

Please return completed form to:

Adelaide Graduate Centre

Level 2, Schulz Building
The University of Adelaide
SA 5005
AUSTRALIA



Higher Degree by Research (HDR)

Amendment to Stipend Project Code (or Cost Centre)

This form is to be used when an amendment or change to an existing Postgraduate Research Students stipend account code is required.

This form can only be used when all of the following points are applicable:

- An existing stipend scholarship agreement is in place.
- The originating Discipline/Cost Centre provided the cost centre and project code in the first instance.
- No change to amount of stipend paid to the recipient.
- No change to allowances available to the recipient.
- No change to duration of scholarship.
- No invoicing will be required to gain funding from an external funding body to support this scholarship.

☐ YES: Please continue to complete the 'HDR Amendment to Stipend Project (Cost Centre) Code'

☐ NO: Please use the 'HDR Stipend Scholarship Establishment Form' per website link
<http://www.adelaide.edu.au/graduatecentre/scholarships/staff/setup-scholarship/>

Student Details

Student Name	
Student ID	

Name of Current Scholarship

--

☐ Major Award

☐ Supplementary Award

Please provide current University code:		This section below only to be used if funding split between two different projects	
Business Unit		Business Unit	
Fund Code		Fund Code	
Department Code		Department Code	
Campus Code		Campus Code	
Project Code		Project Code	

Please provide amended University code:		This section below only to be used if funding split between two different projects	
Business Unit		Business Unit	
Fund Code		Fund Code	
Department Code		Department Code	
Campus Code		Campus Code	
Project Code		Project Code	

Effective Date of Change: _____ (please note, changes cannot be backdated and will take effect from the beginning of the next pay period following 'Effective date of Change' date)

Finance Officer of School/Discipline/Centre

Finance Officer name

Signature here

Date

Email: _____

Supervisor and School Approval

To be authorised by original agreement authority – or appropriate delegate

Principal Supervisor's name

Signature here

Date

Head of School's name

Signature here

Date

www.adelaide.edu.au/graduatecentre/scholarships

Further Information

Ph: (08) 8313 5882

Fax: (08) 8313 5725

Email: scholarships@adelaide.edu.au