

CASUAL APPLICATION

SEEKING CASUAL EMPLOYMENT APPLICATION FORM



THE UNIVERSITY
of ADELAIDE

PLEASE COMPLETE AND FORWARD TO: HUMAN RESOURCES BRANCH
DIVISION OF SERVICES AND RESOURCES

This form is to be used to express an interest in casual employment opportunities at the University of Adelaide

APPLICANT DETAILS (PLEASE USE BLOCK CAPITALS)

Title:..... Family name:..... Given names (*in full*):.....

Preferred name (*in full*):.....

Note: This name will be used to set your email address and will be used to display in IT systems. Shortened versions of your first name or middle name only should be included. You cannot elect a family name other than the one indicated above.

Home/postal address:

City:..... State:..... Postcode:.....

Residential status (*eg Australian citizen/resident or attach a copy of your visa details*):

Home phone:..... Mobile phone:.....

Email address:.....

Educational qualifications
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Relevant skills (<i>eg administrative skills, proficiency in word processing, type of computer hardware/software used</i>)
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Have you previously worked at the University? If yes, please list referees	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Resume attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
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TYPE OF EMPLOYMENT REQUIRED

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Hours available	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time:..... hours per week
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Available date
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AUTHORISATION (SIGNATURE REQUIRED)

I certify the above information is true and accurate to the best of my knowledge.

Applicant's signature: Date:.....

Applications will be kept on file for six months from the date of receipt

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Authorised by	Director, Human Resources	Review Date:	Page 1 of 1
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