This nomination form is to be read in conjunction with the University of Adelaide Upgrade to PhD Scholarships General Information and Conditions of Award document.

The University of Adelaide Upgrade to PhD Scholarship provides a living allowance at the Australian Government Research Training Program (RTP) rate. The awards are available to Australian Citizens or Permanent Residents who have not previously been in receipt of any type of scholarship funding, who are studying full time and upgrading from a Masters to PhD at the University of Adelaide.

Schools may nominate students upgrading from a Masters of Philosophy (No Honours) to PhD who they consider will benefit from the scholarship.

Up to 5 Upgrade to PhD Scholarships will be awarded annually, subject to available funds, to full-time students upgrading from Masters to PhD.

Nominations are not accepted directly from students, and only candidates who have not previously received any form of scholarship support are eligible for nomination. 

Nomination of previous scholarship holders will not be considered.

Upgrade to PhD Scholarships will be paid at the current rate of the Australian Government Research Training Program (RTP).

Eligibility Criteria

Nominated student should:

- Be an Australian Citizen or Australian Permanent Resident;
- Be currently enrolled, on a full time basis, in a Master of Philosophy (No Honours) and applying for Upgrade to PhD at the University of Adelaide (must have completed 18 months of candidature to be eligible to upgrade);
- Have met all required Milestones (eg Core Component, Annual Reviews etc);
- Not have previously been in receipt of any type of scholarship funding towards their current degree;
- Have support from their Principal Supervisor.
Nomination Procedures and Conditions of Award

- Nominations are accepted at any time during the year, and must be submitted at least 8 weeks prior to the intended Upgrade to PhD effective date.
- In consultation with Supervisors, Heads of Schools make nominations to the Graduate Scholarships Committee, using the Nomination for an Upgrade to PhD Scholarship form. **Please note:** students must meet the eligibility criteria to be nominated for selection.
- Nominations will NOT be accepted directly from students.
- The nomination consists of a summary of the student’s progress to date, list of publications and conference presentations (if applicable) and a copy of the latest Annual Review of Progress.
- A detailed time plan and milestones for completion of studies, signed by the student and nominating supervisor, must be attached to the nomination.
- Heads of School or Deans of Faculties and Supervisors are required to certify that nominated candidates will benefit from the Scholarship.
- Selection will be based on progress to date, the likelihood of completion and publications record (if applicable).
- Upgrade to PhD Scholarship holders are required to meet all required Milestones (eg Annual Review of Progress) and continued funding is subject to satisfactory progress being maintained.

Payment of stipend

- Stipend payments will be made on a fortnightly basis direct to the student's nominated Australia bank account.
- Payments will only commence after Upgrade to PhD and only after completion of 18 months of full-time candidature.

Submission of nomination forms and enquiries to:

Adelaide Graduate Centre  
The University of Adelaide  
Level 2 Schulz Building  
UNIVERSITY OF ADELAIDE  SA  5005

Ph: 08 8313 4739 or 8313 1133  
Fax: 08 8313 5725  
Email: scholarships@adelaide.edu.au
UPGRADE TO PHD SCHOLARSHIP NOMINATION FORM

Please return this completed form and all attachments to:
Adelaide Graduate Centre
Level 2, Schulz Building
University of Adelaide SA 5005

1. Student details
   Surname: ______________________________ Given Name: _____________________________
   School/Discipline: _________________________________________________________________
   Date of Birth: ____________________________ Student ID: ______________________________
   Mailing Address: __________________________________________________________________
   _______________________________________________________________________________
   Telephone number/s: _______________________ Email: _________________________________
   Candidature Commencement Date: ____________ Expected thesis submission date: ___________
   Application to Upgrade form lodged with Adelaide Graduate Centre: Yes / No

2. Information for selection
   Please provide the following as attachments to this nomination:

   (1) **Summary of Thesis Progress**
   Please attach a copy of the latest Annual Review of Progress and a one-page summary of
   progress made to date

   (2) **Completion Plan**
   Please attach a detailed time plan and milestones for completion of the thesis, signed by the
   student and nominating supervisor

   (3) **List of Publications and Conference Presentations**
   Please attach a list of publications and conference presentations (if applicable)

   (4) **Statement of Recommendation by Supervisor or Head of School**
   To be completed below or attached to nomination should you require additional space

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
3. To be completed by nominating Supervisor

Name:__________________________________________________________________________
School: ________________________________ Discipline: ________________________________
Phone No: ______________________________ Fax No: ________________________________
Email Address: ___________________________________________________________________

Signature: __________________________________________ Date: _________________________

4. Confirmation by Head of School / Discipline

I confirm that the applicant has support from their supervisor/s, and there are adequate funds
available to support this scholarship.

Name: __________________________________________________________________________

Signature: __________________________________________ Date: _________________________

5. Graduate Scholarships Committee approval

Approved / Not Approved   (Delete which is not applicable)

Name: __________________________________________________________________________

Signature: __________________________________________ Date: _________________________

Office Use Only:

Candidature Start date: ___________________ Candidature End Date: _____________________
FTE Days of Candidature consumed as at nomination: ________________________________