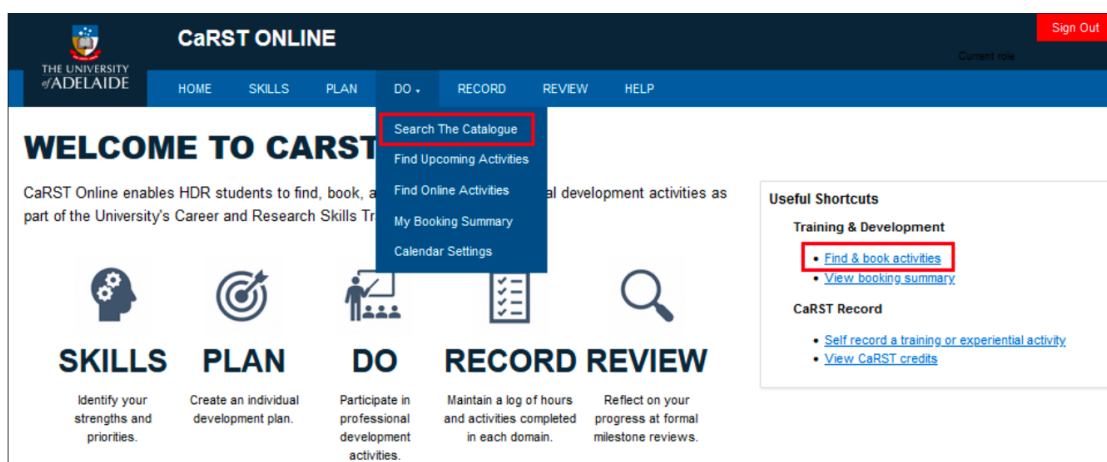


Introduction

The search function within CaRST Online can help you to find specific activities using various parameters.

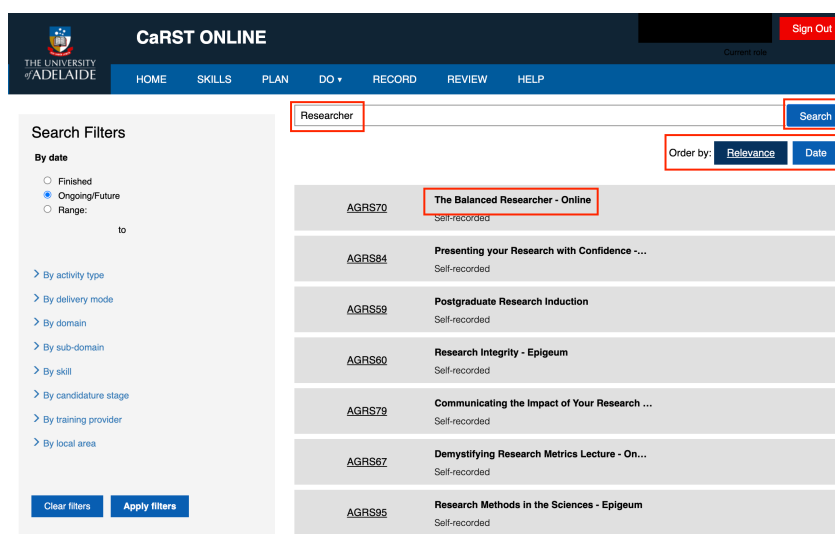
Procedure

1. From the **Training & Development** menu, click **Find & Book activities** or you can also use **Find & book activities** under **Do**. Both will take you to the CaRST search page.



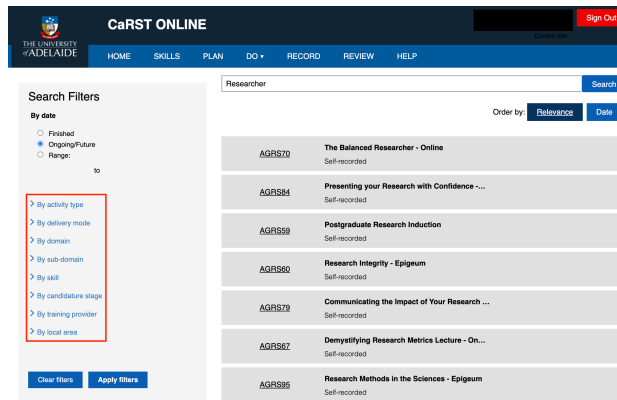
To Search for a Specific Course

1. Select **Ongoing/Future** in the date section of **Search Filters**.
2. Type a word from the name of the course into the Search bar.
3. Click **Search** or press **Enter**. The results that most closely match the words in your search will be displayed. This can be sorted by **Relevance** or **Date**.



Using Search Filters

1. Search Filters are used to find courses that suit a range of different circumstances such as by domain or candidature stage.



