

Return the completed form to the
Adelaide Graduate Research School
graduate.research@adelaide.edu.au



Previous Higher Degree by Research Enrolment and Applications for Transfer/Credit

Family Name	
Given Name(s)	
I am an International Student	<input type="radio"/> Yes <input type="radio"/> No

DETAILS OF PREVIOUS OR CURRENT HIGHER DEGREE BY RESEARCH PROGRAM

PLEASE NOTE: Your Research Training Program (RTP) Fees Offset entitlement and period of candidature will be reduced as required. Further information regarding the RTP can also be found on the Department of Education and Training's website at:
<https://www.education.gov.au/research-training-program-frequently-asked-questions-students>

Currently Enrolled Students

If you are transferring from another institution please provide the following information:

Name of Program: _____

Institution (if other than the University of Adelaide): _____

Commencement Date: ____ / ____ / ____ Name of supervisor: _____

Previous research topic: _____

New Research topic (if applicable): _____

Is your supervisor transferring to the University of Adelaide? Yes No

If no, please provide a reason for the transfer

Previously Enrolled Students

Name of Former Program: _____

Institution (if other than the University of Adelaide): _____

Years of Study: ____ / ____ / _____ to ____ / ____ / _____

Name of supervisor: _____

Previous research topic: _____

New Research topic (if applicable): _____

Did you complete this program? Yes No

If No, please provide an explanation of reason for withdrawal/discontinuing previous program

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CONTACT DETAILS

Please provide contact details below of the person or officer responsible for the administration of higher degree by research candidatures in your institution. The specified person/officer will be contacted to verify the number of FTE days consumed during your higher degree by research enrolment.

Name	
Position	
Department	
Phone Number	
E-mail	

* An official certified copy of the complete transcript from any academic institution other than the university of Adelaide must be attached, together with a letter (endorsed by the Head of the institution or your School/Discipline of enrolment) giving details of the research undertaken and the duration of study

PLEASE NOTE: The Commonwealth requires the University to confirm the number of Full-time Equivalent (FTE) days enrolment consumed at a previous Australian institution so that your remaining entitlement under the RTP Fees Offset Scholarship can be determined. For further information see the RTP Guidelines, available online at: <https://www.education.gov.au/research-training-program>

APPLICATION FOR CREDIT ON THE BASIS OF COURSEWORK PREVIOUSLY UNDERTAKEN

If you are applying for credit for coursework completed within a previous program please provide the following information:

NOTE: Your period of candidature will be reduced as required

Name of Former Program: _____

Institution (if other than the University of Adelaide): _____

University of Adelaide program for which credit is being sought: _____

School/Discipline: _____

University of Adelaide course(s) in which credit sought [please also indicate the unit value of the course(s)]	Course(s) completed in former program on which credit application is based	School/Discipline recommendation including no of credit units granted

Note: If applying for credit on the basis of coursework completed at other than the University of Adelaide, the application must be accompanied by an official certified copy of the complete academic record at that academic institution, together with photocopies of the syllabuses of the course(s) which form the basis of the credit application. Note that the syllabuses photocopies must be as they appear in the Calendar/Handbook of the tertiary institution for the relevant year(s). A brief description of the structure of the degree, if available, would be helpful.

SCHOLARSHIP DETAILS

If you held a scholarship(s) for your current or previous HDR program please provide details below:

Scholarship Title	Degree	Commencement Date	Date of Termination/Transfer

As verification of the details of your scholarship(s) must be obtained please provide contact details below of the person or officer in your institution responsible for the administration of your scholarship.

Name	
Position	
Department	
Phone Number	
E-mail	

CERTIFICATION BY STUDENT

I declare that the information supplied by me in this application is complete, true and correct in every particular.

I authorise the University of Adelaide to obtain confirmation of my academic background from other educational institutions and relevant authorities including details of my enrolment, academic record, progress, attendance, examination results and scholarship records.

Transcript Attached Yes No

Syllabus Attached Yes No

Name

Signature

Date

UNIVERSITY OF ADELAIDE APPROVALS ONLY

As at date:

Number of FTE days of Credit:

Number of RTP days of Credit:

Endorsement by Head of School or Discipline/Postgraduate Coordinator

Head of School/Postgraduate Coordinator's name
(circle as appropriate)

Signature here

Date

Approval Admissions Officer

Name

Signature here

Date

For Office Use Only	
Candidature consumed: _____	Comment:
RTP consumed: _____	
Scholarship tenure consumed: _____	
Coursework to be credited: Yes/No	

www.adelaide.edu.au/graduate-research

Further Information

Ph: (08) 8313 5882

Email: graduate.research@adelaide.edu.au