General Information

Upgrade to PhD Scholarships are supported by University of Adelaide research scholarship funding. These scholarships are designed to capture students who were admitted into the Master of Philosophy (No Honours) program without a Scholarship and who wish to upgrade from Master of Philosophy to PhD. The University of Adelaide Upgrade to PhD Scholarships provide a living allowance at the current Australian Government Research Training Program (RTP) rate.

Candidates who were admitted into the Master of Philosophy (No Honours) program are only eligible to apply for upgrade to PhD after completion of FTE 18 months of candidature.

Funds will only be provided to nominated candidates who have not previously received any form of scholarship support towards their current degree program at the University of Adelaide.

NOMINATION AND ELIGIBILITY CRITERIA

- A student must be nominated for an Upgrade to PhD Scholarship by their Principal Supervisor using the “Nomination for an Upgrade to PhD Scholarship” form.
- Nominations or Applications are not accepted directly from students.
- The nominated student should:
  - Be an Australian Citizen or Australian Permanent Resident.
  - Be currently enrolled, on a full time basis, in a Master of Philosophy at the University of Adelaide and have entered this program through the Master of Philosophy (No Honours) cohort.
  - Have submitted, or intend to submit, an “Application to Upgrade Candidature from Masters to PhD” form.
  - Have met all required Milestones (eg Core Component, Annual Reviews etc).
  - Not have previously been in receipt of any type of scholarship funding from the University of Adelaide to complete the current program.
  - Have support from their Principal Supervisor.
CONDITIONS OF AWARD

1. Definitions

In these conditions:
- 'PhD' means a Doctor of Philosophy;
- 'student' means a Master of Philosophy (No Honours) student; and
- 'recipient' means a person in receipt of an Upgrade to PhD Scholarship.

2. Title

The scholarship is called an Upgrade to PhD Scholarship.

3. Purpose

The purpose of the scholarship is to provide funding support to Master of Philosophy (No Honours) students without a Scholarship who intend to upgrade to PhD.

4. Value

The value of the scholarship is equivalent to the value of the Australian Government Research Training Program (RTP) in the year of award, and is currently exempt from taxation under Section 51–10 of the Income Tax Assessment Act 1997.

5. Eligibility Requirements

(i) To be eligible to be nominated for a scholarship a candidate must:
   a) be an Australian Citizen or Australian Permanent Resident;
   b) be enrolled in the Master of Philosophy, entering this program through the Master of Philosophy (No Honours) cohort, on a full-time basis at the University of Adelaide; or in exceptional circumstances, be granted approval by the University for a half time award;
   c) have completed FTE 18 months candidature;
   d) have submitted, or intend to submit, an “Application to Upgrade Candidature from Masters to PhD” form;
   e) in the opinion of the principal supervisor, have made substantial progress in their Master of Philosophy (No Honours) program and are a suitable candidate for completion and submission of PhD thesis for examination.
   f) Not have previously been in receipt of any type of scholarship funding from the University of Adelaide to complete the current program.

(ii) To be eligible to hold a scholarship a candidate must not undertake more than eight hours employment per week during normal working hours of 9am to 5pm Monday to Friday.

(iii) Half time awards may be offered to students who are able to demonstrate that compelling reasons, such as a medical conditions or significant carer responsibilities preclude full time study. The desire to undertake half time employment will not be accepted as a compelling reason. Half time awards are taxable and it is the responsibility of awardees to check the implications for tax of accepting a scholarship.
6. **Body Responsible for Selection**

Selection is by the Graduate Scholarships Committee (GSC), or by delegated authority of the Graduate Scholarships Committee.

7. **Selection Criteria and Process**

The scholarships will be awarded by the GSC to the nominated candidates who, in the opinion of the GSC, best meet the following selection criteria:

(i) progress to date as reported in Progress Reviews;
(ii) the likelihood of completion of PhD;
(iii) undergraduate record (including GPA);
(iv) the strength of recommendations from the Principal Supervisor and relevant school;
(v) details of a signed completion plan; and
(vi) the candidate's publications record or other evidence of relevant research output.

8. **Method of Payment**

The scholarships are paid in fortnightly instalments through the University's Human Resources payroll system, directly into the recipient's nominated Australian bank account.

9. **Duration of Award**

Subject to the recipient meeting the conditions of the scholarship:

(i) the scholarship is tenable for a period up to 18 months. In addition, a period of up to 6 months may be granted for any periods of approved extension.

(ii) payment ceases upon submission of the thesis, or at the expiry date of the scholarship, whichever occurs first.

10. **Nomination Procedure**

(i) Nominations can be made at any time of the year and are subject to available funds.

(ii) Nomination forms are downloaded from the Adelaide Graduate Centre Postgraduate Scholarships website and must be submitted 8 weeks prior to intended upgrade date.

(iii) On advice from supervisors, Heads of School make nominations to the GSC, using the nomination form.

(iv) Nominations or applications are not accepted directly from students.

(v) Nominations must be submitted on the required form and include the following:

   a) a copy of the latest Annual Review of Progress report;
   b) a list of the candidate's publications or other evidence of research output;
   c) a letter of recommendation from the principal supervisor outlining the candidate's merit for consideration for the scholarship;
   d) a completion plan, detailing the work to be undertaken by the candidate and supervisors to achieve a submission within the specified period of the scholarship, and signed by the candidate and the supervisors.
11. Intellectual Property

Intellectual property is governed by the University's Intellectual Property policy available on the University's web site at http://www.adelaide.edu.au/policies.

12. Other conditions

All other benefits and conditions are aligned to rules applied to RTP and University of Adelaide Divisional Scholarships.

Enquiries may be addressed to:

**Domestic Students**

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<tr>
<th>Name</th>
<th>Title</th>
<th>Faculty</th>
<th>Telephone</th>
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<tbody>
<tr>
<td>Alison Birbeck</td>
<td>Senior Scholarships Officer</td>
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<td>Antoinette Brincat</td>
<td>Postgraduate Scholarships Officer</td>
<td>General Enquiries</td>
<td>(08) 8313 3044</td>
<td><a href="mailto:scholarships@adelaide.edu.au">scholarships@adelaide.edu.au</a></td>
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**Further Information**

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<tbody>
<tr>
<td>Adelaide Graduate Centre</td>
<td>(08) 8313 5882</td>
<td>(08) 8313 5725</td>
<td><a href="mailto:graduate.centre@adelaide.edu.au">graduate.centre@adelaide.edu.au</a></td>
<td><a href="http://www.adelaide.edu.au">www.adelaide.edu.au</a></td>
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<td>The University of Adelaide, South Australia 5005</td>
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This Information is correct at the time of publication.
Please note, the conditions of the award may be changed without notice to comply with legal requirements or University policy.