CaRST ONLINE

Search Filters

By date

Finished

Ongoing/Future

Range: to

By activity type

> By delivery mode

> By domain

> By sub-domain

> By skill

> By candidature stage

> By training provider

> By local area

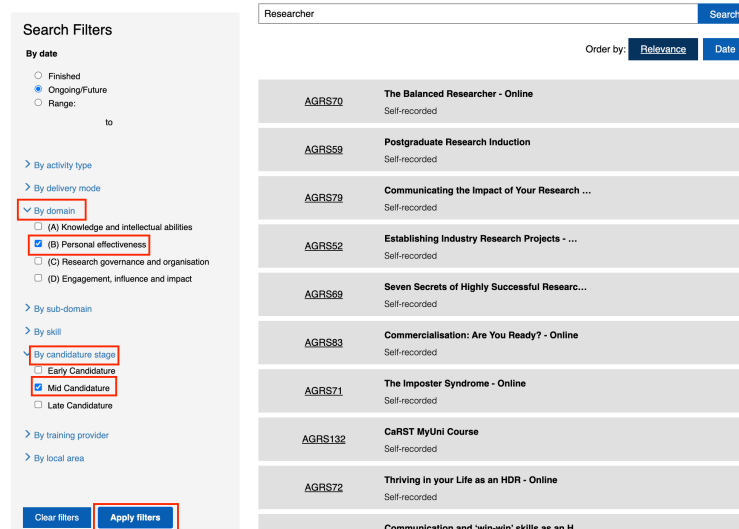
Clear filters Apply filters

Researcher

Order by: Relevance Date

AGRS70	The Balanced Researcher - Online	Self-recorded
AGRS84	Presenting your Research with Confidence - ...	Self-recorded
AGRS59	Postgraduate Research Induction	Self-recorded
AGRS80	Research Integrity - Epigeum	Self-recorded
AGRS79	Communicating the Impact of Your Research ...	Self-recorded
AGRS87	Demystifying Research Metrics Lecture - On...	Self-recorded
AGRS85	Research Methods in the Sciences - Epigeum	Self-recorded

2. Click on the filter that you want to use in your search. This will display the different options.
3. Select the option you want to use. Click the relevant tick box(es) to select one or more options. You can select multiple options from different filters.
4. Click on **Apply Filters** to display the courses that match your search terms.



Search Filters

By date

Finished

Ongoing/Future

Range: to

> By activity type

> By delivery mode

> By domain

(A) Knowledge and intellectual abilities

(B) Personal effectiveness

(C) Research governance and organisation

(D) Engagement, influence and impact

> By sub-domain

> By skill

> By candidature stage

Early Candidature

Mid Candidature

Late Candidature

> By training provider

> By local area

Clear filters Apply filters

Researcher

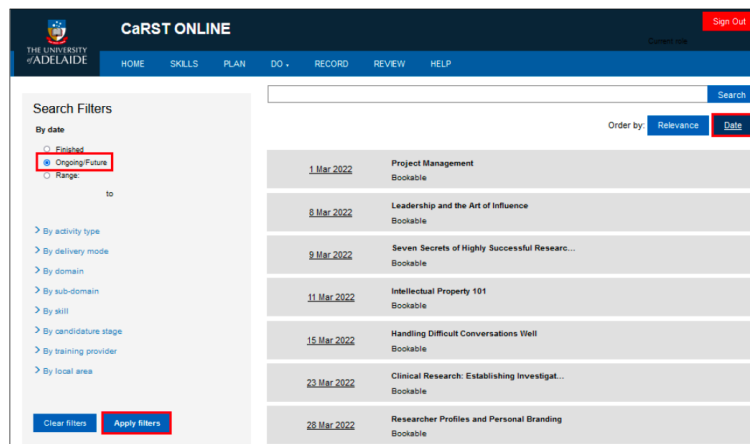
Order by: Relevance Date

AGRS70	The Balanced Researcher - Online	Self-recorded
AGRS58	Postgraduate Research Induction	Self-recorded
AGRS70	Communicating the Impact of Your Research ...	Self-recorded
AGRS52	Establishing Industry Research Projects - ...	Self-recorded
AGRS69	Seven Secrets of Highly Successful Researc...	Self-recorded
AGRS83	Commercialisation: Are You Ready? - Online	Self-recorded
AGRS71	The Imposter Syndrome - Online	Self-recorded
AGRS132	CaRST MyUni Course	Self-recorded
AGRS72	Thriving in your Life as an HDR - Online	Self-recorded
AGRS72	Communication and 'win-win' skills as an H...	Self-recorded

To View all Upcoming Activities

1. Clear any filters previously applied by clicking the Clear filters button. Select **Ongoing/Future** in the **Search Filters**.
2. Click **Apply filters**.

3. Select **Order by Date** on the right side of the screen, under the search bar. A list of current or upcoming activities, ordered by date, will display on the right-hand side of the screen.



The screenshot shows the CaRST ONLINE interface. On the left, under 'Search Filters', the 'By date' section has 'Ongoing/Future' selected. On the right, the 'Order by' dropdown is set to 'Date'. The main content area displays a list of activities ordered chronologically:

Date	Activity Title	Type
1 Mar 2022	Project Management	Bookable
8 Mar 2022	Leadership and the Art of Influence	Bookable
9 Mar 2022	Seven Secrets of Highly Successful Researc...	Bookable
11 Mar 2022	Intellectual Property 101	Bookable
15 Mar 2022	Handling Difficult Conversations Well	Bookable
23 Mar 2022	Clinical Research: Establishing Investigat...	Bookable
28 Mar 2022	Researcher Profiles and Personal Branding	Bookable

Contact Us

For further support or questions, please contact Research Technology Support on +61 8 8313 7799 or researchsupport@adelaide.edu.au

If you have a question relating to the CaRST program, please visit their website at <http://www.adelaide.edu.au/graduate-research/career-development> or contact the CaRST team at carst@adelaide.edu.au