



# COVID-19 INFORMATION: HDR TRAVEL SCHOLARSHIPS

[This information is current as of 3 June 2020](#)

## **IMPORTANT INFORMATION REGARDING TRAVEL SCHOLARSHIPS ADMINISTERED BY THE ADELAIDE GRADUATE CENTRE**

On 11 March 2020, the University announced an amended position on student travel, banning all international travel, with additional information regarding study leave communicated to all HDR students later that day.

This has implications for the following travel scholarships administered by the Adelaide Graduate Centre:

- **Research Travel Scholarships;**
- **Hans Jürgen and Marianne Ohff Travel Grant;**
- **DR Stranks Travelling Fellowship;**
- **John Crampton Travelling Scholarship; and**
- **George Murray Travel Grant.**

Given the increasing impact of COVID-19 in Australia and around the world, the following decisions regarding travel scholarships have been made, to take effect immediately, and will apply until further notice.

The following applies to **all** travel, both within Australia and overseas.

1. No new applications for the above scholarships will be accepted.
2. Submitted applications will not be processed. When applications re-open, students will need to resubmit their applications.
3. For travel scholarships which have been awarded, but for which travel has not yet commenced:
  - a. Travel will not be permitted and study leave will be cancelled
  - b. Scholarships will be postponed or deferred, if possible (Refer to FAQ #8).

In addition:

- c. Travel scholarship funding already paid to students will need to be repaid.
  - d. Travel scholarship funding not yet paid to students, will not be processed.
4. Scholarships which have been awarded and for which travel has commenced:
    - a. Students should follow the guidelines in place in your local area.
    - b. Students should also refer to all emails sent by the University to your University of Adelaide email account, whether [from](#) the Incident Response Taskforce or the Adelaide Graduate Centre.

These decisions have not been taken lightly, and we understand that this may impact your research activities. Please make contact with your supervisors to discuss the impact of postponing/cancelling your travel and/or identifying alternative activities.

If you need to make a claim on travel insurance, please contact the [Legal and Risk Helpdesk](#) for advice.

We appreciate that this is a very difficult time, especially with such a changing situation. Please ensure you keep up to date by regularly checking the [University's COVID-19 website](#) and accessing the various support services available to you.

Please also see the following pages for FAQs relating to the impact of COVID-19 on research travel scholarships. Please read these carefully in the first instance.

If you have a question which is not answered below, please email [scholarships@adelaide.edu.au](mailto:scholarships@adelaide.edu.au) for further advice and we will get back to you as soon as we can.

You are encouraged to regularly visit the [HDR scholarships website](#) for updated information.



## FREQUENTLY ASKED QUESTIONS

### **Q1. I have already commenced my travel. What do I do?**

You should follow all information and instructions provided by the relevant authorities in your location, as well as any instructions received from the University of Adelaide.

Make sure you check your University of Adelaide email account regularly. You should also regularly check the University's [COVID-19 website](#).

### **Q2. I have already received my scholarship payment, but not yet commenced my travel. Can I still travel?**

No. Student travel is not permitted and all study leave has been cancelled.

### **Q3. I have already received my scholarship payment, but not yet commenced my travel. Will I be required to repay the scholarship?**

Yes.

If you have received your scholarship payment and your travel has not yet commenced, your study leave has been cancelled and you will be required to repay your scholarship funds.

You will have been contacted by the Adelaide Graduate Centre regarding the process for repaying your travel scholarship. Please ensure you respond to this email by the deadline of **15 June 2020** with the required information/documentation.

### **Q4. I have already incurred non-refundable costs relating to my proposed travel. Will I still need to repay the full amount of my scholarship?**

In the first instance, you should seek a refund from your travel provider.

If you are not able to obtain a refund, you should submit a claim for travel insurance. If you need to make a claim on travel insurance, please contact the [Legal and Risk Helpdesk](#) for advice.

If your claim for travel insurance is denied, you should then submit a full acquittal to [scholarships@adelaide.edu.au](mailto:scholarships@adelaide.edu.au).

You will also need to provide documentation confirming that you have not been able to obtain a refund and that travel insurance claims have been denied.

Each student's situation will be considered on a case-by-case basis and you will be advised of how much you will need to repay.

### **Q5. I have received a scholarship but not yet received payment. Will I still be paid?**

No. Scholarship payments not yet processed have been suspended and will not be paid.

### **Q6. I have submitted an application but have not yet received a response. Will my application be processed?**

No. Your application will not be processed. When applications re-open, you should submit a new application

### **Q7. I have submitted an application and received a scholarship offer, but not yet accepted. Can I accept the scholarship?**

Acceptances for any recently-issued scholarship offers will not be processed.



**Q8. I have been awarded a scholarship but will not be able to travel. Can I defer my scholarship to a later date in 2020 or 2021?**

Unfortunately, given the ongoing uncertainty regarding travel interstate and overseas, as well as funding for travel scholarships, it will not be possible to defer your scholarship to later in 2020 or 2021.

**Q9. When will I need to repay travel scholarship funds that I have received?**

For students who will need to repay money, we have already contacted you with specific instructions and options for repaying the scholarship funds.

Please do not transfer funds to the University until you have received an invoice from the Adelaide Graduate Centre.

If you have any further questions, please contact us at [scholarships@adelaide.edu.au](mailto:scholarships@adelaide.edu.au)

**This information is correct as of 3 June 2020.**

**This document will be updated in response to changes in Government and/or University policy.**