



3.14 Biological Safety Management

Information Sheet – Vaccinations

Purpose

The purpose of this information sheet is to provide information and guidance to workers and supervisors on vaccinations. This information sheet should be read in conjunction with the [Biological Safety Management chapter](#) of the HSW Handbook.

Q1 When are vaccinations required?

The University of Adelaide requires assessment of University controlled activities where there is a risk of exposure to infectious diseases. Vaccinations may be identified as a control measure to mitigate the risk of illness.

Heads of School/Branch are responsible for ensuring that assessment and implementation of controls occur in accordance with the [Hazard Management](#) and [Biological Safety](#) chapters of the HSW Handbook.

Q2 Where do I obtain information about the vaccinations for the various occupational groups?

The National Health and Medical Research Council approved vaccination guidelines are contained in [The Australian Immunisation Handbook – 10th Edition](#).

The handbook provides guidance on the vaccinations for various occupational groups.

Role	Immunisation recommended
First Aiders	Hepatitis B
Medical, Dental and Nursing staff and students, laboratory staff handling human blood and tissue	Infections they may encounter and may include: flu, measles, mumps, rubella, varicella, TB and hepatitis B.
Staff and students handling human blood and body tissue	Hepatitis B
Animal Handlers / Laboratory workers with animals	Q Fever, hepatitis B, and tetanus depending on duties.
Staff and students who handle soil	Tetanus
Staff and students who handle bats	ABL using rabies vaccine and 2 yearly antibody titres.
Travellers to developing countries	Staff and students travelling overseas should seek medical advice at least 6-8 weeks prior to departure.
Field work (within Australia)	Tetanus
Workshop staff and students	Tetanus

Q3 What are the funding arrangements for Vaccinations (including Overseas Travel)?

Where an occupational/study related vaccination is required, the School/Branch will provide staff/students with advice as to whether the vaccination will be funded by the School/Branch. Where approved, reimbursement arrangements are managed by the relevant School/Branch.

Q4 What are the arrangements for Influenza vaccinations?

The arrangements vary across the University. Payment is not centrally covered by the University, however at the discretion of the Head of School/Branch, a School/Branch may organise and/or pay for vaccinations in certain circumstances. Please discuss this with your Manager/Supervisor or [Health and Safety Officer/Co-ordinator](#).

HSW Handbook	Biological Safety Management – Vaccination Information Sheet	Effective Date:	18 May 2016	Version 2.0
Authorised by	Associate Director, HR Compliance and Improvement Services	Review Date:	18 May 2019	Page 1 of 2
Warning	This process is uncontrolled when printed. The current version of this document is available on the HSW Website.			

Q5 Does the University Health Practice provide vaccinations?

Yes, workers of the University of Adelaide can make online appointments for vaccinations. Simply go to www.adelaideunicare.com.au and proceed to make an appointment or phone 8313 5050.

The consultation is bulk billed if a valid Medicare Card is presented. The cost of the vaccination is not bulk billed.

Q6 Can I refuse a vaccination if deemed required part of my duties?

All workers have the choice to refuse vaccination on medical or personal grounds. However if workers are undertaking activities where vaccinations are required to reduce the level of risk from high to a lower level then Head of School approval will be required for that activity to continue. The Head of School may choose not to allow the activity to proceed, or prevent unvaccinated workers from participating in the interest of the health or safety of staff/students.

Further Information

If you require further information, please contact the [HR Branch](#).

HSW Handbook	Biological Safety Management – Vaccination Information Sheet	Effective Date:	18 May 2016	Version 2.0
Authorised by	Associate Director HR Compliance and Improvement Services	Review Date:	18 May 2019	Page 2 of 2
Warning	This process is uncontrolled when printed. The current version of this document is available on the HSW Website.			